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**WASHINGTON COUNTY
FINANCE COMMITTEE**

Courthouse - Government Center
West Bend, WI

January 25, 2012
8:00 a.m.

Present: Ralph R. Hensel, Richard L. Bertram, Leslie J. Borman, Todd M. Healy, and Joan A. Russell.

Also Present: Finance Director Susan M. Haag, County Board Chairperson Herbert J. Tennes, Administrative Coordinator Doug Johnson, and County Clerk Brenda Jaszewski.

Chairman Hensel called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Committee minutes of November 30, 2011, as presented. Motion carried.

Moved by Mr. Bertram, seconded by Ms. Russell to approve the Finance Sub-Committee minutes of November 23, December 7, 14, and 21, 2011, and January 4, 11, and 18, 2012, as presented. Motion carried.

MINOR GRANT REPORT

Appearance: Director/Health Officer Linda Walter

Ms. Walter reported on the car seat grant received by the Health Department in the amount of \$4,000 from the State of Wisconsin, Bureau of Transportation, in order to purchase car seats for low income families and to provide information and training on installation of car seats. Moved by Mr. Bertram, seconded by Mr. Healy to accept the report. Motion carried.

NEXT MEETING DATES

The Finance Committee will tentatively meet on Wednesday, February 29, 2012, and the Finance Sub-Committee will tentatively meet on Wednesday, February 1, 8, 15, and 22, 2012.

SALES TAX REPORT

The total received in January, 2012 for sales tax earned in November, 2011 was \$595,707.95, for a 2011 total of \$8,082,998.59, net of Cabela's. Moved by Mr. Bertram, seconded by Mr. Healy to accept the sales tax report as presented. Motion carried.

OUT-OF-STATE TRAVEL FOR SHERIFF'S DEPARTMENT

Appearance: Sheriff Dale Schmidt

Moved by Mr. Bertram seconded by Mr. Borman to authorize one Deputy to attend Applied Physics for the Traffic Crash Investigator training June 4 – 8, 2012, in Scottsdale, Arizona, at a cost of approximately \$2,000. Motion carried.

1 **REPORT #33 - FINANCIAL APPROVAL REPORT**

2 Moved by Mr. Healy, seconded by Mr. Bertram to approve early release and presentation to the
3 County Board, Report #33 - Financial Approval Report, in the amount of \$7,265,530.25. Motion
4 carried.

5
6 **CLOSED SESSION**

7 Moved by Mr. Bertram, seconded by Ms. Russell to convene in closed session at 8:28 a.m. pursuant to
8 Sec. 19.85(1) (c), Wis. Stats. for purposes of considering employment, promotion, compensation, or
9 performance evaluation data of any public employee over which the governmental body has
10 jurisdiction or exercises responsibility, specifically, "to conduct annual performance evaluation of the
11 Finance Director". Motion carried unanimously by roll call vote.

12
13 **RETURN TO OPEN SESSION**

14 Moved by Mr. Bertram, seconded by Mr. Healy to return to open session at 9:15 a.m. Motion carried
15 unanimously by roll call vote.

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17 **VOUCHERS**

18 Moved by Mr. Healy, seconded by Mr. Bertram to approve the following:

19 Miscellaneous vouchers in the amount of \$14,978.82.

20 General Accounts Payable vouchers in the amount of \$1,168,187.94.

21 WISACWIS vouchers in the amount of \$99,010.48.

22 Motion carried.

23
24 Moved by Ms. Russell, seconded by Mr. Borman to approve Mr. Bertram's expense voucher in the
25 amount of \$26.64. Motion carried.

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27 Moved by Mr. Healy, seconded by Mr. Hensel to approve Mr. Borman's expense voucher in the
28 amount of \$303.46. Motion carried.

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30 Moved by Mr. Borman, seconded by Ms. Russell to approve Mr. Healy's expense voucher in the
31 amount of \$116.55. Motion carried.

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33 Moved by Ms. Russell, seconded by Mr. Borman to approve Mr. Hensel's expense voucher in the
34 amount of \$32.19. Motion carried.

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36 Moved by Mr. Healy, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
37 amount of \$126.54. Motion carried.

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39 **ADJOURNMENT**

40 Moved by Mr. Bertram, seconded by Mr. Healy to adjourn at 9:40 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk