

Minutes of the
HOME Board Meeting
June 28, 2012

Members Present: Duane Paulson, Jill Haupt, Mark Hoefert, Joe Birbaum, Glenn Stumpf, Peter Sorce, Jay Schreurs, Jennifer Hanneman, Russell Kutz, John Kannard and Dennis Myers

Staff: Dale Shaver, Debbie Narus and Nancy Mojica

Excused Absence: Kathleen Schilling, Mark Baldwin, Ron Buchanan, Kristin Silva and Maria Watts

Guest: MaryLee Richmond, Erik Weidig, Waukesha County, Lisa Kratz, Wisconsin Partnership, Lee Martinson, Slinger Housing Authority, Robin Reshel, Lorraine Hefter, Hartford Community Development Authority, Russ Wanta, Washington County Habitat for Humanity, RoxAnne Witte, Jefferson County Economic Development Consortium

- I. The meeting was called to order by the Chair with a quorum of the Board present at 9:03 a.m.
- II. The Chair led the Pledge of Allegiance.
- III. On a motion by Joe Birbaum and seconded by Jill Haupt, the minutes from the May 17, 2012 meeting were approved with Mark Hoefert and Glen Stumpf, abstaining.
- IV. No Staff or Public Comments were heard.
- V. The Wisconsin Partnership Fund Balance Report was reviewed and accepted.

Wisconsin Partnership asked the Board if Item #8 could be moved up to be addressed after the Fund Balance Report as it pertains to the availability of funds and the request of additional funds for Downpayment Assistance (DPA).

- VIII. Debbie Narus, Project Manager for Wisconsin Partnership stated that she is currently out of DPA funds and has conditionally approved four (4) DPA requests totaling \$26,040 based on this meeting's decision. The Staff has recommended \$100,000 be allocated to DPA from unallocated entitlement funds.

On a motion by Joe Birbaum and seconded by Duane Paulson, the Board approved \$120,000 to DPA from the unallocated Entitlement Funds to sustain the program until the Board meets again. The motion passed unanimously.

- VI. On a motion by Jennifer Hanneman and seconded by John Kannard, Ron Buchanan was nominated to replace Jennifer Hanneman to hold the position of Secretary on the HOME Board of Directors. The Board approved the motion unanimously.

- VII. Washington County Habitat for Humanity has asked Waukesha County to subordinate their 1st. mortgage position. Waukesha County now holds the 1st position on the mortgage forcing Habitat to satisfy Waukesha County's mortgage prior to being able to leverage Habitat's mortgage, which now sits in the second position. This greatly limits the amount of money available for their programs. After a lengthy discussion, the Board on a motion by Duane Paulson and seconded by Joe Birbaum, approved that the request be taken to the Executive Committee meeting for further review and be brought back the HOME Board at the next meeting.
- IX. On a motion by Jill Haupt and seconded by Mark Hoefert, the meeting adjourned at 9:55 a.m.

Respectfully submitted,

Peter Sorce
Chair, HOME Board