

WASHINGTON COUNTY
HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

March 15, 2012

Meeting called to order at 8:30 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Les Borman, Jim Core, Sarah Follett, Mary Goeman, Rick Gundrum, Jane Schultz, Paul Ustruck

GUEST PRESENT: Herb Tennes, County Board Chairperson; Dennis Myers, County Board Supervisor; Kim Nass, County Attorney

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Debra DuFour, Sandy Hoefert, Ruth Reines, Angela Schickert, Jim Strachota

Review of Minutes: Motion made by M. Goeman, seconded by S. Follett, to approve the HSD Board meeting minutes of February 16, 2012, as distributed. Carried.

Contract Language Regarding Indemnification: A provider agency is questioning the wording of the "Indemnity and Insurance" section of the base contract between HSD and providers. This section needs to be more explicit and mutual by indicating exactly what the responsibilities of each of the parties would be in the case of injury or death of a client caused by an employee of one of those parties. Currently, this is included by attaching specific exhibits pertinent to each contract, which Kim Nass, County Attorney, indicated is completely acceptable. Discussion is ongoing between this agency and its attorney and the County Attorney and HSD.

Following further discussion, J. Core made motion, seconded by R. Gundrum, to retain other 2012 contracts as they are and change the "Indemnity and Insurance" section in 2013 and future contracts. Motion carried.

Dual Employment Policy: This policy concerns HSD employees engaging in private practice providing psychotherapy/social work or similar professional capacities and is mainly delineated to prevent any conflict of interest, especially regarding referrals of clients based on payment source for services (insurance versus County) among other specifics as stated in the policy. There are three HSD employees currently working in a like capacity in private practice. If approved, this policy would become effective immediately. Discussion ensued.

R. Gundrum made motion to approve the Dual Employment Policy and Procedure as proposed and to allow those currently dually employed a six-month grace period for compliance; M. Goeman seconded. Motion carried.

Alternative to Lincoln Hills: M. Bloedorn described Fond du Lac County's Promoting Alternatives to Corrections through Education (PACE) program as well as the steps necessary to possibly utilizing it for the treatment of Washington County male juvenile delinquents. Using this program would provide a 30% savings compared to the rate charged by the State Department of Corrections.

Motion made by R. Gundrum, seconded by P. Ustruck, to authorize staff to continue investigating and pursuing the PACE program for use by Washington County residents. Carried.

Fund Balance Update/2012 Allocation: The County Finance Committee voted to eliminate the HSD fund balance immediately. This, along with several other late notifications of reductions in State funding, have greatly impacted HSD budget development and administration because the budget has already been set for the year. Discussion followed on the loss of the HSD fund balance, providing more education and better communication with the County Finance Committee and the County Board on these issues and the fact that government does not operate like a small business.

L. Borman presented his position, as a member of the County Finance Committee, on the loss of the HSD Fund Balance.

As requested by County Board Chairperson H. Tennes, there was a brief discussion regarding professional provision of service contracts, along with the annual budget process, program specifications and the fact that anyone can bid on the provision of HSD services. County Attorney K. Nass recommended that this subject be included as a separate agenda item at a future meeting.

Family Care Payment: A. Schickert explained that a payment of \$1,253,832.51 is due to the State for the Family Care contribution. It was noted that, in addition to this amount, another \$304,000 has been paid by HSD for institutional (Winnebago and Mendota Health Institutes) care for Family Care participants in 2011. State Representative Pat Strachota has been instrumental in assisting HSD staff being able to have input into treatment and discharge decisions regarding institutionalized individuals enrolled in Family Care.

J. Core made motion to approve the March 31, 2012, Family Care contribution payment of \$1,253,832.51 to the State; P. Ustruck seconded. Carried.

Psychiatry Search: Peter Joosse, M.D., has agreed to work 24 hours per week in several HSD programs. Schedules between Drs. Horowitz and Joosse worked out so that there will be no interruption of services during the transition period.

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Motion made and seconded by M. Goeman and S. Follett to enter into a contract with Dr. Peter Joosse as indicated. Carried.

Out of State Travel/Training Request: Two HSD employees have requested they be allowed to attend a conference on women's mental health issues and services in Minneapolis. The cost would not exceed \$1,200 for the two to attend and is included in the budget. Because this conference is outside the State, the County Finance Committee would also have to approve this request.

J. Core made motion, P. Ustruck seconded, to approve this out-of-State training request as described at a cost not to exceed \$1,200. Carried.

The Prevention Suicide Wisconsin organization is holding a training in Wausau in April on crisis and law enforcement. HSD will provide scholarships to local law enforcement officers at a cost not to exceed \$1,300 for up to twelve attendees.

Motion made by R. Gundrum, S. Follett seconded, approved the scholarships not to exceed \$1,300 to sponsor interested law enforcement personnel to attend the training described. Carried.

There will not be a meeting of the HSD Board in April. The elected County Board Chairperson will make appointments to all boards, including HSD. HSD Board officers will be elected at the May meeting.

HSD Board Chairperson L. Borman thanked everyone who contributed to HSD services and participated on this Board. J. Core echoed those sentiments saying it has been a pleasure to be a Board member and to remember that this agency exists to assist others.

Motion made by M. Goeman to adjourn; S. Follett seconded. Carried. Meeting adjourned at 9:58 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD.