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**WASHINGTON COUNTY
FINANCE COMMITTEE**

Courthouse - Government Center
West Bend, WI

June 26, 2013
8:15 a.m.

Present: Leslie Borman, Raymond Heidtke, Ralph Hensel, Robert Milich, and Todd White.

Also Present: Administrative Coordinator Doug Johnson, Finance Director Susan Haag, Assistant Finance Director Paul Labonte, Supervisor Marilyn Merten, and Chief Deputy County Clerk Linda Doro.

Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

2014 BUDGET INTRODUCTION FOR DEPARTMENTS

Departments present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, ADRC Director Linda Olson, Convention & Visitors Bureau Director Elaine Motl, District Attorney Mark Bensen, Emergency Management Coordinator Rob Schmid, Fair Park Executive Director Sandy Lang, Fair Park Accounting Manager Paul Zwack, Farm Business Educator Alan Linnebur, Finance Director Susan Haag, Assistant Finance Director Paul Labonte, Assistant Finance Director Rich Abbott, Health Director Linda Walter, Assistant Health Director Joni Whitehouse, Highway Commissioner Tom Wondra, Historical Society Director Patricia Lutz, Human Resources Director Peter German, Human Services Director Jim Strachota, Human Services Accounting Manager Angela Schickert, Medical Examiner Bob Posont, Planning & Parks Administrator Paul Mueller, Purchasing Agent Bill Kurer, Register of Deeds Sharon Martin, Samaritan Accountant Jeff Werner, Sheriff Dale Schmidt, Treasurer Jane Merten, Veterans Service Officer Mark Baldwin, and Administrative Assistant Judy Steinert.

Mr. Johnson gave a presentation on the 2014 budget and the budget packets were distributed to departments.

The meeting recessed at 9:08 a.m. and reconvened at 9:15 a.m.

MINUTES

Moved by Mr. White, seconded by Mr. Heidtke to approve the Finance Committee minutes of May 29, 2013, as presented. Motion carried.

Moved by Mr. Borman, seconded by Mr. Milich to approve the Finance Sub-Committee minutes of May 22, June 5, 12, and 19, 2013, as presented. Motion carried.

LAND INFORMATION MINOR GRANT REPORT

Appearance: GIS Manager Eric Damkot

Mr. Damkot reported on the \$300 training and education grant received from the State of Wisconsin and stated that the Planning, Conservation and Parks Committee has authorized continual application of this grant. Moved by Mr. Borman, seconded by Mr. Milich to accept the report. Motion carried.

SNOWMOBILE GRANT RESOLUTION

Appearance: Landscape Designer Cindy Leinss

1 Ms. Leinss distributed and discussed information regarding a proposed snowmobile bridge, desired
2 project grant, and application process. Committee approval to apply for the grant is necessary before
3 Ms. Leinss can invest the time and Kettle Moraine Trail Blazers Snowmobile Club's proposed
4 financial contributions toward the surveys, studies, and permit applications needed to prepare for the
5 grant application.

6
7 Moved by Mr. Heidtke, seconded by Mr. Milich to approve a resolution authorizing the Planning and
8 Parks Department to apply for snowmobile bridge grant from the State of Wisconsin, Department of
9 Resources in the amount of up to \$300,000, at no cost to the County, and forward to the County Board.
10 Motion carried.

11 12 **HUMAN SERVICES DEPARTMENT POSITION REQUESTS**

13 *Appearance: Human Services Director Jim Strachota*

14 Mr. Strachota reported the Governor's proposed 2013-15 budget requires the Income Maintenance
15 (IM) Consortiums to address the State mandate regarding the implementation of the Federal Patient
16 Protection and Affordable Health Care Act (PPACA). The proposal assumes the IM Consortiums will
17 see a significant increase in 2013-15 workloads. The Moraine Lakes Consortium has assessed
18 potential workload requirements for each of the five counties to mutually share in responsibility.
19 Washington County is requesting four additional Economic Support Specialists and one additional
20 program support clerk to aid with this new Washington County responsibility. These positions are
21 limited term and will be fully reimbursed for all expenses and support by designated PPACA funding
22 for an estimated time frame of September 2013 through June 2015. These positions will cease to exist
23 when funds are no longer available to cover the entire cost associated with these positions. No
24 Washington County funding will be used for any aspect of the five requested positions.

25
26 Moved by Mr. White, seconded by Mr. Borman to approve the Human Services Department request
27 for four Economic Support Specialists and one program support clerk for a limited term of September
28 2013 through June 2015, at no cost to the County, and forward to the Administrative Services
29 Committee. Motion carried.

30 31 **SALES TAX REPORT**

32 The total received in June, 2013 for sales tax earned in April, 2013 was \$672,032.78 for a 2013 total of
33 \$2,849,229.32, net of Cabela's.

34 35 **REPORT #11 - FINANCIAL APPROVAL REPORT**

36 Moved by Mr. White, seconded by Mr. Borman to approve early release and presentation to the
37 County Board, Report #11 - Financial Approval Report, in the amount of \$4,849,007.11. Motion
38 carried.

39 40 **VOUCHERS**

41 Moved by Mr. White, seconded by Mr. Heidtke to approve the following:

42 Miscellaneous vouchers in the amount of \$27,327.36.

43 General Accounts Payable vouchers in the amount of \$486,140.46.

44 Human Services Accounts Payable WISACWIS vouchers in the amount of \$2,031.62.

45 Motion carried.

46
47 Moved by Mr. Hensel, seconded by Mr. White to approve Mr. Borman's expense voucher in the
48 amount of \$143.51. Motion carried.

1 Moved by Mr. Borman, seconded by Mr. White to approve Mr. Heidtke's expense voucher in the
2 amount of \$73.45. Motion carried.

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4 Moved by Mr. Borman, seconded by Mr. White to approve Mr. Hensel's expense voucher in the
5 amount of \$24.86. Motion carried.

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7 Moved by Mr. Hensel, seconded by Mr. Heidtke to approve Mr. Milich's expense voucher in the
8 amount of \$27.12. Motion carried.

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10 Moved by Mr. Heidtke, seconded by Mr. Borman to approve Mr. White's expense voucher in the
11 amount of \$45.20. Motion carried.

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13 **NEXT MEETING DATES**

14 The next regular Finance Committee meeting is tentatively scheduled for Wednesday, July 31, 2013 at
15 8:30 a.m. The Finance Sub-Committee will tentatively meet on Wednesday, July 3, 10, 17, and 24,
16 2013, at 8:00 a.m.

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18 **ADJOURNMENT**

19 Mr. Hensel declared the meeting adjourned at 10:10 a.m.

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Brenda J. Jaszewski, County Clerk