WASHINGTON COUNTY
FINANCE COMMITTEE

Courthouse - Government Center — January 30, 2013
West Bend, WI — 8:30 a.m.

Present: Leslie Borman, Ralph Hensel, Robert Milich, and Todd White.

Excused: Marilyn Merten.

Also Present: Finance Director Susan Haag, Chairperson Herbert Tennies, Deputy Finance Director Paul Labonte, County Clerk Brenda Jaszewski, Assistant Finance Director Rich Abbott, Sheriff Dale Schmidt, and Richard Bertram.

Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

MINUTES
Moved by Mr. Borman, seconded by Mr. Milich to approve the Finance Committee minutes of December 19, 2012, as presented. Motion carried.

Moved by Mr. White, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of January 2, 9, 16, and 23, 2013, as presented. Motion carried.

OUTLAY REQUEST FOR HEALTH DEPARTMENT
Appearance: Health Director Linda Walter

Moved by Mr. White, seconded by Mr. Milich to approve the purchase of a Lead Care II machine from Outlay, in an amount not to exceed $2,500, using grant funds. Motion carried.

RESOLUTION – GRANT APPLICATION - WISCONSIN EMERGENCY MANAGEMENT CRIMINAL ACTS OR ACTS OF TERRORISM EXERCISE
Appearance: Emergency Management Coordinator Rob Schmid

Moved by Mr. White, seconded by Mr. Milich to authorize the Emergency Management Coordinator to apply to the State of Wisconsin, Office of Justice Assistance for a grant in the amount of $18,000 for an exercise program to test appropriate plans, procedures, personnel, and equipment needed to address acts of and consequences resulting from criminal acts or acts of terrorism, and forward to the County Board. Motion carried with Mr. Hensel voting no.

RESOLUTION - GRANT APPLICATION - 2014 AND 2015 SOIL AND WATER RESOURCE MANAGEMENT
Appearance: County Conservationist Paul Sebo

Moved by Mr. White, seconded by Mr. Milich to authorize the Planning and Parks Department, Land & Water Conservation Division, to apply for Soil and Water Resource Management grants through the Joint DATCP/DNR Nonpoint Source grant application for calendar years 2014 and 2015, and forward to the County Board. Motion carried.

OUTLAY REQUEST - TRANSIT– USE OF AMERICAN RECOVERY & REINVESTMENT ACT (ARRA) FUNDS

Appearance: Highway Commissioner Tom Wondra

Moved by Mr. Milich, seconded by Mr. Borman to approve the purchase of a mini-bus for Transit from Outlay, in the amount of $41,972 using $29,112 of ARRA funds and $12,860 County funds. Motion carried.

ORDINANCE - CHANGE MINIMUM AMOUNT FOR OUTLAY

Moved by Mr. White, seconded by Mr. Milich to approve an amendment to §4.04 of the County Code changing the amount to be considered as "Outlay" from $500 to $2,500, and forward to the County Board. Motion carried.

NON-LAPSING ACCOUNT POLICY

Ms. Haag presented a revised non-lapsing accounts policy and reviewed the specific funds that would be considered acceptable requests for non-lapsing. The Committee discussed the policy and revised the language for projects with unspent borrowed money.

Moved by Mr. Milich, seconded by Mr. White to approve the non-lapsing account policy as revised. Motion carried.

REQUEST TO NON-LAPSE 2012 FUNDS TO 2013 - FINANCE DEPARTMENT

Moved by Mr. Borman, seconded by Mr. Milich to approve the request to non-lapse $50,000 in the Finance I.S. account from 2012 to 2013. Motion carried.

FINAL REPORT ON 2012 ELECTION ACCOUNTS

Ms. Jaszewski reported the final, net amount overspent for elections in 2012 was $16,559. Due to unanticipated revenues and under spending in other accounts, she does not anticipate requesting money from the General Fund.

NEXT MEETING DATES

The next regular Finance Committee meeting is tentatively scheduled for February 27, 2013 at 8:30 a.m. The Finance Sub-Committee will tentatively meet on Wednesday, February 6, 13, and 20, 2013 at 8:30 a.m.

SALES TAX REPORT

The total received in January, 2013 for sales tax earned in November, 2012 was $872,136.12, for a 2012 total of $8,583,413.75, net of Cabela's. Moved by Mr. Borman, seconded by Mr. White to accept the report. Motion carried.

REPORT #32 - FINANCIAL APPROVAL REPORT

Moved by Mr. Borman, seconded by Mr. White to approve early release and presentation to the County Board, Report #32 - Financial Approval Report, in the amount of $7,125,444.67. Motion carried.

VOUCHERS

Moved by Mr. Milich, seconded by Mr. White to approve the following:

Miscellaneous vouchers in the amount of $17,511.91.
General Accounts Payable vouchers in the amount of $394,976.44.
WISACWIS vouchers in the amount of $2,865.27.
Motion carried.

Moved by Mr. Hensel, seconded by Mr. White to approve Mr. Borman's expense voucher in the amount of $98.79. Motion carried.

Moved by Mr. Borman, seconded by Mr. White to approve Mr. Hensel's expense voucher in the amount of $26.64. Motion carried.

Moved by Mr. Borman, seconded by Mr. Hensel to approve Ms. Merten's expense voucher in the amount of $79.92. Motion carried.

Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Milich's expense voucher in the amount of $35.52. Motion carried.

Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. White's expense voucher in the amount of $13.32. Motion carried.

ADJOURNMENT
Moved by Mr. White, seconded by Mr. Milich to adjourn the meeting at 9:49 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk