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**WASHINGTON COUNTY  
LAND INFORMATION COUNCIL**

Courthouse - Government Center  
West Bend, WI

April 11, 2014  
8:15 a.m.

Present: Gerald Schulz, Brian Braithwaite, Eric Damkot, Justin Drew, Tom Wondra, Sharon Martin, Scott Schmidt, Paul Sebo, Brian Bausch, and Sgt. Jason Guslick.

Excused: Katrina Hanson, Jane Merten, and Debora Sielski.

Also Present: GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician Karen Long, SEWRPC Phil Evenson, and Deputy County Clerk Mary G. Lemke.

Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was read.

**MINUTES**

Moved by Ms. Martin, seconded by Mr. Wondra to approve the minutes of February 21, 2014, as presented. Motion carried.

**2013 COUNTY RETAINED FEE/GRANT REPORT**

Moved by Ms. Martin, seconded by Mr. Schmidt to approve the 2013 County Retained Fee/Grant Report, as presented. Motion carried.

**RETAINED FEES STATUS REPORT**

Mr. Damkot distributed and discussed the Retained Fees Status Report dated April 11, 2014. This report shows an estimated balance December 31, 2014, of \$207,309.10.

**PUBLIC LAND SURVEY SYSTEM (PLSS) MONUMENT MAINTENANCE PROJECT UPDATES**

Mr. Schmidt reported that K. Singh & Associates of Wauwatosa was the low bidder for the work in the Towns of Erin, Jackson, Hartford, and Kewaskum for the second phase of the monument maintenance projects – updating the monument ties, reference benchmarks, and dossiers. K. Singh & Associates is complete with the monuments in the Town of Erin. They have completed the field work in Jackson and are moving onto the Town of Hartford, then Town of Kewaskum. The project has a completion date of August 29, 2014.

2014 Phase I - Town of Addison

The Town of Addison was selected as the next township. Bids were received on March 24, 2014. The low bid was M Squared Engineering at a cost of \$6,936.00. The award to M Squared Engineering was made at the March 26, 2014 PCPC meeting. The contract has been approved by the County Attorney's office and has been forwarded to the contractor. The project schedule is 13 weeks from the contract date.

1 Cedar Creek Floodplain Update

2 Mach IV has draft mapping and modeling completed for 73 of the 88 stream miles. The  
3 approximate 15 miles of the main stem has been submitted to the DNR, the remainder of the 73  
4 miles is being reviewed by staff. Mach IV is planning on having all final deliverables to us and  
5 submitted to the DNR the first week of May. The critical date of submittal is by the end of May,  
6 2014. This should allow us to get it on the DNR's calendar for a physical map revision in  
7 October of 2014. We will have to work with the local Villages and Cities over the next month to  
8 obtain concurrence letters as part of the process.

9  
10 Upper and Lower Rock River

11 Mr. Schmidt reported the Washington County portion of the Upper Rock Watershed project  
12 currently has the following schedule:

- 13 • Appeal and Comment Period Start Letter Mailed: 3/26/2014
- 14 • 90-day Appeal and Comment Period Start Date: 4/9/2014
- 15 • 90-day Appeal and Comment Period End Date: 7/7/2014
- 16 • Letter of Final Determination (LFD): 10/16/2014
- 17 • Effective Date: 4/16/2015 (The effective date is the date by which Washington County  
18 must adopt the maps for regulatory purposes)

19  
20 It is still possible that the Letter of Final Determination and Effective dates may change, but at  
21 this point in time, those are the planned dates.

22  
23 Milwaukee River

24 The DNR is meeting with FEMA the last week in April, 2014, with hopes of gaining knowledge  
25 as to the potential funding of any mapping in the Milwaukee River Watershed. The funding will  
26 not become official until October of 2014. We may have an idea at the end of April, 2014, if  
27 mapping above the original discovery report may be funded. The final answer on what may be  
28 mapped as part of this Risk MAP (Mapping, Assessment, and Planning) project may not be until  
29 October. There may be an opportunity to partner with the DNR as we did in the Upper/Lower  
30 Rock watershed.

31  
32 **CONSIDER AMENDMENTS TO THE COUNTY'S INTERNET ACCESS PRIVACY**  
33 **POLICY**

34 The Planning, Conservation, and Parks and Executive Committees received a request to review  
35 the current Internet Privacy Policy and referred the request to the Land Information Council for  
36 recommendation. Ms. Nass explained that the County's current Internet Access Privacy Policy  
37 does not allow for searching by name or grantor/grantee, for land records maintained by GIS and  
38 the Register of Deeds, unless there is a contractual agreement. Ms. Martin explained that the  
39 Register of Deeds receives revenues from these annual contracts. It was suggested that if the  
40 County were to change the policy to allow searching land records by name, consideration should  
41 be given as to the timing of the policy change due to these annual contracts.

42  
43 Moved by Ms. Martin, seconded by Mr. Bausch to recommend to the Planning, Conservation,  
44 and Park's Committee that no changes are made to the existing policy. Motion defeated by roll  
45 call vote. Voting Aye: Ms. Martin, Mr. Bausch, Mr. Sebo, and Mr. Guslick. Voting No: Mr.

1 Schmidt, Mr. Damkot, Mr. Braithwaite, Mr. Drew, and Mr. Wondra. Ayes-4; Noes-5; with Mr.  
2 Schultz not voting.

3  
4 Mr. Bausch left at 10:00 a.m.

5  
6 An ad-hoc committee was formed to further discuss the policy and prepare a recommendation to  
7 be presented at the next meeting of the Land Information Council.

8  
9 **REVIEW AND ACTION ON THE WASHINGTON COUNTY LAND INFORMATION**  
10 **PLAN - 2014 UPDATE DRAFT 1**

11 The Committee reviewed the Washington County Land Information Plan-2014 Updated Draft 1.  
12 Mr. Damkot will incorporate the comments made by the Council today into the plan and prepare  
13 a clean final version of the plan that will be acted upon at the next meeting of the Land  
14 Information Council.

15  
16 **NEXT MEETING**

17 The Washington County Land Information Council will tentatively meet on Friday, May 23,  
18 2014, at 8:15 a.m.

19  
20 **ADJOURNMENT**

21 Moved by Ms. Martin, seconded by Mr. Wondra to adjourn the meeting at 10:18 a.m. Motion  
22 carried.

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Brenda Jaszewski, County Clerk