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**WASHINGTON COUNTY
EXECUTIVE COMMITTEE**

Courthouse-Government Center
West Bend, WI

February 21, 2012
9:00 a.m.

Present: Herbert Tennes, Mark McCune, William Meyers, John Stern, and Daniel Stoffel.

Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, Deputy Finance Director Paul Labonte, Human Resources Administrator Peter German, Administrative Assistant Judy Steinert, Supervisor Michael Bassill, Supervisor Richard Bertram, Supervisor Ralph Hensel, Supervisor Peter Sorce, Treasurer Janice Gettelman, and County Clerk Administrative Assistant Linda Doro.

Chairperson Tennes called the meeting to order at 9:00 a.m. and read the affidavit of posting.

MINUTES

Moved by Mr. Stoffel, seconded by Mr. Stern to approve the minutes of January 30, 2012, as presented. Motion carried.

**INFORMATION ABOUT OZAUKEE-WASHINGTON LAND TRUST (OWLT)
PROJECT AND OK/DECLINE USE OF COUNTY LOGO**

Appearance: OWLT Board President Tony Warren

Mr. Warren presented a marketing campaign to development a game called "Wash-Opoly", which is a property trading game. Sponsorship will pay for the cost of the game and has the potential of netting \$140,000 in profit for the OWLT to fund various different projects. The OWLT is partnering with Sendik's, a local retail grocer, to serve as the exclusive outlet for the game. Mr. Warren requested authorization to place the Washington County log on either the game board or game cover. Moved by Mr. Meyer, seconded by Mr. McCune to authorize the use of the Washington County logo in the "Wash-Opoly" game. Motion carried.

**PROPOSED SERVICE AGREEMENTS FOR REVOLVING LOAN FUNDS (RLF),
CURRENT AND NEW IMPACT RLF**

Appearance: Economic Development-Washington County Executive Director Christian Tscheschlok, Business Development Specialist Becky Capelle, and Revolving Loan Fund (RLF) Chairperson Pat Thomey

Mr. Tscheschlok presented the proposed CBDG-RLF Administrative Services agreement and Impact- RLF Administrative Services agreement.

Moved by Stoffel, seconded by Mr. McCune to authorize Washington County to enter into the CBDG-Based Revolving Loan Fund Administrative Services agreement with the Washington County Economic Development Corporation. Motion carried.

Moved by Mr. McCune, seconded by Mr. Meyers to authorize Washington County to enter into the Impact Revolving Loan Fund Services agreement with the Washington County Economic Development Corporation. Motion carried.

OUTSOURCING OPPORTUNITIES FOR COUNTY OPERATED SERVICES

County Clerk

Ms. Jaszewski presented an overview of current and new outsourcing opportunities within the County Clerk's office.

1 County Treasurer

2 Ms. Gettelman provided an overview of current County Treasurer Office duties, current services
3 that are outsourced, and possible outsourcing opportunities.

4
5 County Attorney

6 Ms. Nass provided an overview of current County Attorney services that are outsourced and
7 possible outsourcing opportunities.

8
9 Plans for Next Meeting – Collection of Reports and Recommendations Going Forward

10 Mr. Tennes reported the Executive Committee will receive a detailed report on the outsourcing
11 presentations given by the Departments and will consider recommendations to be presented to
12 the Liaison committees or the next Executive committee elected in April.

13
14 The meeting recessed at 10:55 a.m. and reconvened at 11:01 a.m.

15
16 **PROPOSED RESOLUTION OBJECTING TO THE COST OF STATEWIDE RECALL**
17 **ELECTIONS**

18 Ms. Nass prepared an advisory resolution, at the request of Supervisor Meyers, objecting to the
19 cost of statewide recall elections. Moved by Mr. Stern, seconded by Mr. Tennes to present a
20 report at the next County Board meeting, regarding the estimated costs associated with the
21 possible upcoming recall elections. Motion carried with Mr. Meyers voting no.

22
23 **REPORTS FROM COUNTY BOARD CHAIRPERSON, ADMINISTRATIVE**
24 **COORDINATOR**

25 Wisconsin Counties Association (WCA) Board of Director's Report

26 Mr. Tennes reported on the Board of Director's meeting he attended on Friday, February 17,
27 2012.

28
29 Information on Utility Aid

30 Mr. Johnson reported on the Wisconsin Counties Utility Tax Association and presented a utility
31 tax report on the recent history of utility aid distribution and the utility aid mechanics.

32
33 Work Progress and Timetable with Pay Plan Study

34 Mr. Johnson reported the Administrative Services Committee decided that the Pay Plan Study
35 will be presented at the May meeting of the new County Board. Our consultant for the study
36 discussed market measurement, pay for performance requirements, and presented a list of
37 proposed public and private comparables for the custom survey to the Administrative Services
38 Committee at their February 16, 2012, meeting, and will be meeting with Department Heads.

39
40 **NEXT MEETING DATE**

41 The next Executive Committee meeting is tentatively scheduled for Tuesday, April 3, 2012, at
42 9:00 a.m.

43
44 **ADJOURNMENT**

45 Moved by Mr. Stern, seconded by Mr. McCune to adjourn the meeting at 11:42 a.m. Motion
46 carried.