

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

May 17, 2012

Meeting called to order at 8:37 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by County Board Second Vice-Chair P. Ustruck, who read the open meeting statement.

MEMBERS PRESENT: Michael Basill, Les Borman, John Bulawa, Kristine Deiss, Dawn Eyre, Sarah Follett, Ralph Hensel, Jane Schultz, Paul Ustruck

GUEST PRESENT: Robert Milich, County Board Supervisor

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Stacy Burmeister, Sandy Hoefert, Sandy Potter, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks

Review of Minutes: L. Borman made motion, J. Schultz seconded, to approve the HSD Board minutes from the March 15, 2012, meeting as distributed. Carried.

Introductions: Everyone introduced themselves.

Election of Officers:

CHAIRPERSON--Motion made by S. Follett, seconded by R. Hensel, to nominate L. Borman for the office of Chairperson. Motion to close nominations made by M. Bassill; D. Eyre seconded. Carried. By acclamation, P. Ustruck announced L. Borman as Chairperson.

VICE-CHAIRPERSON--R. Hensel was nominated by M. Bassill for Vice-Chairperson; R. Milich seconded. S. Follett nominated P. Ustruck as Vice-Chairperson; J. Schultz seconded. R. Hensel withdrew his name from consideration. Motion designating P. Ustruck as Vice-Chairperson carried.

SECRETARY--D. Eyre was nominated by P. Ustruck, seconded by S. Follett. R. Milich nominated M. Bassill. M. Bassill declined the nomination and made motion to close nominations. Motion carried naming D. Eyre as Secretary.

A roster of HSD Board members, their mailing addresses and e-mail addresses was distributed; direct any corrections to Karen Alt.

Chairperson L. Borman welcomed all members, indicated protocol for HSD Board meetings and explained, from his perspective, the purpose for HSD and its Board.

2012 Annual Report: Several areas of this document were explained and highlighted by J. Strachota. The HSD Board is mandated by law and responsible via social contract for the provision of certain services. Administrative staff--Access and Outreach Coordinator R. Reines, Behavioral Health Coordinator K. Thuecks, Children and Families Coordinator, S. Hoefert and Economic Support Manager S. Potter--explained their respective areas and services relating to the 2011 HSD Annual Report. M. Bloedorn presented his views on his employment with Washington County.

2013 Program Specifications: The program specifications are the first step in the annual budget process. Copies of proposed program specifications were distributed, explained by staff and discussed. Continuation of existing and implementation of any new services are dependent upon ability to secure funding to provide them.

D. Eyre made motion to accept the 2012 Program Specifications as presented; J. Bulawa seconded. Motion carried, with M. Bassill opposed.

(EXCUSED: K. Deiss left the meeting at 10:10 a.m.)

Financial Update: This agenda item was tabled due to the length of the meeting.

2012 Capital Improvements: Copies of HSD's response to the County Administrative Coordinator regarding capital improvements, equipment and computer systems were distributed and discussed.

D. Eyre made motion, S. Follett seconded, to approve this correspondence as presented. Carried.

The next HSD Board meeting is scheduled to begin at 8:30 a.m. on Thursday, June 21, 2012.

Motion made by J. Bulawa, seconded by M. Bassill, to adjourn. Carried. Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Dawn Eyre, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.