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**WASHINGTON COUNTY  
FINANCE COMMITTEE**

Courthouse - Government Center  
West Bend, WI

September 4, 2013  
8:15 a.m.

Present: Leslie Borman, Raymond Heidtke, Ralph Hensel, Robert Milich (arrived at 8:19 a.m.), and Todd White.

Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, County Clerk Brenda Jaszewski, Sheriff Dale Schmidt, and Supervisor Michael Bassill.

Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. White, seconded by Mr. Borman to approve the Finance Committee minutes of August 21, 2013, as presented. Motion carried. Moved by Mr. Heidtke, seconded by Mr. White to approve the Finance Sub-Committee minutes of August 28, 2013, as presented. Motion carried.

Mr. Milich arrived at 8:19 a.m.

**RESOLUTION – 2014 CLEAN SWEEP PROGRAM GRANT**

*Appearance: County Conservationist Paul Sebo*

Moved by Mr. White, seconded by Mr. Borman to approve the resolution authorizing the Planning and Parks Department to apply for a 2014 Clean Sweep Grant in the amount of \$28,000, with a 25% County match, from the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), and forward to the County Board. Motion carried.

**RESOLUTION – TRANSFER FROM THE GENERAL FUND – ORGANIZATION STAFFING STUDY**

Moved by Mr. White, seconded by Mr. Heidtke to forward a resolution to the County Board, without recommendation, authorizing a transfer from the General Fund in the amount of \$291,000, for a contract with Baker Tilly to carry out an organization staffing study. Motion carried.

**NEXT MEETING DATES**

The next regular Finance Committee meeting is tentatively scheduled for Wednesday, September 25, 2013. The Finance Sub-Committee will tentatively meet on Wednesday, September 11, and 18, 2013, at 8:00 a.m.

**VOUCHERS**

Moved by Mr. White, seconded by Mr. Borman to approve the following:  
Miscellaneous vouchers in the amount of \$22,963.31.  
General Accounts Payable vouchers in the amount of \$393,950.32.  
Motion carried.

**ADJOURNMENT**

Moved by Mr. White, seconded by Mr. Borman to adjourn at 9:15 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk