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**WASHINGTON COUNTY
LAND INFORMATION COUNCIL**

Courthouse - Government Center
West Bend, WI

April 5, 2013
8:15 a.m.

Present: Gerald Schulz, Brian Braithwaite, Eric Damkot, Sharon Martin, Scott Schmidt, Paul Sebo, Brian Bausch, Jane Merten, and Tom Wondra. Excused: Katrina Hanson, Justin Drew, and Debora Sielski.

Also Present: GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician Karen Long, City of West Bend GIS Analyst Dawn Wiebelhaus, and Chief Deputy County Clerk Linda Doro.

Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was read.

MINUTES

Moved by Ms. Martin, seconded by Mr. Sebo to approve the minutes of January 18, 2013, as presented. Motion carried.

RETAINED FEES STATUS REPORT

Mr. Damkot distributed and discussed the Retained Fees Status Report dated April 5, 2013. This report shows an estimated balance December 31, 2013, of \$601,949.32. The Housing Data Internet Distribution Account shows an estimated balance December 31, 2013, of \$86,061.84.

PROJECT UPDATES

Oblique Aerial Imagery Acquisition

Mr. Damkot reported Pictometry and the County Attorney are working on the contract. Presently, there is language in the contract that holds Washington County liable for municipal user violations so a user agreement will be created for municipal users to sign before they are issued their user name and password to access the more advanced tools within this program.

Floodplain Mapping Projects

Mr. Schmidt reported the DNR is approximately a month behind schedule on the hydrology for the Cedar Creek Floodplain Mapping project. Once the hydrology is completed, the data will be submitted to Mach IV, who will then complete the hydraulic models and draft maps to submit to FEMA, possibly by September 2013.

For the Upper and Lower Rock River Watershed project, CDM has completed their modeling for the study of the entire area and received the DNR's agreement on all but one of the short reaches. The next step is to complete the mapping based on the modeling results and provide Washington County and the DNR a draft version by the end of April or early May.

**2010 Public Land Survey System (PLSS) Monument Maintenance Program Phase II -
Town of Erin; 2011 Public Land Survey System (PLSS) Monument Maintenance Program**

1 **Phase II - Town of Jackson; and 2012 Public Land Survey System (PLSS) Monument**
2 **Maintenance Program Phase II - Town of Hartford**

3 A new contract is being negotiated with Capitol Surveying for Phase II monument project for the
4 Town of Erin. Capitol Surveying has completed all the monuments in the wetland areas for the
5 Town of Hartford and Town of Jackson, and approximately half of the monuments were
6 completed in the Town of Erin. Twenty dossiers have been received for the Town of Jackson.
7

8 **2013 Public Land Survey System (PLSS) Monument Maintenance Program Phase I - Town**
9 **of Kewaskum**

10 Mr. Schmidt and the Purchasing office have been authorized to negotiate a contract with
11 Continental Surveying for this project.
12

13 **Weiss and Capelle Field Notes On-Line**

14 Mr. Schmidt reported the City of West Bend donated field notebooks from an old surveyor firm
15 in West Bend and the index from these field notebooks have been published on-line.
16

17 **UPDATE ON LAND INFORMATION RELATED INITIATIVES IN THE PROPOSED**
18 **STATE BUDGET INCLUDING POSSIBLE AMENDMENTS**

19 The Land Information Council discussed the initiatives in the proposed state budget relating to
20 the Wisconsin Land Information program, and whether Washington County should take a
21 position on these initiatives. The Council's consensus was to take no position.
22

23 **INTRODUCTION TO A POTENTIAL WISCONSIN DEPARTMENT OF NATURAL**
24 **RESOURCES FLOODPLAIN MAPPING PROJECT IN THE MILWAUKEE RIVER**
25 **WATERSHED**

26 Moved by Mr. Sebo, seconded by Mr. Bausch to approve the concept of partnering with the
27 DNR on the floodplain mapping project for the Milwaukee River watershed and the
28 appropriation of funds for this project. Motion carried.
29

30 **PRELIMINARY 2014 RETAINED FEES BUDGET DISCUSSION AND**
31 **RECOMMENDATIONS**

32 Mr. Damkot distributed a draft of the 2014-2018 Land Information Work Plan. A
33 recommendation needs to be forwarded to the Planning, Conservation, and Parks Committee
34 regarding the 2014 priority projects funded by the Retained Fees and Internet Fees accounts and
35 a concept plan for the outgoing years 2015-2018.
36

37 **NEXT MEETING**

38 The Washington County Land Information Council will tentatively meet on Friday, May 17,
39 2013, at 8:15 a.m.
40

41 **ADJOURNMENT**

42 Moved by Ms. Martin, seconded by Mr. Sebo to adjourn the meeting at 10:11 a.m. Motion
43 carried.
44
45
46

Brenda Jaszewski, County Clerk