

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

2
3 Courthouse - Government Center
4 West Bend, WI

November 30, 2011
8:00 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie J. Borman, Todd M. Healy, and Joan A.
7 Russell.

8
9 Also Present: Finance Director Susan M. Haag, Deputy Finance Director Paul Labonte, Assistant
10 Finance Director Rich Abbott, Chairperson Herbert Tennies, Administrative Coordinator Doug
11 Johnson, Treasurer Janice Gettelman, County Clerk Brenda Jaszewski, Sheriff Dale Schmidt, Clerk
12 of Circuit Court Theresa Russell, Community Development Educator Paul Roback, Facility
13 Manager Dave Loomans, Supervisor Michael Bassill, Supervisor Dennis Myers, and Supervisor
14 Gerald Schulz.

15
16 Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

17
18 **MINUTES**

19 Moved by Mr. Bertram, seconded by Mr. Healy to approve the Finance Committee minutes of
20 September 28, 29, 30, October 3, 4, 5, 19, and 26, 2011, as presented. Motion carried.

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22 Moved by Mr. Borman, seconded by Mr. Bertram to approve the Finance Sub-Committee minutes
23 of November 2, 9, and 16, 2011, as presented. Motion carried.

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25 **RESOLUTION - SPEED ENFORCEMENT GRANT**

26 Moved by Mr. Bertram, seconded by Ms. Russell to authorize the Sheriff's Department to apply for
27 a speed enforcement grant from the Wisconsin DOT, Bureau of Transportation Safety, in the
28 amount of \$30,000, with a local match of \$5,000 for the period of October 1, 2011, through
29 September 30, 2012. Motion carried.

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31 **RESOLUTION - ALCOHOL ENFORCEMENT GRANT**

32 Moved by Mr. Bertram, seconded by Mr. Healy to authorize the Sheriff's Department to apply for
33 an alcohol enforcement grant from the Wisconsin DOT, Bureau of Transportation Safety, in the
34 amount of \$30,000 with a local match of \$5,000 for the period of October 1, 2011, through
35 September 30, 2012. Motion carried.

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37 **RESOLUTION - TREATMENT ALTERNATIVES AND DIVERSION (TAD) PROGRAM**
38 **GRANT**

39 Moved by Mr. Borman, seconded by Mr. Bertram to authorize the Sheriff's Department to apply for
40 a TAD grant in the amount of \$92,635, with a \$30,878 County match for the 2012 calendar year,
41 and continue the contractual services of Genesis Behavioral. Motion carried.

42
43 **CAR RENTAL REQUEST FOR OUT-OF-STATE TRAVEL**

44 Ms. Theresa Russell stated she attended a conference in Virginia and had received prior
45 authorization from the Public Safety Committee to rent a car for this conference. She was unaware
46 that authorization was also required from the Finance Committee. Moved by Mr. Bertram,
47 seconded by Ms. Joan Russell to approve the Clerk of Circuit Court's car rental in the total of
48 \$194.84 for the conference she attended in Virginia. Motion carried.

49

2011 OUTLAY REQUEST FOR FACILITIES

Moved by Mr. Bertram, seconded by Ms. Russell to approve the transfer of funds into Outlay for the purchase of a new pickup truck for Facility Management in the amount of \$16,000. Motion carried.

UW-EXTENSION OUT-OF-STATE TRAVEL REQUEST

Moved by Mr. Healy, seconded by Mr. Borman to approve out-of-state travel for Paul Roback to attend four sessions of the NELD North Central an Invitation for Leadership Development, with the dates as follows; January 18-21, 2012, in Colorado Springs, CO, April 14-21, 2012, in Costa Rica, July 8-12, 2012, in Washington D.C., and September 19-22, 2012, in St. Paul, MN, at no direct cost to Washington County. Motion carried.

UNEMPLOYMENT ASSESSMENT FOR JANUARY 2012

Ms. Haag informed the Committee that Washington County has been contacted by the State of Wisconsin and we will be responsible for additional Unemployment Assessments in January, 2012. These assessments will continue for 2013 and 2014, which will be included in the budget for those years. At this time, the State of Wisconsin has not provided an estimated cost for the 2012 assessment.

