

1  
2  
3  
4  
5  
6  
7  
8  
9

**WASHINGTON COUNTY  
EXECUTIVE COMMITTEE MEETING**

4 Courthouse - Government Center  
5 West Bend, WI

May 28, 2013  
9:05 a.m.

7 Present: Herbert Tennes, Mark McCune, Paul Ustruck, Rick Gundrum (arrived at 9:21 a.m.),  
8 and Daniel Stoffel.

10 Also Present: Administrative Coordinator Doug Johnson, County Clerk Brenda Jaszewski,  
11 Finance Director Susan Haag, Health Director Linda Walter, Deputy Health Director Joni  
12 Whitehouse, Highway Commissioner Tom Wondra, Human Resources Director Peter German,  
13 Human Services Director Jim Strachota, Planning and Parks Administrator Paul Mueller, Village  
14 of Richfield Administrator Joshua Schoemann, Samaritan Campus Administrator Ed Somers,  
15 Sheriff Dale Schmidt, Supervisor Michael Bassill, and Chief Deputy County Clerk Linda Doro.

16  
17 Chairperson Tennes called the meeting to order at 9:05 a.m. and read the Affidavit of Posting.

18  
19 **MINUTES**

20 Moved by Mr. McCune, seconded by Mr. Ustruck to approve the April 23, 2013, minutes as  
21 presented. Motion carried.

22  
23 **APPOINTMENTS**

24 Moved by Mr. Ustruck, seconded by Mr. Stoffel to approve the appointment of Marge Miller,  
25 replacing Irene Blau, to the Landmarks Commission for a three-year unexpired term effective  
26 June 11, 2013, to December 31, 2015. Motion carried.

27  
28 Moved by Mr. Ustruck, seconded by Mr. Stoffel to approve the appointment of Jeffrey Geib,  
29 Joseph Gonnering, Brian Krebs, Mark McCune - 1<sup>st</sup> Alternate, and Marilyn Merten - 2<sup>nd</sup>  
30 Alternate, to the Board of Adjustment for a three-year term effective July 1, 2013, to June 30,  
31 2016. Motion carried.

32  
33 Mr. Gundrum arrived at 9:21 a.m.

34  
35 **CONSIDERATION OF COUNTY ADVISORY RESOLUTION(S) FOR WCA  
36 RESOLUTIONS COMMITTEE IN JUNE**

37 Mr. Strachota presented a proposed resolution for changes to the state statutes relating to  
38 payments by the County for Family Care recipients who reside in mental health institutes. Once  
39 an individual is deemed eligible for Family Care, case management and on-going services  
40 become the primary responsibility of the managed care organization (MCO). Once an individual  
41 requires intervention that leads to a stay at one of the mental health institutes  
42 (Winnebago/Mendota or Trempleau), the individual is disenrolled from Family Care and the  
43 County becomes financially responsible for the cost of the treatment. The MCO is responsible  
44 for developing a transition plan to return this individual to a community setting, while the  
45 County role in this transition is minimal at best. At the same time, there is no financial incentive  
46 or impact to the MCO, which can lead to a long stay at the institute. Last year, Washington

1 County paid \$540,000 for managed care stays at the mental health institutes that are in addition  
2 to the required contribution of \$767,341 of County levy for Family Care operations per year.  
3 Mr. Strachota would like to see the costs related to these stays be mutually paid for by the  
4 responsible County, current managed care organization, and the state. Mr. McCune and Mr.  
5 Stoffel recommended a third party review for the release of these individuals and once these  
6 individuals are released they should be enrolled back in Family Care.  
7

8 Moved by Mr. Stoffel, seconded by Mr. McCune to endorse a WCA advisory resolution  
9 regarding Family Care Responsibility for its State Institute placements with added language  
10 regarding a third party review for the release of these individuals, and direct the Human Services  
11 Director to work with the County Attorney to prepare a final resolution for the County Board to  
12 consider at the June County Board meeting. Motion carried.  
13

14 **DISCUSS PLANS FOR ADMINISTRATIVE COORDINATOR POSITION IN 2014 AND**  
15 **ADMINISTRATIVE FORM OF COUNTY GOVERNMENT**

16 Mr. Tennes reviewed the duties and powers of a County Executive, County Administrator, and  
17 County Administrative Coordinator and indicated that he would like to forward a  
18 recommendation on the form of government to the County Board in June.  
19

20 Moved by Mr. Ustruck, seconded by Mr. Gundrum to recommend the continuation of an  
21 Administrative Coordinator structure for Washington County with changes to the position duties  
22 as determined by the Executive Committee, and forward to the County Board. Motion carried  
23 with Mr. Stoffel voting no.  
24

25 **CONSIDER UPDATED SUPERVISOR REIMBURSEMENT GUIDELINES FOR WCA**  
26 **COMMITTEE AND TRAINING PARTICIPATION**

27 Discussion on this issue is postponed until next meeting.  
28

29 **CONSIDER REQUEST FOR STAFFING LEVEL STUDY AND POSSIBLE REQUEST**  
30 **FOR PROPOSAL AND GENERAL FUND TRANSFER FOR 2013 CONSULTANT**

