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**WASHINGTON COUNTY
ETHICS BOARD**

Government Center
West Bend, WI

January 31, 2013
11:00 a.m.

Present: William Alderson, Dennis Melvin, James Spella, and John Zorbini.

Also present: County Attorney Kimberly A. Nass, County Board Chairperson Herbert J. Tennes, and Mary G. Lemke, Deputy County Clerk.

Chairperson Tennes called the meeting to order and read the Affidavit of Posting.

ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON AND SECRETARY

Moved by Mr. Spella, seconded by Mr. Alderson to suspend rules for the election of officers. Motion carried.

Mr. Spella nominated Mr. Zorbini to serve as Chairperson, Mr. Alderson to serve as Vice-Chairperson, and Mr. Melvin to serve as Secretary. Moved by Mr. Alderson, seconded by Mr. Zorbini to close the nominations and cast unanimous ballots for Mr. Zorbini as Chairperson, Mr. Alderson as Vice-Chairperson, and Mr. Melvin as Secretary. Motion carried.

Ms. Nass reviewed the Code of Ethics for Public Officials and Employees, section 4.31 of the County Code.

Ms. Nass reviewed the Rules and Bylaws governing the Washington County Ethics Board.

Moved by Mr. Spella, seconded by Mr. Melvin to amend Article III, Section 5 of the Rules and Bylaws to state that the County Clerk's office will clerk the minutes of its meetings. Motion carried.

Ms. Nass will make the necessary changes and bring the revision back to this Board for approval.

MEETING SCHEDULE

No meeting date was scheduled. Mr. Zorbini suggested the Board should schedule annual meetings to maintain appropriate records and keep members updated.

ADJOURNMENT

Moved by Mr. Alderson, seconded by Mr. Melvin to adjourn at 11:21 a.m. Motion carried.

Mary G. Lemke, Deputy County Clerk