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**WASHINGTON COUNTY  
LAND INFORMATION COUNCIL**

Courthouse - Government Center  
West Bend, WI

March 30, 2012  
8:15 a.m.

**PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Sharon Martin, Scott Schmidt, Paul Sebo, Jon Edgren, and Katrina Hanson.

**EXCUSED:** Janice Gettelman, Debora Sielski, Marty Schulteis, Peter Miller, and Carl Rowlands.

**ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst Karen Long, Chief Deputy Clerk Linda Doro, and County Clerk Assistant Timmerly Tamborino.

Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was read.

**MINUTES OF JANUARY 13, 2012**

Moved by Ms. Martin, seconded by Mr. Edgren to approve the January 13, 2012, minutes as presented. Motion carried.

**RETAINED FEES STATUS REPORT**

Mr. Damkot distributed the Retained Fees Status Report dated March 30, 2012. This report shows an estimated balance December 31, 2012, of \$147,350.15. The Housing Data Internet Distribution Account shows an estimated balance December 31, 2012, of \$73,806.14. January and February revenues of 2012 were 4.5% higher than 2011.

**WISCONSIN LAND INFORMATION PROGRAM GRANTS AND FUNDING**

Mr. Damkot expressed concerns with the Wisconsin Land Information Program. The County retains \$8 from every document recorded at the Register of Deeds. The State receives \$2 for the Land Record Program and grants. Earlier this year, the State removed \$1.9 million from the Land Record Program leaving little money to fund 2012 Land Information Program grants. This is important to Washington County because Wisconsin does not have good statewide layers. Grant programs provide the needed funding less populated counties need to complete their data.

This year, the State issued 2012 base budget grant applications on revenues they are expecting to collect, as well as, Training and Education grants to all 72 counties for \$300. Washington County will apply for this grant to cover one extra day of training.

**PROJECT UPDATES:**

- **ProPhoenix Data Integration**

Mr. Damkot reported the Sheriff's Department has contracted with ProPhoenix Software Company to update the software used for their Records Management System, Computer Aided Dispatch, and Jail software. A Land Information component to the computer aided

1 dispatch piece is obtaining the addresses and intersections out of Washington County's  
2 GIS system to be reformatted and imported to the ProPhoenix system.

3  
4 • **2010 Public Land Survey System (PLSS) Monument Maintenance Program Phase II**  
5 **– Town of Erin Project Update**

6 Mr. Schmidt reported Stantec, who bought out Bonestroo, is conducting the work, and all  
7 but eleven dossiers have been delivered to Mr. Schmidt for review. Mr. Schmidt will  
8 contact Stantec to see if they want to be released from this contract or try to complete it  
9 this summer with dry weather. Roughly \$33,000 in funds is being held for this project.

10  
11 • **2011 Public Land Survey System (PLSS) Monument Maintenance Program Phase II**  
12 **– Town of Jackson Project Update**

13 Mr. Schmidt reported the Phase II field work is almost complete, and within the next  
14 week or two, Capital Surveying will submit the dossiers for review.

15  
16 • **2012 Public Land Survey System (PLSS) Monument Maintenance Program Phase I**  
17 **– Town of Hartford**

18 Mr. Schmidt reported this project is out to bid. The project cost estimate is approximately  
19 \$5,000 to \$7,000. There are 159 monuments that need to be completed and the bids are  
20 due back Friday, April 13, 2012.

21  
22 • **Scanned Highway Plan Integration Project**

23 Mr. Damkot presented an update on the Scanned Highway Plan Integration project. The  
24 goal of the project is to improve online access and integrate survey information by taking  
25 all TIF files and creating a single PDF file.

26  
27 **CURRENT AND FUTURE FLOODPLAIN MAPPING PROJECTS**

28 Mr. Damkot presented an update on the current and future floodplain mapping projects.

29  
30 • **Oconomowoc River**

31 This project, initiated in 2003, was funded using Wisconsin Land Information Program  
32 grants, retained fees, local cost share, and an in-kind contribution from SEWRPC.  
33 Detailed floodplain information for the tributaries from the Washington County study  
34 will be incorporated into the FEMA maps during the DNR Risk Mapping program. ~~This~~  
35 ~~joint effort saved the County approximately \$90,000 (corrected 5/18/12).~~ **(corrected**  
36 **5/18/12.)**

37  
38 • **Cedar Creek/Cedar Lake and Lower Cedar Creek:**

39 This project was put in the 2012 Retained Fees budget at a cost of \$500,000. Detailed  
40 floodplain studies for the complete Cedar Creek, Cedar Lake, and Lower Cedar Creek  
41 sub-watersheds was awarded to Mach IV Engineering and Surveying at a cost of  
42 \$192,753. The DNR will complete the hydrology for this project as well as assist the  
43 County with the review of all delivered materials. It is staff's recommendation to not use  
44 the remaining funds on other areas of the project but to add on to the DNR Risk Mapping  
45 program in the upper and lower Rock River Watershed to do the tributaries at a cost of

1 approximately \$60,000. Mr. Damkot recommended rolling the \$250,000 balance from  
2 this project into the Undesignated Retained Fees fund.  
3

4 • **Rubicon River**

5 Washington County is working in partnership with the DNR and will pay for the  
6 surveying work, while the DNR studies the tributaries. **This joint effort saved the  
7 County approximately \$90,000 (corrected 5/18/12).**  
8

9 • **Upper and Lower Rock Watersheds**

10 The DNR is currently working to complete floodplain mapping in the Upper and Lower  
11 Rock River basins. Washington County is investigating the possibility of working  
12 directly with the DNR consultants to add on to the DNR project and complete floodplain  
13 mapping for selected tributaries.  
14

15 Mr. Damkot also discussed updating contour data or 3D surface of the ground in  
16 conjunction with the 2015 Orthophotography project.  
17

18 **LEGISLATIVE UPDATE**

19 **AB303 – COMPREHENSIVE PLANNING**

20 Mr. Damkot reported Assembly Bill 303 - Comprehensive Planning passed the Assembly but  
21 was never scheduled for a State Senate vote.  
22

23 **AB586/SB444 – SURVEYING MODERNIZATION BILL**

24 Mr. Schmidt reported that AB586/SB444 relating to the Surveying Modernization bill was  
25 introduced but never made it to the Assembly and Senate due to opposition expressed by the  
26 Management Association for Private Photogrammetric Surveyors (MAPPS).  
27

28 **LIGHTSQUARED'S APPLICATION TO FCC AND POSSIBLE IMPACTS ON  
29 EXISTING GLOBAL POSITIONING SYSTEMS**

30 Mr. Damkot presented an update on Lightsquared's application to the FCC, and the impacts this  
31 application would have on existing global positioning systems.  
32

33 **AGENDA ITEMS FOR FUTURE MEETINGS**

- 34 • Flood Plain Mapping  
35 • Budget  
36 • Projects for Retained Fees  
37

38 **NEXT MEETING**

39 The next meeting of the Washington County Land Information Council will tentatively be  
40 Friday, May 18, 2012, at 8:15 a.m.  
41

42 **ADJOURNMENT**

43 Moved by Mr. Sebo, seconded by Ms. Martin to adjourn at 9:41 a.m. Motion carried.  
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46

Brenda Jaszewski, County Clerk