

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

August 15, 2013

Meeting called to order at 8:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Michael Bassill, Les Borman, John Bulawa, Kristine Deiss, Dawn Eyre, Ralph Hensel, Jane Schultz, Paul Ustruck

MEMBERS EXCUSED: Sarah Follett

HSD STAFF PRESENT: Karen Alt, Stacy Burmeister, Eric Diamond, Sandy Hoefert, Mary Knoeck, Sandy Potter, Ruth Reines, Angela Schickert, Jim Strachota

Review of Minutes: P. Ustruck made motion, R. Hensel seconded, to approve the HSD Board minutes from the July 18, 2013, meeting as distributed. Carried.

Initial Presentation of Proposed 2014 Budget: L. Borman advised the group on the meaning of human services--to give assistance to and be compassionate toward others.

DIRECTOR RECOMMENDATIONS--J. Strachota reminded the Board that this meeting is for informational purposes and that the August 23 meeting will be for preparation of the 2014 HSD budget. All proposed budgets in the handouts reflect the inclusion of the former Access and Outreach Division into the Behavioral Health and Children and Families Divisions. He asked that attendees bring the budget materials disseminated today and at the July Board meeting with them for approval at the August 23 meeting.

Following explanation, this report represents a request for possible additional funding of \$221,265 or 2.25% over the base and 1.23% over the 2013 allocation. The budget presented by staff focuses on HSD's core responsibilities and maintains the current delivery system. Increases in employee health insurance and workers' compensation raise the 2014 budget request by \$203,768 alone.

MANAGER SUMMARY--The requested Administration total expenses for 2014 are \$1,496,580 with \$913,147 in anticipated revenues, leaving a County levy request of \$583,433 which is \$103,001 less than budgeted in 2013.

Following an explanation of programming and staff in the Children and Families Division, S. Hoefert requested an additional \$95,000 above the base budget as follows: \$22,800 to increase the Family Partnership program capacity provided by Lutheran Social Services; \$10,000 more to allow for additional Boys & Girls Club memberships; and \$62,200 to increase capacity and costs for court-ordered out of home placements of children. She also explained a new Safety Services Program being proposed.

E. Diamond explained the Behavioral Health Division staff related expenses and community programs. He indicated that qualifying competitive bids were received for the Individual Placement and Support (IPS) portion of Community Employment services. This Division is requesting \$90,265 above the base budget for: \$10,000 to support a proposed Peer Support Program; \$40,265 to provide community supports to two persons with severe and persistent mental illnesses who also have challenging behaviors; and \$40,000 for the provision of services for an individual placed in an Institution for Mental Disease to assure that person's safety and well-being will be addressed.

For the Economic Support Division, S. Potter explained that all costs incurred through the Federal Patient Protection and Affordable Care Act (PPACA) responsibilities are included in the information presented. The PPACA amount of \$318,501 indicated in the budget will be entirely funded by the Federal government. There is one decision item in the amount of \$36,000 included in the proposed budget for the annual payment to Moraine Park Technical College for leased space HSD is no longer utilizing but the County has lease responsibility. Discussion followed.

Overview of Training and Travel: This item was tabled to the next meeting.

Budget Projection for 2013: This was also tabled to take place at the next meeting.

Preparation for August 23 HSD Board Meeting: Board members are requested to come to the August 23 meeting with all handouts pertaining to the budget received at previous meetings. The Board will address and vote on budget items such as competitive bids, prioritization of items over the base budget and the required elements to be included in the 2014 budget to be presented to the County Administrator and Finance Committee.

The next meeting is scheduled for Friday, August 23, 2013, starting at 8:00 a.m.

Motion made by D. Eyre, seconded by K. Deiss, to adjourn. Carried. Meeting adjourned at 11:17 a.m.

Respectfully submitted,

Dawn Eyre, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.