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**WASHINGTON COUNTY
EXECUTIVE COMMITTEE MEETING**

10 Courthouse - Government Center
11 West Bend, WI

October 25, 2013
9:00 a.m.

12 Present: Mark McCune, Paul Ustruck, Rick Gundrum, and Daniel Stoffel. Excused: Herbert
13 Tennies.

14 Also Present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, County
15 Clerk Brenda Jaszewski, and Chief Deputy County Clerk Linda Doro.

16 Vice-Chairperson McCune called the meeting to order and read the Affidavit of Posting.

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19 **MINUTES**

20 Moved by Mr. Stoffel, seconded by Mr. Ustruck to approve the minutes of October 15, 2013, as
21 presented. Motion carried.

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24 **APPOINTMENTS**

25 Moved by Mr. Gundrum, seconded by Mr. Ustruck to approve the following appointments:

- 26 • Brian Bausch to the Civil Service Commission for a five-year term effective 1/1/2014-
27 12/31/2018.
- 28 • Norbert Dettman, Kathleen Shaver, and Marge Holzbog (replacing Marilyn Merten) to
29 the Landmarks Commission for a three-year term effective 1/1/2014-12/31/2016.
- 30 • Polly Edgar and Gary Morgenstern to the Mid-Wisconsin Federated Library System
31 Board for a three-year term effective 1/1/2014-12/31/2016.
- 32 • Michael Eggleston to the Veterans Service Commission for a three-year term effective
33 1/1/2014-12/31/2016, and Roger Clement, (replacing Ken Herman) for an unexpired
34 three-year term effective 12/10/2013-12/31/2014.

35 Motion carried.

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37 **WOW WORKFORCE DEVELOPMENT BOARD MID-YEAR REPORT**

38 *Appearance: Executive Director Francisco Sanchez*

39 Mr. Sanchez presented a mid-year update on the activities of WOW Workforce Development
40 Centers.

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42 **DISCUSSION REGARDING USE OF 2014-2015 IMPACT AND ATTRACTION FUNDS**

43 Mr. Johnson reported on the current use of the impact and attraction funds, the remaining funds
44 available in 2013 and 2014, and the need to be flexible within the two funds and consider
45 utilizing funds from the General Fund, or advance 2015 CIP funds if there is no funding
46 available in the impact or attraction funds for upcoming projects.

1 **OBSERVATIONS ON PROJECT MANAGEMENT**

2 Mr. Johnson expressed his concern with the way smaller County construction projects and
3 initiatives have been managed and he is suggesting the County Manager have more oversight
4 over these projects and initiatives.

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6 **REPORTS BY COUNTY BOARD CHAIRPERSON, ADMINISTRATIVE
7 COORDINATOR, AND COUNTY ATTORNEY**

8 Proposal to Purchase Early the 2015 Squad Replacements

9 Mr. Johnson reported that the Public Safety Committee will be discussing the possible purchase
10 of 2015 squad replacements in 2014, using funds from the General Fund. The County would
11 have the ability to save approximately \$5,000 per vehicle if the 2015 vehicles are purchased in
12 2014. for a cost savings to the County.

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14 Report from October 24, 2013, Administrative Services Committee Meeting

15 Mr. Johnson reported that Matt Furno was hired as the Samaritan Campus Administrator and will
16 start on November 4, 2013. The Administrative Services Committee will take action on setting
17 salaries for the next term of the Clerk of Courts and Sheriff at their meeting in November and
18 will forward their recommendation to the County Board for consideration on December 10,
19 2013. A Paid Time Off (PTO) presentation will be given to the County Board on November 19,
20 2013. The PTO policy, ordinance, and a resolution for a General Fund transfer, in the amount of
21 approximately \$1.2 million to pay out employee earned vacation, will be presented to the County
22 Board at the December 10, 2013, meeting. The Administrative Services Committee voted down a
23 formal proposal for the reorganization of the Human Resources Department to be a division of
24 the Finance Department and approved the hiring of a Human Resources Director.

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26 Wisconsin Counties Association (WCA) Board Report

27 No report.

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29 **NEXT MEETING DATES**

30 The next Executive Committee meetings are tentatively scheduled for Tuesday, November 12,
31 2013, at 9:00 a.m., and Tuesday, December 17, 2013, at 9:00 a.m.

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33 **ADJOURNMENT**

34 Moved by Mr. Gundrum, seconded by Mr. Ustruck to adjourn the meeting at 10: 46 a.m. Motion
35 carried.

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40 Brenda J. Jaszewski, County Clerk