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**WASHINGTON COUNTY
LAND INFORMATION COUNCIL**

Courthouse - Government Center
West Bend, WI

September 7, 2012
8:15 a.m.

PRESENT: Gerald Schulz, Brian Braithwaite, Eric Damkot, Sharon Martin, Scott Schmidt, Paul Sebo, Jon Edgren, Katrina Hanson, Debora Sielski, Marty Schulteis, Brian Bausch, Janice Gettelman, and Justin Drew (arrived at 8:19 a.m.).

ALSO PRESENT: GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician Karen Long and County Clerk Assistant Timmerly Tamborino.

Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was read.

MINUTES OF JUNE 22, 2012

Moved by Ms. Martin, seconded by Mr. Edgren to approve the June 22, 2012, minutes as presented. Motion carried.

RETAINED FEES, INCLUDING 2013 BUDGET RECOMMENDATION, STATUS REPORT

Mr. Damkot distributed the Retained Fees Status Report dated September 7, 2012. This report shows an estimated balance December 31, 2012, of \$428,026.67, and an estimated balance December 31, 2013, of \$548,912.67. Mr. Damkot modified the report to show \$267,266 of the original \$500,000 not spent in the 2012 Cedar Creek/Cedar Lake Floodplain Mapping in the estimated balance December 31, 2012, amount. The Housing Data Internet Distribution Account shows an estimated balance December 31, 2012, of \$78,169.64, and an estimated balance December 31, 2013, of \$79,509.64. Mr. Damkot stated the budget recommendation from this Committee was approved by the Planning, Conservation, and Parks Committee and will be forwarded to Administration.

Justin Drew arrived at 8:19 a.m.

ADDITIONAL INFORMATION RELATED TO PICTOMETRY FUNCTIONALITY

Mr. Damkot reported on several questions asked at the previous meeting regarding the Pictometry Functionality. Mr. Damkot mentioned that on a public facing website, the GIS layers would be accessible, but the measurement tools would not be accessible. Pictometry will allow the second flight in 2017, instead of 2016, but would not spread the payment for the initial flight passed the first three years. Lieutenant Schulteis reported the Sheriff's Department will contribute \$5,000 toward the base product for the Pictometry Functionality.

1 **UPDATE ON WISCONSIN LAND INFORMATION OFFICERS NETWORK (LION),**
2 **WISCONSIN LAND INFORMATION ASSOCIATION (WLIA) AND WISCONSIN**
3 **GEOGRAPHIC INFORMATION COORDINATION COUNCIL (WIGICC)**
4 **LEGISLATIVE INITIATIVES**

- 5 • *Possible Action Recommending Washington County Take a Position on the Proposed*
6 *Legislative Initiatives.*

7 Mr. Damkot distributed handouts regarding WLIA, Deer Trustee Report, WIGICC, and
8 LION.

9
10 Moved by Mr. Schmidt, seconded by Ms. Martin to recommend the Planning, Conservation,
11 and Parks Committee and the County Board support the Wisconsin Land Information
12 Officers Network letter dated August 8, 2012, that recommends fully funding the 2013 base
13 budget and education grants and use remaining funds for the LiDAR acquisition, Public Land
14 Survey System remonumentation, parcel mapping, while having these grant requests go out
15 this year to coordinate with the Counties budget cycle. Motion carried.

16
17 Ms. Hanson was excused at 8:50 a.m.

18
19 **PROJECT UPDATES:**

- 20 • **Add-on to DNR's Risk Mapping Program in the Upper and Lower Rock**
21 **Watersheds**

22 Mr. Schmidt gave a brief report on the DNR's Risk Mapping Program to inform the new
23 members on the Council. CDM was awarded the contract in the amount of \$39,981 and work
24 has begun.

- 25
26 • **Cedar Creek Floodplain Mapping Project**

27 Mr. Schmidt reported Mach IV is doing the surveying work right now, while the DNR is
28 doing the Quality Control. This project will be completed in May 2013.

- 29
30 • **Highway Registry Books on-line**

31 Mr. Damkot reported this project is complete. Surveyors use these for the colored map,
32 designated right-of-ways, and town proceedings. There is a copy in the Highway
33 Department, Register of Deeds office, and the Registry is also accessible on-line. The maps
34 have been rescanned in color.

- 35
36 • **2010 Public Land Survey System (PLSS) Monument Maintenance Program Phase II**
37 **– Town of Erin Project Update**

38 This project is on hold until winter. Stantec is the current contractor.

- 39
40 • **2011 Public Land Survey System (PLSS) Monument Maintenance Program Phase II**
41 **– Town of Jackson Project Update**

42 Mr. Schmidt reported Capital Surveying is doing the work and slowly moving along.

- 43
44 • **2012 Public Land Survey System (PLSS) Monument Maintenance Program Phase I**
45 **– Town of Hartford**

1 Mr. Schmidt reported Continental Surveying is done with the fieldwork except for six
2 monuments that were paved over.
3

4 **APPROVE WORK PLAN FOR 2012 PUBLIC LAND SURVEY SYSTEM (PLSS)**
5 **MONUMENT MAINTENANCE PROGRAM PHASE II – TOWN OF HARTFORD**

6 Moved by Mr. Sebo, seconded by Mr. Braithwaite to proceed with Phase II – Town of Hartford
7 by either working with Capital Surveying or bidding the project out. Motion carried.
8

9 **DISCUSS AND POSSIBLY MODIFY THE LONG-RANGE RETAINED FEES PROJECT**
10 **PLAN**

11 Mr. Damkot distributed the draft Land Information Work Plan dated September 7, 2012. Mr.
12 Schmidt will obtain pricing on the surveying equipment and report back to the committee at the
13 next meeting. Mr. Damkot will add it to budgeting for 2014.
14

15 **NEXT MEETING**

16 The Washington County Land Information Council will tentatively meet on Friday, November
17 16, 2012, at 8:15 a.m.
18

19 **ADJOURNMENT**

20 Moved by Mr. Damkot, seconded by Mr. Braithwaite to adjourn the meeting at 10:01 a.m.
21 Motion carried.
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Brenda Jaszewski, County Clerk