

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

2  
3 Courthouse - Government Center  
4 West Bend, WI

October 5, 2011  
8:00 a.m.

5  
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie J. Borman, Todd Healy and Joan A.  
7 Russell.

8  
9 Also Present: County Board Chairperson Herbert J. Tennes, Administrative Coordinator  
10 Douglas A. Johnson, Finance Director Susan M. Haag, County Clerk Brenda Jaszewski,  
11 Administrative Assistant Judy Steinert, Assistant Finance Director Rich Abbott, Deputy Finance  
12 Director Paul Labonte, Treasurer Janice Gettelman, Samaritan Campus Administrator Ed  
13 Somers, Register of Deeds Sharon Martin, Assistant to the Highway Commissioner Tom  
14 Wondra, Transit Manager Joseph Steier, Historical Society Executive Director Patricia Lutz,  
15 Supervisors Michael Bassill, James Core, William Meyers, Dennis Myers, Joe Gonnering, Dan  
16 Stoffel, Marilyn Merten, Brian Bausch, Peter Sorce and Paul Ustruck, Citizens Carol Beverly,  
17 Doug Ziegler, Paul Ziegler.

18  
19 Chairperson Hensel reconvened the meeting at 8:00 a.m.

20  
21 **Status of Budget**

22 Mr. Johnson distributed and reviewed the Budget Summary and Budget Rate sheets, which  
23 include wage adjustments, Transit options, and General Fund adjustments.

24  
25 Mr. Johnson explained the new budget process to be implemented this year and stated a letter  
26 will be sent to all county supervisors highlighting the process. Supervisors that have  
27 recommended amendments to the 2012 Budget are requested to submit them in writing to  
28 Chairman Tennes no later than the end of the October 25, 2011 County Board meeting, for  
29 consideration by the Finance Committee. The Finance Committee will meet on Wednesday,  
30 October 26, 2011 to review the submitted amendments and make a recommendation to the full  
31 County Board on November 3, 2011, whether they endorse or oppose each amendment. The  
32 County Board will then decide on whether the amendment should be considered.

33  
34 **Finance**

35 The Finance Department budget was presented by Finance Director Susan Haag. Mr. Johnson  
36 presented the base level funding of \$1,369,304 and the recommended and requested budget is  
37 \$1,363,287 (-2.9% below 2011 levy).

38  
39 **ONE MORE THING:** The Purchasing office continues to be a valued resource. This is  
40 accomplished by maintaining good working relationships with both county departments and  
41 suppliers. One example of added value is work performed to correct firm or contractor issues at  
42 no charge to the county, in some cases outside of the warranty period. This office has also  
43 assisted towns and other municipalities in sourcing items through county bids or available state  
44 contracts. New bids for services have been developed, which had not been previously done.

45  
46 Moved by Mr. Borman, seconded by Mr. Healy to tentatively approve the recommended Finance  
47 Department 2012 Budget and levy, including out of state travel and user fees, in the amount of

1 \$1,363,287, plus Indirect Charges of revenues in the amount of \$1,034,260, for a net levy of  
2 \$329,027. Motion carried.

### 3 4 **County Treasurer**

5 The County Treasurer budget was presented by Treasurer Janice Gettelman. Mr. Johnson  
6 presented the base level budget of revenues more than expenses \$458,599 and the recommended  
7 and requested level of revenue more than expenses is \$465,111.

8  
9 **ONE MORE THING:** By combining the City of West Bend tax database with the County's,  
10 the same system is now used to answer customer inquiries. Financial institutions, Title  
11 Companies and the taxpayers themselves who call the County for West Bend assessment  
12 amounts, fair market values, and delinquent tax amounts, can also have questions answered  
13 about the current Tax Roll. In this "one-stop shop" spirit, the City of West Bend handled its late  
14 payment statements this year instead of sending them over to the County.

