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**WASHINGTON COUNTY
LAND INFORMATION COUNCIL**

Courthouse - Government Center
West Bend, WI

August 9, 2013
8:15 a.m.

Present: Gerald Schulz, Brian Braithwaite, Eric Damkot, Brian Bausch, Justin Drew, Katrina Hanson, Sharon Martin, Scott Schmidt, Debora Sielski, and Tom Wondra. Excused: Marty Schulteis, Jane Merten, and Paul Sebo.

Also Present: GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician Karen Long, and County Clerk Assistant Timmerly Tamborino.

Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was read.

MINUTES

Moved by Ms. Martin, seconded by Mr. Wondra to approve the minutes of May 17, 2013, as presented. Motion carried.

RETAINED FEES BUDGET UPDATE/STATUS REPORT

Mr. Damkot distributed and discussed the Retained Fees Status Report dated August 9, 2013. There was an error on the May 17, 2013, Retained Fees Status Report, which has been corrected. The Revenue was over-stated by \$61,870.59, bringing the estimated balance December 31, 2013, on the May 17, 2013, report to \$551,190.80 not \$613,061.39. The August 9, 2013 report shows an estimated balance December 31, 2013, of \$551,483.53, and an estimated balance December 31, 2014, of \$178,845.25. The Housing Data Internet Distribution Account shows an estimated balance December 31, 2013, of \$90,045.96, and an estimated balance December 31, 2014, of \$143,414.53.

WISCONSIN LAND INFORMATION PROGRAM CHANGES RESULTING FROM ACT 20 (2013-15 BIENNIAL BUDGET)

Mr. Damkot reviewed the various changes regarding the Act 20 handout included with the agenda.

DISCUSSION OF PROJECTS USING \$5 REGISTER OF DEEDS FEE INCREASE (DIGITIZE HISTORICAL RECORDS)

- **Possible Action Recommending Specific Projects or Types of Projects to the Planning, Conservation and Parks Committee**

Ms. Martin discussed the history of the \$5 fee increase for Register of Deeds to digitize historical records and remove the social security numbers from recorded documents. The County has completed this project already and can use the additional \$225,000 estimated funds for other needed projects. The Planning, Conservation and Parks Committee is looking for recommendations from the Land Information Council. Some suggestions discussed were; purchasing a new digital scanner for the Historical Society, updating the 9-1-1 equipment in the Sheriff's Department, sharing the additional revenue with the local municipalities for redacting

1 and/or digitizing historic documents, floodplain mapping, orthophotography in 2015, LiDAR in
2 2020, establishing NAD83/NAVD88 coordinates on Public Land Survey System Monuments, or
3 add the funds to the Retained Fees account.

4
5 Ms. Hanson was excused at 9:07 a.m.

6 7 **OBLIQUE AERIAL IMAGERY ACQUISITION PROJECT UPDATE**

8 Mr. Damkot gave an update on the Oblique Aerial Imagery Acquisition project. All the data and
9 products have been delivered. The cost to incorporate the Pictometry functionality into the
10 County's existing GIS websites is \$570. The current version of the Pictometry software the
11 public will use does not allow the GIS data to overlay, but a new version will be available later
12 this year. User names and passwords are available through the GIS Department. The County
13 Attorney is working on an Acceptable Use agreement that local government employees must
14 sign in order to get a user name and password. The County is responsible for the local
15 employees' use.

16 17 **PUBLIC LAND SURVEY SYSTEM (PLSS) MONUMENT MAINTENANCE PROJECT** 18 **UPDATES**

19 2010 Phase II - Town of Erin

20 2011 Phase II - Town of Jackson

21 2012 Phase II - Town of Hartford

22 ~~2013 Phase I - Town of Kewaskum~~ (Corrected on December 6, 2013)

23 Mr. Schmidt is sending a letter with various points of the contract to Capitol Surveying 30 days
24 prior to the September 27, 2013, deadline, if the work is not completed for the above listed
25 projects. A second letter will be sent September 20, 2013, for final items not completed to be
26 removed from the contract.

27 28 **2013 Phase 1 - Town of Kewaskum**

29 **As of August 6, 2013, Continental Survey is about one third complete and is on schedule to**
30 **complete the project by September 27, 2013. (Corrected on December 6, 2013)**

31 32 **RECOMMEND WORK PLAN FOR 2013 MONUMENT MAINTENANCE PHASE II** 33 **PROJECT**

34 Mr. Schmidt reported on the work plan for 2013 Monument Maintenance Phase II in the Town
35 of Kewaskum and the addition of monuments not completed in the Towns of Erin, Jackson, and
36 Hartford.

37
38 Moved by Ms. Martin, seconded by Mr. Bausch to recommend the Planning, Conservation, and
39 Parks Committee approve the Town of Kewaskum Phase II project, plus any uncompleted work
40 by September 27, 2013, from the Towns of Erin, Jackson and Hartford. Motion carried.

41 42 **FLOODPLAIN MAPPING PROJECT UPDATES**

43 Cedar Creek

44 Mr. Schmidt reported Mach IV is requesting a December, 2013, or January, 2014, deadline.

45
46 Rock River Risk MAP and County Add-on Projects

1 Mr. Schmidt reported CDM Smith is on time and on budget.
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5 Milwaukee River Risk MAP

6 Mr. Schmidt reported that at the scoping meeting last month, he was informed that the DNR will
7 work on three small sections in Washington County of the Milwaukee River project. Two areas
8 are located in the Kewaskum Creek and one area is located in the Village of Newburg, where the
9 dam was removed.
10

11 **NEXT MEETING**

12 The Washington County Land Information Council will tentatively meet on Friday, October 18,
13 2013, at 8:15 a.m.
14

15 **DEMONSTRATION OF THE OPTIONS TO ACCESS PICTOMETRY IMAGERY AND**
16 **THE TOOLS AVAILABLE IN EACH**

17 Mr. Damkot gave a demonstration of the Pictometry software after the meeting was adjourned.
18

19 **ADJOURNMENT**

20 Moved by Ms. Martin, seconded by Ms. Sielski to adjourn the meeting at 9:55 a.m. Motion
21 carried.
22
23

24 Brenda Jaszewski, County Clerk
25