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**WASHINGTON COUNTY  
EXECUTIVE COMMITTEE**

Courthouse Government Center  
West Bend WI

March 31, 2014  
9:00 a.m.

Present: Herbert Tennes, Mark McCune, Paul Ustruck, Rick Gundrum, and Daniel Stoffel.

Also Present: County Manager Joshua Schoemann, County Attorney Kim Nass, County Clerk Brenda Jaszewski, Finance Director Susan Haag, County Board Supervisors Michael Bassill, Ralph Hensel, Marilyn Merten, Robert Milich, and Peter Sorce.

Chairperson Tennes called the meeting to order at 9:00 a.m. and read the affidavit of posting.

**MINUTES**

Moved by Mr. Stoffel, seconded by Mr. Ustruck to approve the minutes of March 7, 2014, as presented. Motion carried.

**APPOINTMENTS**

The Committee discussed the appointment process of the various boards and committees and requested the Chairperson provide additional background information on each candidate when appointments are brought to this Committee and the County Board.

Moved by Mr. Ustruck, seconded by Mr. Stoffel to approve the appointment of Dennis Melvin to the Ethics Board for a three-year term effective April 15, 2014, through April 18, 2017, and forward to the County Board. Motion carried with Mr. McCune voting no.

Moved by Mr. Ustruck, seconded by Mr. Tennes to approve the appointment of Leslie Borman (citizen member) to the Human Services Board for a three-year term effective April 16, 2014, through April 18, 2017, and forward to the County Board. Motion defeated with Mr. Gundrum, Mr. McCune, and Mr. Stoffel voting no.

**ORDINANCE AMENDMENT - COUNTY MANAGER OVERSIGHT OF  
DEPARTMENT HEADS**

Moved by Mr. McCune, seconded by Mr. Stoffel to approve the ordinance amendment to §4.01 and §4.09 of the County Code changing the Human Resources Director appointment authority to the County Manager, and forward to the County Board. Motion carried.

**CONSIDERATION AND POSSIBLE REVISION TO COUNTY INTERNET ACCESS  
PRIVACY POLICY**

*Appearance: GIS Manager Eric Damkot, and Register of Deeds Sharon Martin*

Ms. Nass explained that the County's current Internet Access Privacy Policy does not allow for searching by name or grantor/grantee, for land records maintained by GIS and the Register of Deeds, unless there is a contractual agreement. Ms. Martin explained that the Register of Deeds receives revenues from these annual contracts. It was suggested that if the County were to

1 change the policy to allow searching land records by name, consideration should be given as to  
2 the timing of the policy change due to these annual contracts. The Land Information Council  
3 will be reviewing this policy and making a recommendation at their meeting on Friday, April 11,  
4 2014. The Committee agreed to review this issue after the recommendation from the Land  
5 Information Council and the Planning, Conservation, and Parks Committee.  
6

7 **DISCUSS TRENDS AND ISSUES REGARDING CHAPTER 55 EMERGENCY**  
8 **PROTECTIVE PLACEMENTS AT SAMARITAN HEALTH CENTER**

9 *Samaritan Campus Administrator Matt Furno, and ADRC Director Linda Olson*  
10

11 Mr. Schoemann and Mr. Furno informed the Committee of the increase of individuals placed at  
12 the Samaritan as Emergency Protective Placements, and the negative financial impact this has  
13 had on the facility. Mr. Furno explained that recently, the ADRC has begun to reimburse the  
14 Samaritan for the first three days for these individuals. The Committee discussed the issues with  
15 reimbursements for Emergency Protective Placements through Title 19 and Family Care and  
16 how some of these individuals are at Samaritan for months before eligibility is established.  
17 Samaritan is designated as the County's Emergency Protective Placement facility and cannot  
18 refuse to admit these individuals unless they cannot safely care for them, or if these individuals  
19 pose a safety risk to other residents. Mr. Schoemann stated that at this point, he is bringing this  
20 issue to the attention of the Executive Committee as information only and stated that the County  
21 will need to develop a plan for dealing with these individuals.  
22

23 Mr. Stoffel was excused at 9:47 a.m.  
24

25 **MMAC CULTURAL AND ENTERTAINMENT NEEDS TASK FORCE UPDATE**

26 Mr. McCune updated the Committee on the MMAC Cultural and Entertainment Needs task force  
27 meeting he attended on March 18, 2014. The task force has four different models that could be  
28 used for raising funds to handle arts and cultural needs and wants. Mr. McCune stated that the  
29 task force has indicated that if additional sales tax is requested, it would be contained to  
30 Milwaukee County only. Additional information may be obtained from the MMAC task force  
31 website at: [www.culturalneedstaskforce.com](http://www.culturalneedstaskforce.com). The next meeting is scheduled for May 28, 2014,  
32 and Mr. McCune will provide another update to the Committee after that meeting.  
33

