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**WASHINGTON COUNTY
FINANCE COMMITTEE**

Courthouse - Government Center
West Bend, WI

April 16, 2013
8:00 a.m.

Present: Leslie Borman, Ralph Hensel, Marilyn Merten, Robert Milich, and Todd White.

Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, County Board Chairperson Herbert Tennies, County Clerk Brenda Jaszewski, Assistant Finance Director Rich Abbott, IS Director Mike McGinnis, and Supervisor Mark McCune.

Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

REVIEW AND ACTION ON PAY CARD PROPOSAL

Ms. Haag presented estimated costs relating to issuing employee wages, and estimated charges to implement the proposed Pay Card plan offered by ADP. The Committee discussed various options to consider before implementing the proposed ADP Pay Card. Ms. Haag and Mr. McGinnis will pursue a Request for Proposal to determine if other vendors are able to provide the same services as ADP and if so, at what cost. In addition, they will look into the possibility of procuring or creating software that allows employees receiving their wages through direct deposit to obtain their pay stub electronically instead of receiving a printed hard copy. The Committee also requested Ms. Haag look into the possibility of requiring employees to obtain their wages through direct deposit and eliminating the option to receive a check, unless the employee is unbankable. Concerns were raised about not giving employees the option as to whether or not they wanted direct deposit or a check. Ms. Haag and Mr. McGinnis will study this issue further and bring recommendations to this Committee at a later date.

ADJOURNMENT

Mr. Hensel declared the meeting adjourned at 8:29 a.m.

Brenda J. Jaszewski, County Clerk