

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)  
BOARD OF DIRECTORS

December 15, 2011

Meeting called to order at 10:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Les Borman, Jim Core, Sarah Follett, Mary Goeman, Rick Gundrum, Jane Schultz, Paul Ustruck

MEMBER EXCUSED: Carol Puerling

GUEST: Doug Johnson, Washington County Administrative Coordinator

HSD STAFF PRESENT: Karen Alt, Debra DuFour, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks

Review of Minutes: M. Goeman made motion, S. Follett seconded, to approve the HSD Board minutes from the November 17, 2011, meeting as distributed. Carried.

Financial Update: This report includes data through October 31, 2011. A \$250,000 to \$300,000 deficit for 2011 is projected, mainly due emergency detention and inpatient usage and expenses being higher than anticipated. There is \$2,325,675 of County funding remaining for the year. Discussion followed on remodeling costs relating to the need for door keypads to allow law enforcement after hour access to the PAC when working with Acute Care Services.

Motion made by R. Gundrum, J. Core seconded, to approve \$1,743 in the final remodeling cost for the door keypads as described. Carried.

J. Core made motion to approve the financial update as reported; R. Gundrum seconded. Carried.

CLOSED SESSION pursuant to s. 19.85 (1)(c) Wis. Stats. "Considering annual performance evaluation data of the Director": Motion made by J. Core, seconded by S. Follett, to enter into closed session. Motion carried unanimously on a roll call vote at 10:10 a.m.

Re-open Meeting: J. Schultz made motion to return to open session; M. Goeman seconded. Per roll call vote at 10:57 a.m., motion carried unanimously.

2011 Division Accomplishments:

ADMINISTRATION--2011 included remodeling of Second Floor HSD reception, medication and ACS areas as well as lighting fixture replacements for the entire PAC and re-carpeting of 85 rooms.

BEHAVIORAL HEALTH--Statistics on tobacco and alcohol compliance checks conducted in 2011 were shared. Discussion followed.

A review of the first year of the Individual Placement and Support (IPS) grant has been conducted. Currently, nineteen people are involved in the program, with two obtaining competitive employment and two others with job interviews scheduled soon.

The Community Recovery Services (CRS) grant was also reviewed recently and consisted of interviews with HSD staff, providers and consumers. CRS focuses on rehabilitation, not habilitation. The review determined that HSD needs to provide more guidance to one new provider on the directives of the program and how to document their interactions with program participants.

Eighteen children have been involved in the children's mental health intensive case management and in-home therapy services in 2011, which is a 39% increase over last year. Several therapeutic groups have been developed for other target groups, including an adolescent Dialectical Behavioral Therapy (DBT) group, which currently has six participants.

K. Thuecks shared examples of how HSD programming has enhanced and improved the lives of two individuals.

ACCESS AND OUTREACH--Outreach efforts in working with area schools have been expanded and consolidated through coordination and collaboration among school, community providers and HSD staff.

The Washington County Coordinated Services Team (CST) initiative has been developed to begin in 2012 via a contract with the Youth and Family Project.

HSD and a number of community partners have been working with those who are currently homeless. They have also been examining data to determine what could be done to remedy the issues leading up to homelessness and developing long-term plans to prevent it in the future.

R. Reines described how Family Intake and ACS have been working with a mother and her 12 year old son that has been especially helpful to the boy due to special family circumstances.

CHILDREN AND FAMILIES--Tabled.

ECONOMIC SUPPORT--The dual screen computer monitors for ES staff have been installed. Job assignments have been made throughout the entire Moraine Lakes Consortium to begin as of the first of next year, and testing of the call center system is being conducted. Provider agencies will be informed of the new procedures to follow when requesting assistance.

2011 Fall WCHSA Conference--Tabled.

The next meeting is scheduled for Thursday, January 19, 2012, to begin at 8:30 a.m.

Chairman L. Borman wished everyone "Happy Holidays".

Motion made by R. Gundrum, seconded by S. Follett, to adjourn. Carried. Meeting adjourned at 11:35 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary  
Karen Alt, Recording Secretary

*Copies of all non-privileged material pertinent to this meeting are available at HSD offices.*