15  
16 Moved by Mr. Healy, seconded by Mr. Bertram, to tentatively approve the County Treasurer  
17 2012 budget and levy, including user fees, for an amount of revenues more than expenses of  
18 \$465,111. Motion carried.

### 19 20 **Samaritan Health Center**

21 The Samaritan Health Center budget was presented by Administrator Ed Somers. Mr. Johnson  
22 reported the base level funding is no county levy and the recommended and requested level  
23 budget is no county levy. Since 2002, Samaritan has serviced its residents without a county levy  
24 to subsidize operations. Both Samaritan Nursing Home and the Fields Assisted Living enterprise  
25 funds finished 2010 with revenues in excess of expenses.

26  
27 **OUTLAY:** Resident equipment and other outlay @ \$131,250

28  
29 **ONE MORE THING:** Samaritan is a recognized industry leader because of their ability to  
30 handle complex cases and to accept residents requiring high cost care regardless of payer source.  
31 Without Samaritan, many of the high acuity/ high cost residents would become the financial  
32 responsibility of county taxpayers, wherever placements could be found.

33  
34 Moved by Mr. Healy, seconded by Mr. Borman to tentatively approve the recommended  
35 Samaritan Health Center 2012 Budget and levy, including outlay and user fees, in the amount of  
36 no county levy. Motion carried.

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38 Mr. Hensel recessed the meeting at 8:57 a.m. and reconvened at 9:07 a.m.

### 39 40 **Historical Society**

41 Mr. Johnson summarized the discussion from the October 4, 2011 review. Patricia Lutz,  
42 Executive Director of the Washington County Historical Society and Dennis Degenhardt,  
43 Historical Society Treasurer were present to further review the budget. The Finance Committee  
44 agreed that the 2012 County funding to maintain the Old Courthouse buildings should remain in  
45 the budget.

46

1 Moved by Mr. Hensel, seconded by Mr. Borman to tentatively approve the recommended  
2 Historical Society 2012 County funding with a levy in the amount of \$347,745 (\$148,960 for  
3 Historical Society support and \$198,785 Old Courthouse Buildings-Facilities Maintenance).  
4 Motion carried Mr. Healy voting no.

5  
6 Mr. Hensel recessed the meeting at 10:17 a.m. and reconvened at 10:28 a.m.

7  
8 **Highway Department**

9 The Committee reviewed the cuts they made on September 30, 2011 to the 2012 Highway  
10 budget in the amount of \$127,372 and the impact of restoring the items that were eliminated.

11  
12 Moved by Mr. Hensel, seconded by Mr. Bertram to restore the items previously removed from  
13 the 2012 Highway budget in the amount of \$127,372, and approve the recommended Highway  
14 Department 2012 budget and levy, including outlay and user fees, in the amount of \$3,520,430.  
15 Motion carried with Mr. Healy voting no.

16  
17 Supervisor Russell was excused at 11:09 a.m.

18  
19 **2012 Wage Recommendations**

20 Moved by Mr. Healy, seconded by Mr. Bertram to recommend the 2012 cost of living  
21 adjustment for non-represented employees of +0.5% and the 2012 General Fund allocation at  
22 \$1,300,000. Motion carried with Mr. Borman voting no.

23  
24 Mr. Hensel recessed the meeting at 11:28 a.m. and reconvened at 11:39 a.m.

25  
26 **Review Budget/Set Levy**

27 Moved by Mr. Borman, seconded by Mr. Healy to approve and forward to the County Board, the  
28 2012 budget with total expenses in the amount of \$118,199,528, and total revenues in the amount  
29 of \$79,806,760, for a total levy of \$38,392,768. Motion carried.

30  
31 Moved by Mr. Bertram, seconded by Mr. Healy to approve the 2012 County tax rates as follows:  
32 County - \$2.8569, and County Library Service - \$0.2429. Motion carried.

33  
34 Moved by Mr. Healy, seconded by Mr. Bertram to adjourn at 11.45 a.m. Motion carried.

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38 Brenda Jaszewski, County Clerk  
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