

WASHINGTON COUNTY  
HUMAN SERVICES DEPARTMENT (HSD)  
BOARD OF DIRECTORS

August 9, 2012

Meeting called to order at 8:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Michael Bassill, Les Borman, John Bulawa, Kristine Deiss, Dawn Eyre, Sarah Follett, Ralph Hensel, Jane Schultz, Paul Ustruck

HSD STAFF PRESENT: Karen Alt, Sandy Hoefert, Mary Knoeck, Sandy Potter, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks

Review of Minutes: Motion made by P. Ustruck, seconded by J. Bulawa, to approve the HSD Board meeting minutes of July 19, 2012, as distributed. Carried.

2013 Division Budgets: A general overview of the HSD budget preparation was presented by J. Strachota. He explained the Federal Labor Standards Act ruling regarding employee overtime. Discussion followed.

CHILDREN AND FAMILIES-- S. Hoefert reported that most services provided through this division are State or federally mandated. After discussing staff, board operations and community program areas, she indicated this division is requesting \$63,152 or a 2.4% increase above the 98% budget comprised of \$38,663 to increase a social worker position from part-time to full-time, \$9,831 for additional therapy time in the Birth to Three program and \$14,658 to increase part-time hours of Family Aides from 20 to 29 hours per week.

BEHAVIORAL HEALTH--K. Thuecks explained that this division is requesting an increase of \$120,049 with the following list of priorities as recommended by the Behavioral Health Task Force, with the lowest numbers being the highest priorities: 1) \$26,458 for Lifespan psychiatry wages and Advanced Practice Nurse Prescriber; 2) Nova Services/Calm Harbor maintains case management time for \$13,381; 3) \$6,915 for St. Aemilian-Lakeside/School Based MH Services to maintain caseload at 40 students; tied for 4) \$6,484 for AODA Prevention to provide evidence-based practice services and \$7,000 for aftercare programming at Exodus House; 6) \$25,456 to maintain funding for eight individuals at the REM-Greentree facility; 7) \$14,400 to restore the number of placements at Exodus House to 35; 8) \$5,268 to prevent an increase in wait time for intake to AODA outpatient and day treatment services; 9) \$2,555 to cover an anticipated unit rate increase for one individual placed in an Institute for Mental Disease; and 10) \$12,132 to restore funding for inpatient services to 2012 levels.

(MEMBERS EXCUSED: J. Bulawa and P. Ustruck left the meeting at 9:45 a.m.)

Discussion followed on the economic and societal impacts and ramifications of providing HSD services to persons now as needed rather than later when more intensive and, more than likely, costly services would be required.

ECONOMIC SUPPORT—S. Potter reported that there are no decision items above the base for the 2013 budget in this area. An issue for future discussion is the lease with Moraine Park Technical College for two offices at the Workforce Development Center.

ACCESS AND OUTREACH—This division is requesting \$18,500 above the base budget consisting of \$6,000 for psychiatry coverage; \$5,000 for responding to persons in homeless situations in order to prevent hospitalizations or other long-term needs; \$4,500 to respond in crisis situations, again to prevent hospitalizations or alternate care; and \$3,000 for staff overtime costs to enable effective crisis response.

ADMINISTRATION--HSD budgeted total expenses for 2013 are \$1,486,270 with \$913,147 in anticipated revenues and a County levy of \$573,123. The total request for Administration is \$80,164 less than the 98% base budget.

Amended 2013 Outlay Request: Tabled to the next meeting due to time constraints.

Approval of User Fees: Tabled to the next meeting due to time constraints.

Future Agenda Items: Contact HSD staff regarding recommendations for future items.

The next meeting is scheduled for Tuesday, August 21, 2012, beginning at 8:00 a.m.

Motion made by D. Eyre to adjourn; R. Hensel seconded. Carried. Meeting adjourned at 10:53 a.m.

Respectfully submitted,

Dawn Eyre, Board Secretary  
Karen Alt, Recording Secretary

*Copies of all non-privileged material pertinent to this meeting are available at HSD.*