

1 **WASHINGTON COUNTY**
2 **FINANCE COMMITTEE**

3
4 Courthouse - Government Center
5 West Bend, WI

November 13, 2013
8:15 a.m.

6
7 Present: Leslie Borman, Raymond Heidtke, Ralph Hensel, Robert Milich, and Todd White.

8
9 Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, County
10 Board Chairperson Herbert Tennies, County Clerk Brenda Jaszewski, County Treasurer Jane
11 Merten, and Assistant Finance Directors Kathie Wild and Dave Owens.

12
13 Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES**

16 Moved by Mr. Borman, seconded by Mr. Milich to approve the Finance Committee minutes of
17 October 28, 2013, as presented. Motion carried.

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19 Moved by Mr. Milich, seconded by Mr. Heidtke to approve the Finance Sub-Committee minutes of
20 October 23, and 30, 2013, and November 6, 2013, as presented. Motion carried.

21
22 **PURCHASE OF SQUAD CARS**

23 *Appearance: Sheriff Dale Schmidt and Captain Steve Gonwa*

24
25 Sheriff Schmidt and Captain Gonwa presented three options for squad purchases.

26
27 Option 1 - Purchase only the ten squads that were budgeted for 2014 and approved through the
28 budget process. This option is budget neutral and requires no further approval or action.

29
30 Option 2 - Purchase ten additional Impalas in 2014, store them for one year and place them into
31 service in 2015. This is the option Finance Committee requested to be explored. This option would
32 entail a one-time expenditure of \$209,060 from the General Fund. This past week, the industry
33 reported that the Impala will continue to be produced in 2015 and also possibly in 2016. Because of
34 this, the conversion to the Ford Interceptor can be delayed. This option is no longer recommended
35 by Sheriff Schmidt or Captain Gonwa.

36
37 Option 3 - Purchase seven additional Impala squads in 2014 for immediate deployment in 2014.
38 The purpose of this option is to deploy additional take home squads as part of the Sheriff's recent
39 management reorganization of the department. This option would entail a one-time expenditure of
40 \$279,331 from the general fund and additional maintenance costs in the Sheriff's 2014 budget. The
41 Committee discussed the possible extended rotation schedule of vehicle purchases if the County
42 were to add seven squad cars to the fleet in 2014.

43
44 No action was taken on the proposed options for additional squad cars for 2014 and it was
45 recommended that a request for any additional vehicles that have not been approved in the 2014
46 budget be considered in a future budget cycle.

1 AGRICULTURAL & INDUSTRIAL SOCIETY, INC. (AIS) 2012 AUDIT REPORT

2 *Appearance: Fair Park Executive Director Sandy Lang, and Fair Park Accounting Manager Paul*
3 *Zwack.*

4
5 Ms. Haag, Ms. Lang, and Mr. Zwack reviewed the independent auditor's report for AIS and noted
6 that the report indicated the financial statements presented fairly, in all material respects, the
7 financial position of AIS, as of December 31, 2012 and 2011, and the changes in its net assets and
8 its cash flows for the years then ended in accordance with accounting principles generally accepted
9 in the United States of America. The audit shows the increase in assets, including cash and cash
10 equivalents, for AIS. Mr. Zwack reported there is approximately \$200,000 set aside for the start-up
11 cash needs for the 2014 County Fair.

12
13 Moved by Mr. Borman, seconded by Mr. Milich to accept the AIS 2012 audit report. Motion
14 carried.

**15
16 RESOLUTION FOR STALE DATED CHECKS**

17 Moved by Mr. White, seconded by Mr. Heidtke to approve a resolution for voiding stale dated
18 checks in the amount of \$253.38, and forward to the County Board. Motion carried.

**19
20 THIRD QUARTER INVESTMENT REPORT & INTEREST ON DELINQUENT TAXES**
21 REPORT

22 Ms. Merten distributed and reviewed the third quarter 2013 interest on investments, funds invested,
23 and interest on delinquent taxes, as of September 30, 2013. Ms. Haag stated that she, Mr. Tennes,
24 Mr. Johnson, and Ms. Merten met with an investment company last week to discuss the County's
25 possible investment options. This particular investment company has a relationship with Wisconsin
26 Counties Association and provides investment services for a variety of governmental agencies. Ms.
27 Haag will continue to obtain additional information and bring a recommendation to this Committee
28 at a future meeting. Moved by Mr. Milich, seconded by Mr. Heidtke to accept the reports. Motion
29 carried.

**30
31 NEXT MEETING DATES**

32 The next regular Finance Committee meeting is tentatively scheduled for Tuesday, December 3,
33 2013, at 8:15 a.m. The Finance Sub-Committee will tentatively meet on Wednesday, December 11,
34 and 18, 2013, for the month of December.

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36 Mr. Hensel recessed the meeting at 9:30 a.m. and reconvened at 9:35 a.m.

**37
38 CLOSED SESSION**

39 Moved by Mr. Borman, seconded by Mr. Milich to convene in closed session at 9:35 a.m. pursuant
40 to Sec. 19.85(1) (c), Wis. Stats. for purposes of considering employment, promotion, compensation,
41 or performance evaluation data of any public employee over which the governmental body has
42 jurisdiction or exercises responsibility, specifically, "to conduct annual performance evaluation of
43 the Finance Director/Interim Human Resources Director". Motion carried unanimously by roll call
44 vote.

**45
46 RETURN TO OPEN SESSION**

1 Moved by Mr. Milich, seconded by Mr. Heidtke to return to open session at 10:35 a.m. Motion
2 carried unanimously by roll call vote.

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4 **VOUCHERS**

5 Mr. Borman was excused at 10:24 a.m.

6 Mr. White was excused at 10:41 a.m.

7

8 Moved by Mr. Heidtke, seconded by Mr. Milich to approve the following:

9 Miscellaneous vouchers in the amount of \$119,201.56.

10 WiSACWIS vouchers in the amount of \$40,752.52.

11 General Accounts Payable vouchers in the amount of \$585,379.66.

12 Jury vouchers in the amount of \$4,816.71.

13 Motion carried.

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15 Moved by Mr. Hensel, seconded by Mr. Heidtke to approve Mr. Borman's expense voucher in the
16 amount of \$378.55. Motion carried.

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18 Moved by Mr. Hensel, seconded by Mr. Milich to approve Mr. Heidtke's expense voucher in the
19 amount of \$330.52. Motion carried.

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21 Moved by Mr. Heidtke, seconded by Mr. Milich to approve Mr. Hensel's expense voucher in the
22 amount of \$90.40. Motion carried.

23

24 Moved by Mr. Hensel, seconded by Mr. Heidtke to approve Mr. Milich's expense voucher in the
25 amount of \$90.40. Motion carried.

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27 Moved by Mr. Hensel, seconded by Mr. Milich to approve Mr. White's expense voucher in the
28 amount of \$81.36. Motion carried.

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30 **ADJOURNMENT**

31 Moved by Mr. Heidtke, seconded by Mr. Milich to adjourn at 10:46 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk