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**WASHINGTON COUNTY  
EXECUTIVE COMMITTEE**

Courthouse-Government Center  
West Bend, WI

May 22, 2012  
9:07 a.m.

Present: Herbert Tennes, Mark McCune, Paul Ustruck, Rick Gundrum, and Daniel Stoffel.

Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, County Clerk Brenda Jaszewski, Finance Director Susan Haag, Register of Deeds Sharon Martin, Sheriff Dale Schmidt, and Chief Deputy County Clerk Linda Doro.

Chairperson Tennes called the meeting to order at 9:07 a.m. and read the affidavit of posting.

**MINUTES**

Moved by Mr. McCune, seconded by Mr. Stoffel to approve the minutes of April 26, 2012, as presented. Motion carried.

**APPOINTMENT**

Board of Health

The candidate for the Board of Health declined the committee appointment.

**CLOSED SESSION**

*Appearance: Christian Tscheschlok, Economic Development-Washington County Executive Director, Becky Capelle, Business Development Specialist*

Moved by Mr. McCune, seconded by Mr. Stoffel to convene into closed session at 9:09 a.m. pursuant to §19.85(1) (e), Wis. Stats., for purposes of deliberating or negotiating other specified public business whenever competitive or bargaining reasons require a closed session; specifically," to consider proposals and the appropriateness thereof for the use of the County's Attraction Fund and the County's Impact Revolving Loan Fund." Motion carried unanimously by roll call vote.

**OPEN SESSION**

Moved by Mr. Gundrum, seconded by Mr. Stoffel to return to open session at 10:22 a.m. Motion carried unanimously by roll call vote.

**POSSIBLE ACTION ON CLOSED SESSION PROPOSALS**

Moved by Mr. Ustruck, seconded by Mr. Stoffel to advance the Attraction Incentive Loan application as discussed in the closed session, and forward to the June 19, 2012, County Board in closed session. Motion carried.

The meeting recessed at 10:26 a.m. and reconvened at 10:32 a.m.

**OVERVIEW OF DEPARTMENTS AND ORGANIZATION REPORTING TO  
EXECUTIVE COMMITTEE**

Mr. Johnson and Ms. Nass presented overviews of their departments.

1 **INTRODUCTION FOR 2013-2018 CAPITAL IMPROVEMENT REQUESTS AND**  
2 **OVERVIEW OF PROCESS**

3 Mr. Johnson presented Draft 1 of the 2013-2018 Capital Improvement Program plan, new  
4 requests to the plan, and overview of the process. The Finance Committee was presented the  
5 financial guidelines for Capital Planning 2013-2018 in May and will take action on those  
6 guidelines at their June 6, 2012, meeting. Mr. Johnson discussed planning for large equipment  
7 and computer system investments.

8  
9 **DISCUSSION REGARDING START-UP OF A COUNTY NEWSLETTER**

10 Mr. Johnson requested feedback from the Committee members regarding starting up a County  
11 newsletter. The Executive Committee was not in favor of initiating a county newsletter.

12  
13 **SUGGESTION TO CONSIDER INDEFINITE TERM FOR THE HIGHWAY**  
14 **COMMISSIONER POSITION EFFECTIVE JANUARY 2013**

15 Mr. Johnson discussed changing the Highway Commissioner position from a two-year term to an  
16 indefinite term. The Executive Committee discussed changing the two-year term to a four-year  
17 term.

18  
19 Moved by Mr. Stoffel, seconded by Mr. Ustruck to change the Highway Commissioner position  
20 from a two-year term to a four-year term, effective January 2013, and forward to the County  
21 Board. Motion carried.

22  
23 **RESOLUTIONS FOR ANNUAL CONFERENCE OF WISCONSIN COUNTIES**  
24 **ASSOCIATION**

25 Support for Wisconsin Legislation Changing the Process for Setting Elected County Officials'  
26 Compensation

27 Mr. Tennes presented a resolution urging legislation be introduced to allow county boards the  
28 option of setting county elected officials' compensation annually, in conjunction with its annual  
29 operating budget, and consistent with the process for establishing the compensation for the  
30 general county employees, and forward to the WCA. Sheriff Schmidt submitted a letter not  
31 supporting a change in the process for setting elected county officials' compensation.

32  
33 Moved by Mr. McCune, seconded by Mr. Stoffel to approve a resolution of support for  
34 Wisconsin legislation changing the process for setting elected county officials' compensation,  
35 and forward to the County Board. Motion defeated.

36  
37 **REPORTS FROM COUNTY BOARD CHAIRPERSON, ADMINISTRATIVE**  
38 **COORDINATOR, AND COUNTY ATTORNEY**

39 Pay Plan Study - Schedule Changes

40 Mr. Johnson reported on the changed time frame with the Pay Plan study, and that it will not be  
41 presented to the County Board .

42  
43 Outsourcing - Report on Information Collected and Plans to Review

44 Mr. Tennes reported the next steps for outsourcing will be discussed at next meeting the  
45 Executive Committee meeting.

1 Committee Vacancies

2 Chairperson Tennes reported there is a vacancy on the Mid-Wisconsin Federated Library  
3 System Board and the Ethics Board.

4  
5 Mr. Gundrum reported on the Waukesha-Ozaukee-Washington County Workforce Development  
6 Board meeting he attended on May 17, 2012.

7  
8 Chairperson Tennes reported on the Washington County Courthouse 50<sup>th</sup> Anniversary  
9 celebration held on May 16, 2012.

10

11 **NEXT TENTATIVE MEETING DATES**

12 The Executive Committee will tentatively meet on Thursday, June 28, 2012, at 9:00 a.m., and  
13 Tuesday, July 24, 2012, at 9:00 a.m.

14

15 **ADJOURNMENT**

16 Moved by Mr. McCune, seconded by Mr. Ustruck to adjourn the meeting at 12:24 p.m. Motion  
17 carried.

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Brenda J. Jaszewski, County Clerk