31 Moved by Mr. Gundrum, seconded by Mr. McCune to direct the Administrative Coordinator to  
32 prepare a draft Request for Proposal to hire a consultant to study the staffing levels in 2013 and  
33 bring the proposal back to this Committee for consideration. Motion carried with Mr. Ustruck  
34 voting no.  
35

36 **INTRODUCTION OF 2014-2019 CAPITAL IMPROVEMENT PROGRAM UPDATE**  
37 **AND DISCUSSION OF SALES TAX ALLOCATION TIMING**

38 Mr. Johnson presented Draft 1 of the 2014-2018 Capital Improvement Program plan and new  
39 requests to the plan. Ms. Jaszewski is withdrawing the request for \$75,000 in the 2015 CIP for  
40 updating the voting equipment in the County Board Boardroom as the current software can be  
41 upgraded at a cost of \$5,000. Ms. Jaszewski discussed the purchase of new election voting  
42 equipment on a county-wide basis and requested the Committee consider a formal commitment  
43 as to the amount municipalities will be required to repay the County, if any, at a future meeting.  
44

45 Mr. Johnson reported the Finance Committee was presented the financial guidelines for Capital  
46 Planning 2014-2019 at their May 1, 2013, meeting. Last year, the Executive Committee and the

1 County Board approved the allocations for 2014 at 60% for property tax offset and 40% for  
2 capital projects. In 2015 through 2018, the Executive Committee and County Board approved  
3 changing that allocation to 65% for property tax offset and 35% for capital projects and this  
4 year's financial guidelines maintains the 65%, 35% allocation for 2019. Mr. Johnson reported  
5 the Finance Committee was divided on whether to stay with 2014 allocation of 60% for property  
6 tax offset and 40% for capital projects or change it to 65% for property tax offset and 35%  
7 capital projects for 2014. The Finance Committee forwarded the draft Financial Guidelines for  
8 Capital Planning to the Executive Committee without recommendation and asked Mr. Johnson to  
9 bring this back to the May 29, 2013, Finance Committee for further consideration. It was the  
10 Executive Committee's consensus to leave the 2014 allocation at 60% for property tax offset and  
11 40% for capital projects.

12  
13 **CONSIDER 2014 FINANCIAL SUPPORT FOR EMPLOYEE AWARDS AT ANNUAL**  
14 **RECOGNITION EVENT**

15 Mr. Tennes is requesting financial support of \$3,000 in the 2014 County Board budget to  
16 purchase employee awards for the annual recognition event and authorization to non-lapse any of  
17 these unspent funds to the next year.

18  
19 Moved by Mr. Ustruck, seconded by Mr. Stoffel to authorize \$3,000 in the 2014 County Board  
20 budget for the employee awards for the annual recognition event. Motion carried.

21  
22 **REPORTS BY COUNTY BOARD CHAIRPERSON, ADMINISTRATIVE**  
23 **COORDINATOR, AND COUNTY ATTORNEY**

24 Proposed State Law to Prohibit Local Residency Requirements for County Employees

25 Mr. Johnson reported on the Legislature proposal to prohibit local residency requirements for  
26 County employees. As part of his budget, Governor Scott Walker is calling for the statewide  
27 elimination of residency laws that require municipal employees to live in the city or village  
28 where they work. Local units of government, including school districts, and counties would not  
29 be able to institute or enforce residency requirements for current or prospective employees with  
30 the exception of law enforcement personnel. If the budget bill passes, Washington County will  
31 need to repeal the residency requirement for its employees, with the exception of the Sheriff  
32 Deputies.

33  
34 Proposed Changes to State Levy Limits for Counties

35 Mr. Johnson reported the Joint Finance Committee is proposing to allow a municipality to carry  
36 forward any unused levy capacity from the prior year by majority vote if the amount carried  
37 forward equals 0.5% or less of the prior year's actual levy.

38  
39 Proposed U.S. Laws Requiring Collection of Sales Tax for Internet Purchases

40 Mr. Johnson reported the Senate has passed a law that would allow collection of sales tax for  
41 internet purchases and it now has been forwarded to the House of Representative Judiciary  
42 Committee. If this law is passed, Washington County can expect to see an increase in sales tax  
43 revenue.

44  
45

1 **NEXT MEETING DATES**

2 The next meetings of the Executive Committee are tentatively scheduled for June 25, 2013, at  
3 9:00 a.m., July 30, 2013, at 9:00 a.m., and August 27, 2013, at 9:00 a.m.

4

5 **ADJOURNMENT**

6 Moved by Mr. McCune, seconded by Mr. Gundrum to adjourn the meeting at 11:25 a.m. Motion  
7 carried.

8

9

10

11

Brenda J. Jaszewski, County Clerk