

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)  
BOARD OF DIRECTORS

February 16, 2012

Meeting called to order at 8:30 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement. Carol Puerling was remembered with a moment of silence.

MEMBERS PRESENT: Les Borman, Jim Core, Sarah Follett, Mary Goeman, Rick Gundrum, Jane Schultz, Paul Ustruck

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Stacy Burmeister, Sandy Hoefert, Mary Knoeck, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks

Review of Minutes: R. Gundrum made motion, M. Goeman seconded, to approve the HSD Board minutes from the January 19, 2012, meeting as distributed. Carried.

Approval of 2011 Financial Closing:

SUMMARY OF CLOSING--As explained, HSD has ended the year with a deficit of \$158,739 which is 1.6% over budget. However, this number could change as the final closing is not until the end of the month.

PROVIDER CONTRACT ADDENDA--After a review of proposed 2011 Behavioral Health, Adult Family Home and Children and Families contract addenda, R. Gundrum made motion to accept the contract addenda for all areas as presented; S. Follett seconded. Carried.

ACCOUNTS RECEIVABLE--A total of \$84,184 in accounts receivables for a variety of programs are expected, and all relate to the State and County contract.

Motion made by J. Core to accept the total accounts receivables amount of \$84,184 as outlined; P. Ustruck seconded. Carried.

NON-LAPSING ACCOUNTS--Following explanation, J. Core made motion to approve the request for non-lapsing accounts in the amount of \$737,522.94 as presented; M. Goeman seconded. Carried. Discussion followed on restricted accounts.

PROPOSED TRANSFER FROM FUND BALANCE--Following explanation, P. Ustruck made motion, seconded by M. Goeman, to accept the deficit of \$158,739 for the 2011 HSD budget with the understanding that the amount could change based on the final closing. Carried.

Motion made by R. Gundrum, J. Core seconded, to approve funding transfers between HSD Divisions as presented. Carried.

Following discussion, P. Ustruck made motion to approve a transfer from the HSD Fund Balance to cover the cost of the final HSD 2011 deficit; J. Schultz seconded. Carried.

Psychiatry Search and Request for Use of Locum Tenens: One of the HSD psychiatrists has tendered his resignation effective in April. Talks with interested doctors are in process. If an agreement with those psychiatrists cannot be reached, a locum tenens arrangement may be necessary on a temporary basis to prevent any interruption in service.

Motion made by M. Goeman, J. Schultz seconded, to authorize the use of locum tenens services if necessary. Carried.

HSD Board and Current Terms: Copies of a list of members and their term end dates were distributed and reviewed. Currently, there are openings for a County Board Supervisor member and for a citizen member, both with terms ending in April, 2013. As of April of this year, there will be openings for two additional County Board Supervisor members with terms ending in 2013 and 2014. Due to these changes and other factors, the HSD Board composition could change dramatically.

Deputy Director Report: M. Bloedorn announced his plans to retire in mid-June after almost 42 years of employment with Washington County.

The next HSD Board meeting is planned for March 15, 2012, beginning at 8:30 a.m. There is no meeting planned for April.

Motion made by M. Goeman, seconded by S. Follett, to adjourn. Carried. Meeting adjourned at 10:18 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary  
Karen Alt, Recording Secretary

*Copies of all non-privileged material pertinent to this meeting are available at HSD offices.*