34 **DEPARTMENT HEAD RECRUITMENT UPDATE**

35 Mr. Schoemann stated that the deadline for applications for the Human Resources Director  
36 position was last week Friday, March 28, 2014. The recruiting consultant will narrow the  
37 applicants and present approximately 10 - 12 for review by the County. It is anticipated that  
38 interviews will be scheduled for the week of May 5, 2014.  
39

40 Mr. Schoemann stated that the Human Services Director's last day will be April 9, 2014. A  
41 memorandum will be sent to all County Board Supervisors informing them that the recruitment  
42 for this position is tentatively scheduled for after the budget cycle and will begin in late summer  
43 or early fall.  
44

1 The four final candidates for the Planning and Parks Administrator position will be interviewed  
2 later this week, with a potential recommendation from the Planning, Conservation, and Parks  
3 Committee to the County Board on April 15, 2014.

4  
5 Mr. Schoemann has been informed that the Director of the Health Department is planning on  
6 retiring some time in May and he will also send Supervisors a memo regarding recruitment for  
7 this position.

#### 8 9 **SUPERVISOR ORIENTATION DATES AND RELATED INFORMATION**

10 Ms. Nass informed the Committee that the initial County Board Supervisor orientation will be  
11 Monday, April 7, 2014. This session will focus on the election process for the April 15, 2014  
12 organizational meeting for the County Board officers, Transportation Committee members, and  
13 Executive Committee members. A second orientation session is tentatively scheduled for  
14 Tuesday, April 22, 2014. All elected County Board Supervisors are invited to attend both  
15 orientation sessions. The Committee would like Mr. Schoemann to give his PowerPoint  
16 presentation regarding the County Manager's role at the April 22, 2014 orientation session.

#### 17 18 **RADIO COMMITTEE REPORT**

19 Mr. Tennes reported the Radio Communications Committee met on Friday, March 14, 2014 and  
20 reviewed the Tusa Consulting report and recommendations. The majority of individuals  
21 attending the meeting would like to improve the radio system by incorporating 700 MHZ  
22 technology into the current system. In order to do this, some equipment updates would be  
23 required. It was noted that even with incorporating 700 MHZ technology, not all of the  
24 identified issues will be solved and the County police and fire departments have been made  
25 aware of this. It was recommended to have benchmarks for meeting specific, established goals  
26 for any proposed system changes or upgrades so that when these goals are met, all individuals  
27 are aware the project is complete.

#### 28 29 **WISCONSIN COUNTIES ASSOCIATION (WCA) REPORT**

30 Mr. Tennes stated that he attended the WCA Board of Directors meeting two weeks ago, and it  
31 was announced that there will be three retirements on Board. Consideration is being given to  
32 combine the annual WCA conference with the UW-Extension conference in 2015. Mr. Tennes  
33 stated that a report from the National Association of Counties (NACo) was given regarding the  
34 placement of inmates in the County jails. Senator Leibham from Sheboygan reported on  
35 legislative issues. The WCA Board also discussed proposed licensing certification for certain  
36 elected officials, specifically coroners, and will continue this discussion at future meetings. Mr.  
37 Tennes has the complete WCA report for any Supervisor who may be interested.

#### 38 39 **NEXT TENTATIVE MEETING DATE**

40 The next Executive Committee meeting is tentatively scheduled for Tuesday, April 29, 2014, at  
41 9:00 a.m.

42  
43 Mr. Tennes recessed the meeting at 10:14 a.m. and reconvened at 10:29 a.m.

#### 44 45 **CLOSED SESSION**

1 Moved by Mr. McCune, seconded by Mr. Gundrum to convene in Closed Session at 10:29 a.m.,  
2 pursuant to §19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public  
3 properties, the investing of public funds, or conducting other specified public business, whenever  
4 competitive or bargaining reasons require a closed session, specifically, to discuss status of  
5 Facilities Management contract. Motion carried unanimously by roll call vote.  
6

7 **OPEN SESSION**

8 Moved by Mr. McCune, seconded by Mr. Gundrum to return to open session at 10:47 a.m.  
9 Motion carried unanimously by roll call vote.  
10

11 **ACTION ON ITEM DISCUSSED IN CLOSED SESSION**

12 There was no discussion or action taken regarding the closed session.  
13

14 **ADJOURNMENT**

15 Moved by Mr. McCune, seconded by Mr. Ustruck to adjourn the meeting at 10:47 a.m. Motion  
16 carried.  
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Brenda J. Jaszewski, County Clerk