WASHINGTON COUNTY FINANCE COMMITTEE

Courthouse - Government Center                                 November 30, 2011
West Bend, WI                                               8:00 a.m.


Also Present: Finance Director Susan M. Haag, Deputy Finance Director Paul Labonte, Assistant Finance Director Rich Abbott, Chairperson Herbert Tennies, Administrative Coordinator Doug Johnson, Treasurer Janice Gettelman, County Clerk Brenda Jaszewski, Sheriff Dale Schmidt, Clerk of Circuit Court Theresa Russell, Community Development Educator Paul Roback, Facility Manager Dave Loomans, Supervisor Michael Bassill, Supervisor Dennis Myers, and Supervisor Gerald Schulz.

Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

MINUTES
Moved by Mr. Bertram, seconded by Mr. Healy to approve the Finance Committee minutes of September 28, 29, 30, October 3, 4, 5, 19, and 26, 2011, as presented. Motion carried.

Moved by Mr. Borman, seconded by Mr. Bertram to approve the Finance Sub-Committee minutes of November 2, 9, and 16, 2011, as presented. Motion carried.

RESOLUTION - SPEED ENFORCEMENT GRANT
Moved by Mr. Bertram, seconded by Ms. Russell to authorize the Sheriff’s Department to apply for a speed enforcement grant from the Wisconsin DOT, Bureau of Transportation Safety, in the amount of $30,000, with a local match of $5,000 for the period of October 1, 2011, through September 30, 2012. Motion carried.

RESOLUTION - ALCOHOL ENFORCEMENT GRANT
Moved by Mr. Bertram, seconded by Mr. Healy to authorize the Sheriff’s Department to apply for an alcohol enforcement grant from the Wisconsin DOT, Bureau of Transportation Safety, in the amount of $30,000 with a local match of $5,000 for the period of October 1, 2011, through September 30, 2012. Motion carried.

RESOLUTION - TREATMENT ALTERNATIVES AND DIVERSION (TAD) PROGRAM GRANT
Moved by Mr. Borman, seconded by Mr. Bertram to authorize the Sheriff’s Department to apply for a TAD grant in the amount of $92,635, with a $30,878 County match for the 2012 calendar year, and continue the contractual services of Genesis Behavioral. Motion carried.

CAR RENTAL REQUEST FOR OUT-OF-STATE TRAVEL
Ms. Theresa Russell stated she attended a conference in Virginia and had received prior authorization from the Public Safety Committee to rent a car for this conference. She was unaware that authorization was also required from the Finance Committee. Moved by Mr. Bertram, seconded by Ms. Joan Russell to approve the Clerk of Circuit Court’s car rental in the total of $194.84 for the conference she attended in Virginia. Motion carried.
2011 OUTLAY REQUEST FOR FACILITIES
Moved by Mr. Bertram, seconded by Ms. Russell to approve the transfer of funds into Outlay for the purchase of a new pickup truck for Facility Management in the amount of $16,000. Motion carried.

UW-EXTENSION OUT-OF-STATE TRAVEL REQUEST

UNEMPLOYMENT ASSESSMENT FOR JANUARY 2012
Ms. Haag informed the Committee that Washington County has been contacted by the State of Wisconsin and we will be responsible for additional Unemployment Assessments in January, 2012. These assessments will continue for 2013 and 2014, which will be included in the budget for those years. At this time, the State of Wisconsin has not provided an estimated cost for the 2012 assessment.

THIRD QUARTER INVESTMENT REPORT
Ms. Gettelman presented and reviewed the third quarter 2011 investment report, and the 2011 interest on investments report. Moved by Ms. Russell, seconded by Mr. Bertram to accept the reports. Motion carried.

TAX DEED PROPERTIES
T1-0930-00Z - Town of Addison - Parcel #1 - Minimum bid $24,000
Ms. Jaszewski reported that no bids were received for this parcel and recommended holding this property until spring and rebid at that time.

T4-0339-00C - Town of Farmington - Parcel #2 - Minimum bid $4,000
Ms. Jaszewski reported that no bids were received for this parcel and recommended holding this property until spring and rebid at that time.

V5-0032-00A - Village of Slinger - Parcel #3 - Minimum bid $3,000
Ms. Jaszewski reported that no bids were received for this parcel and recommended holding this property until spring and rebid at that time.

Moved by Mr. Bertram, seconded by Mr. Healy to suspend any action on the three parcels listed above until spring, 2012. Motion carried.

UPDATE ON TAX DEED PROPERTY T4-0712-002 - TOWN OF FARMINGTON
Ms. Jaszewski stated that part of the process of taking tax deed properties is that we are required to give the former owner the opportunity to redeem. For this property, the former owner was notified by a letter dated October 5, 2011, that she had until October 26, 2011, to redeem. On October 25, 2011, the former owner submitted a letter to the County Clerk requesting additional time to redeem and requested the County come up with a payment plan. The former owner offered to pay a portion of the amount owed, but would not have the entire amount prior to the October 26, 2011, deadline. Due to the contact with the former owner and the offer to make a partial payment, this property was
not let for bid. Ms. Jaszewski contacted the County Attorney and County Treasurer and we are recommending this Committee not set a precedent by setting up a payment plan for the former owner. Moved by Bertram, seconded by Mr. Borman to suspend any action on this parcel until spring of 2012, and deny the former owner’s request to make installment payments on the delinquent taxes, interest, and penalty. Motion carried.

SALES TAX REPORT
The total received in November for sales tax earned in September was $845,863.74, for a 2011 total of $6,639,870.81, net of Cabela’s. Moved by Mr. Healy, seconded by Mr. Borman to accept the sales tax report as presented. Motion carried.

NEXT MEETING DATES
The Finance Sub-Committee will tentatively meet on December 7, 14, and 21, 2011. The Finance Committee will tentatively meet on January 4, 2012.

FINANCIAL APPROVAL REPORT #28
Moved by Mr. Healy, seconded by Mr. Bertram to approve early release and presentation to the County Board, Financial Approval Report #28 in the amount of $7,223,536.37. Motion carried.

VOUCHERS
Moved by Ms. Russell, seconded by Mr. Healy to approve the following:
- Miscellaneous vouchers in the amount of $15,922.63.
- General Accounts Payable vouchers in the amount of $147,564.17.
Motion carried.

Moved by Mr. Healy, seconded by Ms. Russell to approve Mr. Bertram’s expense voucher in the amount of $26.64. Motion carried.

Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Borman’s expense voucher in the amount of $177.60. Motion carried.

Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Healy’s expense voucher in the amount of $116.55. Motion carried.

Moved by Mr. Healy, seconded by Ms. Russell to approve Mr. Hensel’s expense voucher in the amount of $31.08. Motion carried.

Moved by Mr. Hensel, seconded by Mr. Healy to approve Ms. Russell’s expense voucher in the amount of $42.18. Motion carried.

ADJOURNMENT
Moved by Mr. Borman, seconded by Mr. Healy to adjourn at 9:39 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk