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**WASHINGTON COUNTY  
FINANCE COMMITTEE**

Courthouse - Government Center  
West Bend, WI

December 3, 2012  
8:30 a.m.

Present: Leslie Borman, Ralph Hensel, Marilyn Merten, Robert Milich, and Todd White.

Also Present: Finance Director Susan Haag, County Attorney Kim Nass, County Clerk Brenda Jaszewski, Deputy Finance Director Paul Labonte, Assistant Finance Director Rich Abbott, and Richard Bertram.

Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

**MINUTES**

Moved by Ms. Merten, seconded by Mr. Borman to approve the Finance Committee minutes of August 28, and October 26, 2012 as presented. Motion carried.

Moved by Mr. Milich, seconded by Mr. White to approve the Finance Sub-Committee minutes of October 24, and 31, and November 7, 14, and 21, 2012, as presented. Motion carried.

**MEDICAL EXAMINER FEE SCHEDULE**

*Appearance: Chief Deputy Medical Examiner Craig Garbisch*

Mr. Garbisch presented a proposed revised fee schedule for 2013. The revised fee schedule includes increasing the Cremation Permit fee from \$195 to \$200, Disinterment fee from \$65 to \$70, Signing Death Certificate fee from \$65 to \$70, Morgue Storage per Day fee from \$40 to \$45, Photo printing fee of \$1.25 per print, and \$2.50 per page, a CD copy fee of \$5, and a Transport fee of \$175 per transport.

Moved by Mr. White, seconded by Mr. Borman to approve the 2013 Medical Examiner fee schedule as presented. Motion carried.

**SHERIFF'S DEPARTMENT - TREATMENT ALTERNATIVES AND DIVERSION (TAD)  
GRANT**

*Appearance: Sheriff Dale Schmidt, Jail Administrator Captain Shirley Miller, and Stacie Kussard with Genesis Behavioral*

Ms. Kussard explained the TAD program, stating it is a treatment program that targets second, and sometimes third OWI offenders who are facing criminal charges. Some of the significant aspects of this voluntary program includes intensive case management, monitoring, drug testing, and referrals for employment, housing, and financing. Individuals in the program are required to report daily to their case manager at Genesis. The objective is to reduce the recidivism rate and provide an alternative to costly jail time. An average of 74% of participants completes the program and of those, approximately 37% reoffend within two years. The average rate of those who reoffend that have not gone through this program is approximately 89%. The participants are required to pay for their three to six month treatment and this grant would cover the initial assessment and all monitoring costs. Sheriff Schmidt stated that without this program, there would be an additional seven to eight people in the Washington County jail each day.

1 Moved by Mr. White, seconded by Ms. Merten to approve a resolution authorizing the Sheriff's  
 2 Department to apply for a Treatment Alternatives and Diversion Program grant with continued  
 3 contractual services of Genesis Behavioral, in the amount of \$92,635, and a \$30,878 County match for  
 4 the 2013 calendar year, and forward to the County Board. Motion carried.  
 5

#### 6 **SHERIFF'S DEPARTMENT - ALCOHOL ENFORCEMENT GRANT**

7 *Appearance: Sheriff Dale Schmidt*

8 Moved by Ms. Merten, seconded by Mr. Borman to approve a resolution authorizing the Sheriff's  
 9 Department to apply for an alcohol enforcement grant from the Wisconsin DOT, Bureau of  
 10 Transportation Safety, in the amount of \$30,000, with a local match of \$7,500 being met by conducting  
 11 normal traffic enforcement, for the period of October 1, 2012, through September 30, 2013, and  
 12 forward to the County Board. Motion carried.  
 13

#### 14 **SHERIFF'S DEPARTMENT - SPEED ENFORCEMENT GRANT**

15 *Appearance: Sheriff Dale Schmidt*

16 Moved by Ms. Merten, seconded by Mr. White to approve a resolution authorizing the Sheriff's  
 17 Department to apply for a speed enforcement grant from the Wisconsin DOT, Bureau of  
 18 Transportation Safety, in the amount of \$30,000, with a local match of \$7,500 being met by conducting  
 19 normal traffic enforcement, for the period of October 1, 2012, through September 30, 2013, and  
 20 forward to the County Board. Motion carried.  
 21

#### 22 **REQUEST FOR FUNDING FOR YAHR PARK LARGE GROUP SHELTER FROM 23 REMAINING 2012 CIP PROJECTS**

24 *Appearance: Assistant Administrator for Golf & Parks Mike Kactro and Landscape Designer Cindy  
 25 Leinss*

26 Moved by Ms. Merten, seconded by Mr. White to approve the use of \$12,500 from unspent Planning  
 27 & Parks CIP funds for the 2012 Yahr Park shelter project. Motion carried.  
 28

#### 29 **INVESTMENT AND INTEREST REPORTS**

30 *Appearance: County Treasurer Janice Gettelman*

31 Ms. Gettelman distributed and reviewed the third quarter 2012 investments and interest on investments  
 32 reports as of September 30, 2012. Moved by Mr. White, seconded by Mr. Milich to accept the third  
 33 quarter reports as presented. Motion carried.  
 34

