

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

June 20, 2013

Meeting called to order at 8:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Michael Bassill, Les Borman, John Bulawa, Kristine Deiss, Dawn Eyre, Sarah Follett, Paul Ustruck

MEMBERS EXCUSED: Ralph Hensel, Jane Schultz

GUEST PRESENT: Herb Tennes, Washington County Board Chairperson

HSD STAFF PRESENT: Karen Alt, Eric Diamond, Mary Knoeck, Sandy Potter, Ruth Reines, Jim Strachota

Review of Minutes: D. Eyre made motion, S. Follett seconded, to approve the HSD Board minutes from the May 16, 2013, meeting as distributed. Carried.

(GUEST PRESENT: Dave Rank, THE DAILY NEWS, arrived.)

2014 HSD Budget Guidelines: The proposed base County levy budget request for 2014 services is lowered from 100% to 97% due to the current financial environment and at the County's request. Therefore, HSD is requesting bids at "Base", which is 97% of 2013 amounts and "Required" funding levels from potential service providers. Discussion followed.

D. Eyre made motion, K. Deiss seconded, to approve the 2014 HSD Budgeting Guidelines and Funding Principles as written. Motion carried.

HSD Board Budget Timeframe: A tentative budget meeting schedule was distributed and discussed. Budget packets will be sent out in the next few days to potential service providers and are due back to HSD by July 22.

Joint Finance Action on Family Care: An item included in the proposed State budget would provide \$500,000 to fund a portion of additional costs incurred by counties to provide support services to certain Family Care enrollees at the Mental Health Institutes (Winnebago and Mendota). Washington County was instrumental in bringing this issue to the State's attention. Copies of 2013 Resolution 17 "Advisory Resolution Regarding Family Care Responsibility for State Institutional Placements" were distributed. At present, this item remains in the proposed State budget.

Recommendation Regarding HSD Administrative Structure: Staff recommendations include eliminating the Access/Outreach Division, returning Acute Care Services to the Behavioral Health Division, returning Juvenile Intake to the Children and Families Division, appointing a Deputy Director and eliminating the Access/Outreach Manager.

(GUEST PRESENT: Doug Johnson, Washington County Administrative Coordinator, arrived.)

Following discussion, motion made by J. Bulawa to approve the HSD administrative structure changes as presented; D. Eyre seconded. Carried.

Positions Requested to Address HSD Responsibility Regarding Patient Protection and Affordable Care Act (PPACA): Implementation of the upcoming PPACA will require changes in the operation of the Income Maintenance Consortia. The Moraine Lakes Consortium has determined that each of the five counties would need additional staff to cope with the increased workload, with Washington County requiring four more Economic Support Specialists and one more clerical support clerk. All additional staff would be hired on a full-time, limited-term basis, paid exclusively by Federal and State funding, at no cost to Washington County and begin employment at or around October 1, 2013, and end in 2015 or at such time as funding is no longer available to cover the costs. As workloads decrease as anticipated, the limited-term positions would gradually be eliminated.

P. Ustruck made motion, seconded by S. Follett, to approve the hiring of five additional staff in the Economic Support area to be funded entirely through PPACA as presented. Discussion followed. Motion carried.

This request will next be presented to the Finance and Administrative Services Committees before being sent to the full County Board for approval in July.

The next meeting is scheduled for Thursday, July 18, 2013, beginning at 8:00 a.m.

Motion made by S. Follett, seconded by D. Eyre, to adjourn. Carried. Meeting adjourned at 9:25 a.m.

Respectfully submitted,

Dawn Eyre, Board Vice-Chairperson
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.