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**WASHINGTON COUNTY
LAND INFORMATION COUNCIL**

Courthouse - Government Center
West Bend, WI

May 17, 2013
8:15 a.m.

Present: Gerald Schulz, Brian Braithwaite, Eric Damkot, Brian Bausch, Justin Drew, Katrina Hanson, Sharon Martin, Jane Merten, Scott Schmidt, Paul Sebo, Debora Sielski, and Tom Wondra. Excused: Marty Schulteis.

Also Present: GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician Karen Long, and County Clerk Assistant Timmerly Tamborino.

Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was read.

MINUTES

Moved by Ms. Martin, seconded by Mr. Bausch to approve the minutes of April 5, 2013, as presented. Motion carried.

RETAINED FEES STATUS REPORT

Mr. Damkot distributed and discussed the Retained Fees Status Report dated May 17, 2013. This report shows an estimated balance December 31, 2013, of ~~\$613,061.39~~ \$551,190.80 (corrected 8-9-13). The Housing Data Internet Distribution Account shows an estimated balance December 31, 2013, of \$ 84,906.42.

**PUBLIC LAND SURVEY SYSTEM (PLSS) MONUMENT MAINTENANCE PROJECT
UPDATES**

2010 Phase II - Town of Erin

Capitol Surveying is approximately 50% complete in the Town of Erin Phase II project.

2011 Phase II - Town of Jackson

Capitol Survey is a third of the way complete with the Town of Jackson Phase II project.

2012 Phase II - Town of Hartford

Capitol Survey is just beginning the Town of Hartford Phase II project.

Mr. Schmidt suggested the Land Information Council consider working with the County Attorney to see if work not completed within the next 13 weeks for projects originally awarded in 2010, 2011, and 2012 be removed from their original contracts and rolled into the contract we will award for the required 2013 work. The Land Information Council supported Mr. Schmidt's recommendation.

2013 Phase I - Town of Kewaskum

1 Continental Surveying has been awarded the bid for the Town of Kewaskum Phase I at \$20 per
2 monument, being an extension of the Town of Hartford Phase I RFB. Phase I will take thirteen
3 weeks to complete.

4 **FLOODPLAIN MAPPING PROJECT UPDATES**

5 Cedar Creek

6 Mr. Schmidt reported Mach IV is asking for an October, 2013, deadline instead of September,
7 since the hydrology was delayed approximately one month through the DNR.

9 Rock River Risk MAP and County Add-on Projects

10 Mr. Schmidt received draft maps for the County's portions of the Upper and Lower Rock River.
11 The DNR plans to have the preliminary maps by the end of summer.

13 **OBLIQUE AERIAL IMAGERY ACQUISITION PROJECT UPDATE**

14 Mr. Damkot reported the contract with Pictometry has been reviewed, approved, and signed.
15 Pictometry flew over Washington County on May 5, 2013, before the leaves were on the trees.
16 Included in the package is implementation training and on-sight user training for the main users.
17 Mr. Damkot will check with Human Resources for recording references to videotape the training
18 sessions for publishing on the website. The County Attorney and Mr. Damkot are working on a
19 Data Sharing Agreement for Municipal User of Acquired Data form. There are 100 connections
20 available.

22 **UPDATE ON LAND INFORMATION RELATED INITIATIVES IN THE PROPOSED 23 STATE BUDGET INCLUDING POSSIBLE AMENDMENTS FROM WISCONSIN 24 REALTORS ASSOCIATION, WISCONSIN REGISTER OF DEEDS ASSOCIATION, 25 LAND INFORMATION OFFICERS NETWORK, AND OTHERS**

26 Mr. Damkot distributed two handouts to discuss the Governor's budget and what was actually in
27 the motion to amend the budget adopted by Joint Finance. Mr. Damkot summarized the Land
28 Information Initiatives in the Proposed State Budget and Related Amendments to the Register of
29 Deeds Fee, Statewide Digital Parcel Map, and the Land Information Program.

31 **RECAP OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES' RISK MAP 32 DISCOVERY MEETING HELD ON MAY 16 AND COVERING THE MILWAUKEE 33 RIVER WATERSHED**

34 Mr. Schmidt reported the DNR would like to perform floodplain studies in Milwaukee River
35 Watershed. The DNR should know by September 2013, if they will receive FEMA funding to
36 complete the work. If approved, field surveys will be completed in summer, 2014. Hydrology
37 will be done in 2014/2015 with mapping complete in 2015. The County has a two week window
38 for comments of concern on areas that should be studied on maps located in the Planning and
39 Parks office. High concern areas are several dams that have been removed in the County, and Jay
40 Road in the Town of Farmington. Items prepared for this project include flood risk reporting,
41 maps showing changes, and flood depth analysis grid. Mr. Schmidt will ask Mr. Gaudet to call
42 the town clerks to make them aware of the comment period.

44 **2014 RETAINED FEES BUDGET DISCUSSION AND RECOMMENDATIONS**

45 Mr. Damkot distributed the 2014 through 2018 Land Information Work Plan dated May 17, 2013
46 for discussion.

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Moved by Ms. Martin, seconded by Ms. Sielski to recommend to the Planning, Conservation, and Parks Committee to remove the Historic Tax Roll Scanning Project from the 2014 Housing Data Internet Distribution project list and add it to 2015, and to include in the 2014 budget the remaining Retained Fees and Internet Fees Projects scheduled for 2014 as listed on the Land Information Work Plan dated May 17, 2013. Motion carried.

NEXT MEETING

The Washington County Land Information Council will tentatively meet on Friday, August 9, 2013, at 8:15 a.m.

ADJOURNMENT

Moved by Mr. Drew, seconded by Mr. Wondra to adjourn the meeting at 9:50 a.m. Motion carried.

Brenda Jaszewski, County Clerk