THIRD QUARTER INVESTMENT REPORT

Ms. Gettelman presented and reviewed the third quarter 2011 investment report, and the 2011 interest on investments report. Moved by Ms. Russell, seconded by Mr. Bertram to accept the reports. Motion carried.

TAX DEED PROPERTIES**T1-0930-00Z - Town of Addison - Parcel #1 - Minimum bid \$24,000**

Ms. Jaszewski reported that no bids were received for this parcel and recommended holding this property until spring and rebid at that time.

T4-0339-00C - Town of Farmington - Parcel #2 - Minimum bid \$4,000

Ms. Jaszewski reported that no bids were received for this parcel and recommended holding this property until spring and rebid at that time.

V5-0032-00A - Village of Slinger - Parcel #3 - Minimum bid \$3,000

Ms. Jaszewski reported that no bids were received for this parcel and recommended holding this property until spring and rebid at that time.

Moved by Mr. Bertram, seconded by Mr. Healy to suspend any action on the three parcels listed above until spring, 2012. Motion carried.

UPDATE ON TAX DEED PROPERTY T4-0712-002 - TOWN OF FARMINGTON

Ms. Jaszewski stated that part of the process of taking tax deed properties is that we are required to give the former owner the opportunity to redeem. For this property, the former owner was notified by a letter dated October 5, 2011, that she had until October 26, 2011, to redeem. On October 25, 2011, the former owner submitted a letter to the County Clerk requesting additional time to redeem and requested the County come up with a payment plan. The former owner offered to pay a portion of the amount owed, but would not have the entire amount prior to the October 26, 2011, deadline. Due to the contact with the former owner and the offer to make a partial payment, this property was

1 not let for bid. Ms. Jaszewski contacted the County Attorney and County Treasurer and we are
2 recommending this Committee not set a precedent by setting up a payment plan for the former
3 owner. Moved by Bertram, seconded by Mr. Borman to suspend any action on this parcel until
4 spring of 2012, and deny the former owner's request to make installment payments on the
5 delinquent taxes, interest, and penalty. Motion carried.

6 7 **SALES TAX REPORT**

8 The total received in November for sales tax earned in September was \$845,863.74, for a 2011 total
9 of \$6,639,870.81, net of Cabela's. Moved by Mr. Healy, seconded by Mr. Borman to accept the
10 sales tax report as presented. Motion carried.

11 12 **NEXT MEETING DATES**

13 The Finance Sub-Committee will tentatively meet on December 7, 14, and 21, 2011. The Finance
14 Committee will tentatively meet on January 4, 2012.

15 16 **FINANCIAL APPROVAL REPORT #28**

17 Moved by Mr. Healy, seconded by Mr. Bertram to approve early release and presentation to the
18 County Board, Financial Approval Report #28 in the amount of \$7,223,536.37. Motion carried.

19 20 **VOUCHERS**

21 Moved by Ms. Russell, seconded by Mr. Healy to approve the following:

22 Miscellaneous vouchers in the amount of \$15,922.63.

23 General Accounts Payable vouchers in the amount of \$147,564.17.

24 Motion carried.

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26 Moved by Mr. Healy, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the
27 amount of \$26.64. Motion carried.

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29 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Borman's expense voucher in the
30 amount of \$177.60. Motion carried.

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32 Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Healy's expense voucher in the
33 amount of \$116.55. Motion carried.

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35 Moved by Mr. Healy, seconded by Ms. Russell to approve Mr. Hensel's expense voucher in the
36 amount of \$31.08. Motion carried.

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38 Moved by Mr. Hensel, seconded by Mr. Healy to approve Ms. Russell's expense voucher in the
39 amount of \$42.18. Motion carried.

40 41 **ADJOURNMENT**

42 Moved by Mr. Borman, seconded by Mr. Healy to adjourn at 9:39 a.m. Motion carried.