

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

May 16, 2013

Meeting called to order at 8:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Michael Bassill, Les Borman, John Bulawa, Kristine Deiss, Sarah Follett, Ralph Hensel, Paul Ustruck

MEMBER EXCUSED: Dawn Eyre, Jane Schultz

GUEST PRESENT: Dave Rank, THE DAILY NEWS; Mary Simon, Council on Alcohol and Other Drug Abuse; Phil Harper, Nova Services

HSD STAFF PRESENT: Karen Alt, Eric Diamond, Sandy Hoefert, Ruth Reines, Jim Strachota

Review of Minutes: J. Bulawa made motion, K. Deiss seconded, to approve the HSD Board minutes from the April 18, 2013, meeting as distributed. Carried.

Strategic Alliance between the Council on Alcohol and Other Drug Abuse and Nova Services: M. Simon reported that the Boards of these two agencies are in the information gathering phase of investigating an alliance between them. Recommendations regarding a possible alliance will be made to both Boards in June, 2013. The services and programs provided by the Council and Nova Services were explained and discussed. Mary thanked the HSD Board for its support.

Program Specifications for 2014: Following a general overview of the Program Specifications and their function in the annual budget process, R. Reines, E. Diamond and S. Hoefert explained the specifications specific to their areas, Access and Outreach, Behavioral Health and Children and Families, respectively.

(MEMBERS PRESENT: K. Deiss was excused from the meeting at 10:00 a.m.)

Following discussion, motion made by M. Bassill to approve the 2014 Program Specifications as presented; J. Bulawa seconded. Carried.

2013 Financial Update: Based on the financial report ending March 31, 2013, HSD has a County funding balance of \$6,397,557 which is 64.41% for 2013. A. Schickert highlighted several expenses paid and revenues received early in the year.

(MEMBERS PRESENT: M. Bassill was excused from the meeting at 10:20 a.m.)

Per a request the Board made in January, a report on HSD staff training and travel expenses related to training was presented.

Director/Chairperson Report: Due to the length of the meeting, a majority of the report was tabled. However, Board members were asked to pay particular attention to the draft memo regarding the Moraine Lakes Consortium. This will be agenda item in June.

The next meeting is scheduled for Thursday, June 20, 2013, to begin at 8:00 a.m.

Motion made by J. Bulawa, seconded by P. Ustruck, to adjourn. Carried. Meeting adjourned at 10:48 a.m.

Respectfully submitted,

Paul Ustruck, Board Vice-Chairperson
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.