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**WASHINGTON COUNTY
FINANCE COMMITTEE**

Courthouse - Government Center
West Bend, WI

September 28, 2011
8:00 a.m.

Present: Ralph R. Hensel, Richard L. Bertram, Leslie J. Borman, Todd M. Healy, and Joan A. Russell.

Also Present: Finance Director Susan M. Haag, County Board Chairperson Herbert J. Tennes, County Attorney Kim Nass, County Clerk Brenda Jaszewski, Treasurer Janice Gettelman, and Supervisor Dennis Myers.

Chairman Hensel called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Mr. Healy, seconded by Mr. Borman to approve the Finance Committee minutes of August 17, 31, and September 13, 2011, as presented. Motion carried.

Moved by Mr. Healy, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of September 7, 14, and 21, 2011, as presented. Motion carried.

RESOLUTION - STALE DATED CHECKS

Moved by Ms. Russell, seconded by Mr. Bertram to approve the resolution for voiding stale dated checks in the amount of \$630.85, and forward to the County Board. Motion carried.

OUT-OF-STATE TRAVEL – UW-EXTENSION

Appearance: Paul Roback

Moved by Mr. Bertram, seconded by Ms. Russell to approve the out-of-state travel for Paul Roback to attend the Systems Thinking In Action conference in Seattle, Washington from October 31 through November 2, 2011, with no direct cost to Washington County. Motion carried.

NEXT MEETING DATES

The Finance Sub-Committee will tentatively meet on October 5, 12, and 21, 2011. The Finance Committee will begin budget hearings on Thursday, September 29, 2011, at 8:30 a.m. and continue through Wednesday, October 5, 2011.

SALES TAX REPORT

The total received in September for sales tax earned in July was \$806,361.98, for a 2011 total of \$5,031,193.83, net of Cabela's. Moved by Mr. Healy, seconded by Mr. Bertram to accept the sales tax report as presented. Motion carried.

FINANCIAL APPROVAL REPORT #24

Moved by Mr. Bertram, seconded by Mr. Borman to approve early release and presentation to the County Board, Financial Approval Report #24 in the amount of \$5,426,932.56. Motion carried.

RECOMMENDATIONS ON TAX DEED PARCELS

T1-0930-00Z - Town of Addison

1 Moved by Mr. Bertram, seconded by Mr. Borman to authorize the County Attorney to take the deed to
2 parcel T1-0930-00Z in the Town of Addison, and if the owners do not redeem within the specified
3 time, authorization is given for the County Clerk to let this parcel for bid with a minimum bid amount
4 of \$24,000.00. Motion carried.
5

6 **T1-0681-00Y - Town of Addison**

7 Ms. Nass discussed the possibility of proceeding with *in rem* foreclosure on this parcel. The
8 Committee requested Ms. Nass conduct additional research on this parcel and bring a recommendation
9 back to this Committee for consideration at a future meeting.
10

11 **T4-0712-002 - Town of Farmington**

12 Moved by Mr. Bertram, seconded by Mr. Borman to authorize the County Attorney to take the deed to
13 parcel T4-0712-002 in the Town of Farmington, and if the owners do not redeem within the specified
14 time, authorization is given for the County Clerk to let this parcel for bid with a minimum bid amount
15 of \$25,000.00. Motion carried.
16

17 **T13-0131-300 - Town of West Bend**

18 Moved by Mr. Healy, seconded by Mr. Bertram to authorize the County Attorney to take the deed to
19 parcel T13-0131-300 in the Town of West Bend, and if the owners do not redeem within the specified
20 time, authorization is given for the County Clerk to let this parcel for bid with a minimum bid amount
21 of \$500.00. Motion carried.
22

23 **T4-0339-00C - Town of Farmington**

24 Ms. Nass stated this parcel was let for bid last year and no bids were received.
25

26 Moved by Mr. Healy, seconded by Mr. Bertram, to include parcel T4-0339-00C in the next tax deed
27 bid process, with a minimum bid amount of \$4,000.00. Motion carried.
28

29 **V5-0032-00A - Village of Slinger**

30 Ms. Nass stated this parcel had been let for bid last year and no bids were received. She stated that if
31 this Committee decides to rebid this parcel, she will contact the Village Administrator and would
32 expect the Village to inform downtown businesses that this property is available through the County's
33 tax deed bid process.
34

35 Moved by Mr. Healy, seconded by Mr. Hensel to include parcel V5-0032-00A in the next tax deed bid
36 process, with a minimum bid amount of \$3,000.00. Motion carried.
37

38 **FLOOD PLAIN MAPPING PROJECT**

39 *Appearance: Planning & Parks Administrator Paul Mueller, Land Resources Manager Phil Gaudet,*
40 *County Engineer/Surveyor Scott Schmidt, and GIS Manager Eric Damkot.*
41

42 Mr. Damkot distributed a memorandum regarding a request to seek a loan from the General Fund in
43 the amount of \$566,300 to expedite the study of floodplain mapping in three watersheds. The proposal
44 is to repay the General Fund from Retained Fees over a 12 to 13 year period. The Committee
45 questioned if special charges could be done to property owners within the floodplain when
46 development is done to help offset the cost of the mapping project. The Committee discussed a ten
47 year repayment plan instead of 12-13 years.
48

1 Moved by Mr. Bertram, seconded by Mr. Healy to inform the PCPC the Finance Committee does not
2 oppose a general fund transfer for the floodplain mapping project as proposed, with the terms and
3 conditions to be determined at a later date. Motion carried.

4
5 Mr. Hensel recessed the meeting at 10:17 a.m. and reconvened at 10:28 a.m.

6
7 **CLOSED SESSION**

8 Moved by Ms. Russell, seconded by Mr. Healy to convene in closed session at 10:29 a.m. pursuant to
9 §19.85(1)(g) Wisc., Stats., Conferring with legal counsel for the governmental body who is rendering
10 oral or written advice concerning strategy to be adopted by the body with respect to litigation in which
11 it is or is likely to become involved. Specifically, to discuss possible settlement for claim of damages
12 involving a squad car. Motion carried unanimously by roll call vote.

13
14 **RETURN TO OPEN SESSION**

15 Moved by Mr. Healy, seconded by Mr. Borman to return to open session at 10:43 a.m. Motion carried
16 unanimously by roll call vote.

17
18 **ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**

19 Moved by Mr. Healy, seconded by Mr. Borman to accept the recommendation of the County Attorney
20 as discussed in closed session. Motion carried.

21
22 **VOUCHERS**

23 Moved by Ms. Russell, seconded by Mr. Borman to approve the following:

24 Miscellaneous vouchers in the amount of \$19,888.96.

25 General Accounts Payable vouchers in the amount of \$646,118.68.

26 Motion carried.

27
28 Moved by Mr. Hensel, seconded by Mr. Healy to approve Mr. Bertram's expense voucher in the
29 amount of \$61.05. Motion carried.

30
31 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Borman's expense voucher in the
32 amount of \$186.48. Motion carried.

33
34 Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Healy's expense voucher in the
35 amount of \$68.82. Motion carried.

36
37 Moved by Mr. Healy, seconded by Ms. Russell to approve Mr. Hensel's expense voucher in the
38 amount of \$47.18. Motion carried.

39
40 Moved by Mr. Borman, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
41 amount of \$126.54. Motion carried.

42
43 **ADJOURNMENT**

44 Moved by Mr. Bertram, seconded by Mr. Healy to adjourn at 11:47 a.m. Motion carried.