

Minutes of the  
HOME Board Meeting  
February 16, 2012

Members Present: Duane Paulson, Kathleen Schilling, Joe Birbaum, Jill Haupt, Jan Rouu, Ron Buchanan, Peter Sorce, Mark Baldwin, Greg David, Glenn Stumpf, Jay Schreurs and Jennifer Hanneman

Staff: Glen Lewinski, Kristin Silva, Debbie Narus and Nancy Mojica

Excused Absence: Mark Hoefert, Maria Watts and Lee Krueger

Guest: Sandy Scherer, Dale Shaver, Waukesha County, Trena Bond, Housing Resource, Lee Martinson, Slinger Housing Authority and Dennis Heling, Jefferson County Economic Development Consortium

- I. The meeting was called to order by the Chair with a quorum of the Board present at 9:03 a.m.
- II. The Chair led the Pledge of Allegiance.
- III. On a motion by Duane Paulson and seconded by Glenn Stumpf, the minutes of the December 15, 2011 were approved with the correction of XII d, changing Jefferson County to Ozaukee/Washington Counties.
- IV. Staff /Public Comments  
No Public comments were heard. Dale Shaver shared with the Board that Glen has announce his retirement as of March 30, 2012. The Board thanked him for over twenty years of dedicated services and gave him a standing ovation.
- V. Kristin Silva, WI Partnership, presented the Fund Balance Report which was accepted by the Board without action.
- VI. A memorandum from Wisconsin Partnership related to recommend changes in the loan amounts for the core programs was reviewed and discussed. On a motion by Joe Birbaum and seconded by Mark Baldwin, to keep Downpayment Assistance at \$5000 and decrease the Housing Rehabilitation to \$15,000 and Purchase Rehabilitation to \$19,000 as proposed. After a discussion, Duane Paulson amended the motion and seconded by Greg David, to decrease Purchase Rehabilitation from \$24,999 to \$22,000. The amended motion passed with Glenn Stumpf voting no. The original motion, as amended, was passed on an 8 to 4 vote (Baldwin, Schilling, Sorce and Stumpf) with Ron Buchanan abstaining.
- VII. Staff provided a proposed 2012 allocation of HOME funds noting that the allocation was flexible as programs needs occurred. On a motion by Duane Paulson and seconded by Kathleen Schilling, the Board approved the following allocations:

Administration	\$104,733
CHDO Reserve	\$157,100
Downpayment Assistance	\$300,000
Housing Rehab	\$225,000
Purchase Rehab	\$175,000
Housing Development	\$ 85,504

- VIII. Kristin Silva indicated that she was still working on the Homebuyer Counseling Cost Reasonableness study. Since the study was not completed, it was recommended that the Homebuyer payment rate stay the same (\$1,450 per closing) as previous year for 2012.
- IX. Staff reported that the 2011 Consolidated Annual and Evaluation Report would be submitted by March 30, 2012. A public hearing on the proposed HOME Allocation will be held on February 27, 2012.
- X. On a motion by Greg David and seconded by Duane Paulson, the meeting adjourned at 9:43 a.m.

Respectfully submitted,

Peter Sorce  
Chair, HOME Board