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**WASHINGTON COUNTY  
EDUCATION AND CULTURE COMMITTEE**

Public Agency Center, Room 3224  
West Bend, WI

December 6, 2011  
2:00 p.m.

Present: Marilyn H. Merten, Michael C. Bassill, Kenneth W. Brandt, Raymond W. Heidtke, and Lee Krueger.

Also Present: Finance Director Susan M. Haag, Administrative Coordinator Doug Johnson, County Attorney Kim Nass, 4-H Youth Development Educator/Department Head Kandi O'Neil, Growth Management Educator Kevin Struck, UWEX Community Development Educator Paul Roback, 4-H Youth Development Staff Assistant Agnes Wagner, Fair Park Executive Director Tera Greenland, Fair Park Accounting Manager Kris Zamzow, Historical Society Executive Director Patricia Lutz, Convention & Visitors Bureau Director Elaine Motl, Chief Deputy County Clerk Mary G. Lemke, and County Clerk Assistant Gina Duck.

Chairperson Merten called the meeting to order and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Brandt, seconded by Mr. Heidtke to approve the minutes of November 1, 2011, as presented. Motion carried.

**AIS FINANCIAL REPORT**

Ms. Zamzow distributed and reviewed copies of the AIS Balance Sheet as of October 31, 2011, and the Profit and Loss Statement through October 31, 2011.

Moved by Mr. Krueger, seconded by Mr. Brandt to accept the AIS financial reports as presented. Motion carried.

**LEASE AND OPERATING AGREEMENT WITH AIS**

Attorney Nass reviewed the changes that were requested to be made on the lease and operating agreement between Washington County and AIS. No action was taken at this time.

**4-H LEASE WITH AIS**

Attorney Nass reviewed and made recommendations to the proposed lease agreement between AIS & Washington County 4-H Youth Development.

Moved by Mr. Bassill, seconded by Mr. Heidtke to approve the 4-H lease with AIS, with the added language discussed regarding the rental payments schedule. Motion carried.

**RESOLUTION FOR LEASE AND OPERATING AGREEMENT WITH HISTORICAL SOCIETY**

Attorney Nass distributed and reviewed the lease and operating agreement with Historical Society, as well as a resolution authorizing the Lease and Operating agreement with the Washington County Historical Society, Inc.

1 Moved by Mr. Krueger, seconded by Mr. Heidtke to approve the resolution authorizing a Lease and  
2 Operating agreement with the Washington County Historical Society and forward to the County  
3 Board. Motion carried.

#### 4 5 **HISTORICAL SOCIETY REPORT**

6 Ms. Lutz distributed the Washington County Historical Society new hours and new fees list which  
7 will begin on Wednesday, January 4, 2012. Ms. Lutz reviewed the 2012 programs and upcoming  
8 events for the Washington County Historical Society, Inc. Ms. Lutz informed the Committee of a  
9 new Historical Society network she has started between the various Washington County Historical  
10 Societies.

#### 11 12 **REVIEW AND UPDATE 4.39 OF THE COUNTY CODE**

13 Moved by Mr. Bassill, seconded by Mr. Brandt to approve the ordinance to amend Section 4.39 of  
14 the County code relating to Washington County Fair Park use and forward to the County Board  
15 with corrections and the addition of the concealed carry language as discussed. Motion carried.

#### 16 17 **WASHINGTON COUNTY CONVENTION AND VISITORS BUREAU REPORT**

18 Ms. Motl distributed and reviewed the Washington County Convention & Visitors Bureau 2011  
19 marketing report as of December, 2011. Ms. Motl reported on advertising and projects being  
20 proposed by the Convention and Visitors Bureau. Ms. Motl also informed the Committee that she  
21 will be assisting municipalities in their efforts to attract visitors and promoting tourism.

#### 22 23 **UPDATE ON VISIONING PROCESS FOR 4-H YOUTH DEVELOPMENT EDUCATOR 24 POSITION**

25 Mr. Roback updated the Committee on the visioning process for the 4-H Youth Development  
26 Educator position. There will be a listening session on January 12, 2012, with 4-H Leaders to  
27 receive their input for this position, and the posting for this will be in February, 2012.

#### 28 29 **EDUCATIONAL APPEARANCE – 4-H SPECIAL EMPHASIS PROGRAM**

30 Ms. O’Neil and Ms. Wagner spoke on the “4-H Goes Global” program. This program was designed  
31 to help members, parents, and leaders focus on developing or expanding their knowledge, attitudes  
32 and skills that will better prepare each of them to more effectively interact in a global,  
33 interdependent society.

#### 34 35 **UW-EXTENSION EDUCATORS’ MONTHLY REPORTS**

36 Ms. O’Neil distributed and reviewed the December 2011 UW-Extension Program Highlights.  
37 The UW-Extension Open House will be held on Tuesday, January 10, 2012, from 8:00 a.m. to 9:00  
38 a.m. at the Washington County Government Center – Lower Level – Room 1020. Celebrate  
39 Families will be held Sunday, February 12, 2012, at Fair Park.

40  
41 The Committee thanked Ms. O’Neil for her many years of service and her many contributions to  
42 Washington County.

1 **NEXT MEETING DATE**

2 Ms. Merten suggested changing the meeting date of November 6, 2012, due to the fall election on  
3 that day. Ms. O'Neil will change the Education and Culture Committee meeting schedule for 2012,  
4 and forward a new schedule to everyone.

5  
6 The next meeting of the Education & Culture Committee is tentatively scheduled for Tuesday,  
7 January 3, 2012, at 2:00 p.m.

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9 **ADJOURNMENT**

10 Ms. Merten adjourned the meeting at 4:20 p.m.

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Brenda J. Jaszewski, County Clerk