#### 35 **NEXT MEETING DATES**

36 The next regular Finance Committee is tentatively scheduled for December 19, 2012. The Finance  
 37 Sub-Committee will tentatively meet on Wednesday, December 5 and 12, 2012.  
 38

#### 39 **SALES TAX REPORT**

40 The total received in November 2012 for sales tax earned in September 2012 was \$890,443.17, for a  
 41 2012 total of \$6,933,462.97, net of Cabela's. Moved by Mr. Borman, seconded by Ms. Merten to  
 42 accept the sales tax report as presented. Motion carried.  
 43

#### 44 **ACCEPT BIDS AND APPROVE RESOLUTIONS FOR TAX DEED SALES**

45 The following tax deed bids were presented for consideration by the Committee:  
 46

#### 47 **Village of Slinger – V5-0032-00A – Minimum bid: \$500.00**

48 **Name of Bidder**

**Total Amt. of Bid**

**5% Deposit**

1	Richard & Hope David	\$600.00	\$30.00
2	Richard & Hope David	\$500.00	\$25.00

3  
 4 The Committee was informed that Richard and Hope David have forfeited their bid in the amount of  
 5 \$600.00. Mr. and Mrs. David have been informed that if the Finance Committee accepts their \$600  
 6 bid and they have forfeited that bid, Washington County will retain the \$30.00 deposit.

7  
 8 Moved by Mr. White, seconded by Mr. Milich to accept the **deposit of the forfeited (corrected**  
 9 **12/19/12)** the bid of Richard & Hope David in the amount of \$600.00, and accept the bid of Richard &  
 10 Hope David in the amount of \$500.00 and forward a resolution to the County Board authorizing the  
 11 sale of tax deed parcel V5-0032-00A in the Village of Slinger to Richard & Hope David. Motion  
 12 carried.

13  
 14 **Town of Addison – T1-0930-00Z – Minimum Bid: \$10,000.00**

15	Name of Bidder	Total Amt. of Bid	5% Deposit
16	Kelly & Edward Wolk	\$11,000.00	\$550.00

17  
 18 Moved by Ms. Merten, seconded by Mr. Borman to accept the bid of Kelly & Edward Wolk in the  
 19 amount of \$11,000.00 and forward a resolution to the County Board authorizing the sale of tax deed  
 20 parcel T1-0930-00Z in the Town of Addison to Kelly & Edward Wolk. Motion carried.

21  
 22 **Town of Jackson – T7-0943-051 – Minimum Bid: \$5,000.00**

23	Name of Bidder	Total Amt. of Bid	5% Deposit
24	Robert & Rachel Fuller	\$5,252.52	\$262.63

25  
 26 Moved by Mr. Milich, seconded by Mr. White to accept the bid of Robert & Rachel Fuller in the  
 27 amount of \$5,252.52 and forward a resolution to the County Board authorizing the sale of tax deed  
 28 parcel T7-0943-051 in the Town of Jackson to Robert & Rachel Fuller. Motion carried.

29  
 30 Ms. Nass stated that she sent a letter to the Town of Jackson requesting reimbursement for the taxes  
 31 paid to the Town when the parcel was owned by Habitat for Humanity and taxes should not have  
 32 accrued since the property should have been assessed as Exempt. The response from the Town was  
 33 that the County’s time for pursuing cancellation of those taxes has expired and that Habitat of Humanity  
 34 should have made the request when they owned the property. Ms. Nass stated that we are not too late  
 35 to pursue reimbursement and believes that under Wisconsin statutes, we have eleven years after the  
 36 year of tax to make the request. The Committee is requesting the County Attorney contact the Town  
 37 of Jackson again to inform them of our options to pursue reimbursement through legal action.

38  
 39 **Village of Jackson – V3-0017-108 – Minimum Bid: \$20,000.00**

40	Name of Bidder	Total Amt. of Bid	5% Deposit
41	Mark V. Miller	\$22,765.00	\$1,138.25

42  
 43 Moved by Ms. Merten, seconded by Mr. White to accept the bid of Mark V. Miller in the amount of  
 44 \$22,765.00 and forward a resolution to the County Board authorizing the sale of tax deed parcel V3-  
 45 0017-108 in the Village of Jackson to Mark V. Miller. Motion carried.

46  
 47 **MAKE RECOMMENDATIONS ON TAX DEED PROPERTIES**  
 48 **Town of Trenton - T11-0106-00D - Hecke, Dieter**

1 Ms. Nass informed the Committee that on October 30, 2012, Robert and Mary Kopp, family of former  
2 owner Dieter Heckeke, paid all back taxes, interest, and penalty and the Deed for this parcel was  
3 conveyed to them on October 31, 2012.

