

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

**WASHINGTON COUNTY
LAND INFORMATION COUNCIL**

Courthouse - Government Center
West Bend, WI

January 18, 2013
8:15 a.m.

PRESENT: Gerald Schulz, Brian Braithwaite, Eric Damkot, Sharon Martin, Scott Schmidt, Katrina Hanson, Justin Drew, Paul Sebo, Brian Bausch, Jane Merten, and Debora Sielski (*arrived at 8:17 a.m.*). **EXCUSED:** Marty Schulteis. Absent: Tom Wondra.

ALSO PRESENT: GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician Karen Long, City of West Bend GIS Analysts Mark Stram and Dawn Wiebelhaus, and County Clerk Assistant Timmerly Tamborino.

Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was read.

INTRODUCTION OF NEW MEMBERS

Newly elected County Treasurer Jane Merten was introduced to the Council.

MINUTES OF NOVEMBER 16, 2012

Page 1 Line 10 EXCUSED: Janice Gettelman, Brian Bausch. ~~ABSENT: Brian Bausch.~~

Moved by Ms. Martin, seconded by Ms. Hanson to approve the minutes of November 16, 2012, as corrected. Motion carried.

**WASHINGTON COUNTY GROUP WISCONSIN LAND INFORMATION
ASSOCIATION (WLIA) MEMBERSHIP**

Mr. Damkot reported County staff and elected County officials are able to join the Group membership, but not the volunteer members of the Council. Mr. Damkot will forward any emails regarding WLIA to the volunteer members.

RETAINED FEES STATUS REPORT

Mr. Damkot distributed and discussed the Retained Fees Status Report dated January 18, 2013. This report shows an estimated balance December 31, 2012, of \$654,714.02, and an estimated balance December 31, 2013, of \$577,169.02. The Housing Data Internet Distribution Account shows an estimated balance December 31, 2012, of \$161,070.23, and an estimated balance December 31, 2013, of \$83,306.23.

RECOMMEND RETAINED FEES NON-LAPSES FOR ON-GOING PROJECTS

Moved by Ms. Sielski, seconded by Mr. Bausch to recommend the Planning, Conservation, and Parks Committee approve the non-lapse of \$80,000 from the 2012 Housing Data Internet Distribution account to 2013 and \$201,119 from the 2012 Retained Fees account to 2013. Motion carried.

PROJECT UPDATES:

1 • **Oblique Aerial Imagery Acquisition**

2 Mr. Damkot is working with Pictometry on the draft contract for Oblique Aerial Imagery
3 and will be sending the final contract to the County Attorney for approval.
4

5 • **Floodplain Mapping Projects**

6 Mr. Schmidt reported the Upper and Lower Rock River Watershed project add-ons
7 contracted with CDM were to be completed in December, 2012. The DNR is behind on
8 reviews. The County's official adoption of this project should be completed by February,
9 2014.

10
11 Cedar Creek Floodplain Mapping project is still on schedule. The DNR is expected to
12 complete hydrology testing in February, Mach IV is expected to complete hydraulic
13 models in May, and draft maps in June, and submit to FEMA in September 2013.
14

15 • **2010 Public Land Survey System (PLSS) Monument Maintenance Program Phase II**
16 – **Town of Erin**

17 Mr. Schmidt reported the final phase of this project has been delayed due to the ground
18 not being frozen; however, Capitol Surveying should be able to complete this project next
19 week.
20

21 • **2011 Public Land Survey System (PLSS) Monument Maintenance Program Phase II**
22 – **Town of Jackson**

23 Mr. Schmidt reported the final phase of this project has been delayed due to the ground
24 not being frozen; however, Capitol Surveying should be able to complete this project next
25 week.
26

27 • **2012 Public Land Survey System (PLSS) Monument Maintenance Program Phase II**
28 – **Town of Hartford**

29 Mr. Schmidt reported Capitol Surveying is doing the project for Phase II at a cost of
30 \$26,820 and will be starting immediately.
31

32 **APPROVE WORK PLAN FOR THE 2013 MONUMENT MAINTENANCE PHASE I**
33 **PROJECT**

34 Moved by Mr. Damkot, seconded by Ms. Sielski to recommend the Planning, Conservation, and
35 Parks Committee approve the work plan for the 2013 Monument Maintenance Phase I project in
36 the Town of Kewaskum authorizing Mr. Schmidt and the County's Purchasing office to
37 negotiate with Continental Surveying or send the proposal out for bid, if negotiations fail.
38 Motion carried.
39

40 **ACTION ON A PROPOSAL TO USE RETAINED FEES FOR THE PURCHASE OF**
41 **NEW SURVEY EQUIPMENT**

42 Moved by Ms. Sielski, seconded by Ms. Martin to recommend the Planning, Conservation, and
43 Parks Committee approve adding the purchase of new survey equipment at a cost not to exceed
44 \$35,000, to the 2013 budget using undesignated funds from the Retained Fees account. Motion
45 carried.
46

1 **NEXT MEETING**

2 The Washington County Land Information Council will tentatively meet on Friday, April 5,
3 2013, at 8:15 a.m.

4

5 **ADJOURNMENT**

6 Moved by Ms. Martin, seconded by Mr. Damkot to adjourn the meeting at 9:25 a.m. Motion
7 carried.

8

9

10

11

Brenda Jaszewski, County Clerk