

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12

**WASHINGTON COUNTY  
EXECUTIVE COMMITTEE MEETING**

4 Courthouse - Government Center  
5 West Bend, WI

December 17, 2013  
9:00 a.m.

7 Present: Herbert Tennes, Rick Gundrum, Mark McCune, Daniel Stoffel, and Paul Ustruck.

9 Also Present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, County  
10 Clerk Brenda Jaszewski, Finance Director Susan Haag, Supervisors Daniel Goetz and Raymond  
11 Heidtke, Chief Deputy County Clerk Linda Doro, and Joshua Schoemann.

13 Chairperson Tennes called the meeting to order and read the Affidavit of Posting.

14  
15 **MINUTES**

16 Moved by Mr. Stoffel, seconded by Mr. Ustruck to approve the minutes of November 12, 2013,  
17 as presented. Motion carried.

18  
19 **APPOINTMENT**

20 Moved by Mr. McCune, seconded by Mr. Ustruck to approve the appointment of Cindy Helt,  
21 (replacing Beverly Schroeder), to the Mid-Wisconsin Federated Library System Board for an  
22 unexpired three-year term effective January 14, 2014, through December 31, 2014, and forward  
23 to the County Board. Motion carried.

24  
25 Moved by Mr. Ustruck, seconded by Mr. Stoffel to approve the appointment of Joshua  
26 Schoemann to the Economic Development Board of Directors-Washington County for a three-  
27 year term effective February 5, 2014, through February 1, 2017, and forward to the County  
28 Board. Motion carried.

29  
30 **PRESENTATION FROM PMA ON WISC FOR INVESTMENT OPTIONS**

31 *Appearance: Sara Schnoor and Michelle Wiberg, PMA Financial Network, Inc. (PMA)*  
32 Ms. Wiberg and Ms. Schnoor distributed information regarding the investment advisory services  
33 offered through PMA. As a Fund Administrator and Marketer, PMA works with Wisconsin  
34 Investment Series Cooperative (WISC), who invests public funds. U.S. Bank National  
35 Association and RBC Global Asset Management serves as Fund Investment Advisors and U.S.  
36 Bank National Association serves as the Fund custodian. Washington County would enter into  
37 an intergovernmental cooperation agreement with WISC in order to participate in the investment  
38 programs. Some of the services offered include a managed/competitive bid program, investment  
39 in certificates of deposit and government securities, cash flow analysis, credit analysis, and  
40 financial advisory/investment banking services.

41  
42 By entering into this agreement, Washington County would not be required to invest funds with  
43 WISC, but would have the opportunity to review information provided by PMA to determine  
44 whether or not we wanted to invest funds. PMA's compensation would be based on our  
45 investments and there are no separate fees or start-up costs associated with PMA or WISC. All  
46 County funds invested would remain in the name of the County and the County would be in  
47 charge of deciding upon the amounts to invest.

48

1 It was the consensus of the Executive Committee to recommend to the Finance Committee that a  
2 request for proposal be prepared to solicit competitive bids for investment services.

3  
4 **UPDATE AND NEXT STEPS ON METROPOLITAN MILWAUKEE ASSOCIATION OF**  
5 **COMMERCE'S (MMAC) CULTURAL AND ENTERTAINMENT NEEDS TASK**  
6 **FORCE**

7 Mr. McCune reported on the MMAC Cultural and Entertainment Needs Task Force meeting he  
8 attended on Friday, December 13, 2013. The task force has the goal of exploring specific capital  
9 needs and then providing the metro-area community with viable options for funding. Mr.  
10 McCune reported that during the meeting, the Task Force discussed the Bradley Center for  
11 approximately 10 minute; however, the rest of the session was spent discussing other cultural  
12 attractions such as the zoo, museums, historical societies, park systems, the War Memorial, and  
13 performing arts organizations with the Milwaukee County area. The key facilities in the  
14 surrounding counties will be discussed at future meetings. Mr. McCune will report back  
15 regularly to the Executive Committee on the Task Force meetings.

16  
17 **REPORTS BY COUNTY BOARD CHAIRPERSON, ADMINISTRATIVE**  
18 **COORDINATOR, AND COUNTY ATTORNEY**

19 Changes to County Traffic Safety Commission, Coordinator

20 Chairperson Tennes reported Jack Peters is retiring from the position of County Traffic Safety  
21 Commission Coordinator and he is appointing Highway Commissioner Tom Wondra as his  
22 replacement.

23  
24 Wisconsin Counties Association (WCA) Board Meeting

25 Chairperson Tennes reported on the WCA Board meeting he attended on Friday, December 13,  
26 2013.

27  
28 Status of Kerry Ingredients Loan Closing

29 Mr. Johnson reported the Kerry Ingredients loan closing should occur by the end of this week.  
30 The intergovernmental agreement was drafted by the Village of Jackson Attorney, was reviewed  
31 by the County Attorney, and the loan closing documents are in final review.

32  
33 **NEXT MEETING DATE**

34 The next Executive Committee meeting is tentatively scheduled for Tuesday, January 21, 2014,  
35 at 9:00 a.m., and a legislative session is tentatively scheduled for Monday, January 27, 2014, at  
36 8:30 a.m.

37  
38 **ADJOURNMENT**

39 Moved by Mr. Gundrum, seconded by Mr. McCune to adjourn the meeting at 10:15 a.m. Motion  
40 carried.

41  
42  
43  
44 Brenda J. Jaszewski, County Clerk