4  
5 **Town of Farmington – T4-0339-00C - Schommer, Daniel or Amy**

6 Ms. Nass stated this parcel was let for bid with a minimum amount of \$1,000 and no bids were  
7 received.

8  
9 Moved by Ms. Merten, seconded by Mr. White to let for bid, parcel T4-0339-00C in the Town of  
10 Farmington with a minimum bid amount of \$750.00, and request the County Attorney contact the  
11 Town of Farmington Assessor to seek re-assessment of the parcel. Motion carried.

12  
13 **Village of Kewaskum – V4-0195 - Zettler, Amy**

14 Ms. Jaszewski stated this parcel was let for bid with a minimum amount of \$25,000 and no bids were  
15 received.

16  
17 Moved by Ms. Merten, seconded by Mr. Milich to let for bid, parcel V4-0195 in the Village of  
18 Kewaskum with a minimum bid amount of \$15,000.00. Motion carried.

19  
20 **Town of West Bend – T13-0131-300 - Zielieke, Jewel and Breger, Joan**

21 Ms. Nass stated that Washington County took the Deed on October 11, 2012 and this parcel was let for  
22 bid with a minimum amount of \$250 and no bids were received.

23  
24 Moved by Mr. White, seconded by Mr. Milich to authorize the County Attorney to divide parcel T13-  
25 0131-300 in the Town of West Bend and offer the divided sections to the two adjacent property owners  
26 at no cost. If either adjacent property owner rejects this offer, the County Attorney is authorized to  
27 offer the full parcel to either adjoining property owner at no cost. Motion carried.

28  
29 **City of Hartford – 36-3201-001-001 - Kettle Moraine Realty**

30 Ms. Nass stated that Washington County took the Deed on October 31, 2012. On November 1, 2012,  
31 Ms. Nass sent letter to the former owner allowing him another chance to redeem with the redemption  
32 period expiring November 21, 2012. To date, there has been no response from the former owner.

33  
34 Moved by Ms. Merten, seconded by Mr. White to let for bid, parcel 36-3201-001-001 in the City of  
35 Hartford with a minimum amount of \$12,000.00. Motion carried.

36  
37 **City of West Bend – 291-1119-122-0004 - NRLL East**

38 Ms. Nass stated that Washington County took the Deed on October 11, 2012. The City of West Bend  
39 Park & Recreation Commission met on November 29, 2012 to present our offer of this parcel for the  
40 amount of taxes paid to the City in the amount of \$2,436.12. To date, we have had no response and  
41 Ms. Nass will follow up with the City.

42  
43 **Town of Addison – T1-0681-00Y - Pagels, Robert**

44 Moved by Ms. Merten, seconded by Mr. Borman to proceed with *in rem* tax deed foreclosure on parcel  
45 T1-0681-00Y in the Town of Addison as recommended by the County Attorney. Motion carried.

1 **Town of Kewaskum – T8-0111-00G - Schmidt, Wilmer**

2 Ms. Nass stated the occupant is seeking grants or loans in order to pay the back taxes, interest, and  
3 penalty; however, no payments have been received. A claim for the back taxes, interest, and penalty  
4 has been filed with Probate.  
5

6 Moved by Mr. Milich, seconded by Mr. White to proceed with *in rem* tax deed foreclosure on parcel  
7 T8-0111-00G in the Town of Kewaskum, and follow the current agreement with the Town of  
8 Kewaskum. Motion carried.  
9

10 **Village of Slinger – V5-0081 - Harju Holdings**

11 Ms. Nass is investigating the clean up cost of the parcel and believes the Environmental Protection  
12 Agency and/or Department of Natural Resources have invested approximately \$133,000 in clean-up  
13 costs. Ms. Nass will continue to research this parcel and no action is recommended at this time.  
14

15 Mr. White was excused at 10:30 a.m.  
16

17 **FINANCIAL APPROVAL REPORT**

18 Moved by Mr. Milich, seconded by Mr. Borman to approve early release and presentation to the  
19 County Board, Report #26 - Financial Approval Report, in the amount of \$8,046,984.43. Motion  
20 carried.  
21

22 **VOUCHERS**

23 Moved by Mr. Hensel, seconded by Ms. Merten to approve Mr. Borman's expense voucher in the  
24 amount of \$405.37. Motion carried.  
25

26 Moved by Mr. Borman, seconded by Mr. Milich to approve Mr. Hensel's expense voucher in the  
27 amount of \$75.48. Motion carried.  
28

29 Moved by Mr. Hensel, seconded by Mr. Borman to approve Ms. Merten's expense voucher in the  
30 amount of \$490.41. Motion carried.  
31

32 Moved by Mr. Borman, seconded by Ms. Merten to approve Mr. Milich's expense voucher in the  
33 amount of \$75.48. Motion carried.  
34

35 Moved by Mr. Borman, seconded by Ms. Merten to approve Mr. White's expense voucher in the  
36 amount of \$26.64. Motion carried.  
37

38 **ADJOURNMENT**

39 Mr. Hensel adjourned the meeting at 10:50 a.m.  
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Brenda J. Jaszewski, County Clerk