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**WASHINGTON COUNTY  
EDUCATION AND CULTURE COMMITTEE**

Public Agency Center  
West Bend, WI

August 27, 2013  
2:00 p.m.

Present: Marilyn Merten, Raymond Heidtke, Donald Kriefall, Timothy Michalak, and Michael Parsons.

Also Present: Finance Director Susan Haag, County Board Chairperson Herb Tennes, Community Development Educator/Department Head Paul Roback, County Clerk Brenda Jaszewski, Convention and Visitors Bureau Director Elaine Motl, Fair Park Executive Director Sandy Lang, Fair Park Accounting Manager Paul Zwack, and Historical Society Executive Director Patricia Lutz.

Chairperson Merten called the meeting to order at 2:00 p.m. and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Michalak, seconded by Mr. Parsons to approve the minutes of August 6, 2013, as presented. Motion carried.

**2014 BUDGET PRESENTATION – AGRICULTURE & INDUSTRIAL SOCIETY (AIS)**

Ms. Lang and Mr. Zwack presented the 2014 AIS request for County financial support in the amount of \$77,078, a 1% decrease from 2013.

Moved by Mr. Michalak, seconded by Mr. Kriefall, to approve County support for AIS for 2014 in the amount of \$77,078, and forward to Administration. Motion carried.

**2014 BUDGET PRESENTATION - HISTORICAL SOCIETY**

Ms. Lutz presented the 2014 Historical Society request for County financial support in the amount of \$144,520, a 1% decrease from 2013.

Moved by Mr. Michalak, seconded by Mr. Heidtke, to approve County support for the Historical Society for 2014 in the amount of \$144,520, and forward to Administration. Motion carried.

**2014 BUDGET PRESENTATION – CONVENTION & VISITORS BUREAU (CVB)**

Ms. Motl presented the 2014 Convention & Visitors Bureau marketing plan, and the 2014 CVB request for County financial support in the amount of \$45,000. The base level provided to the CVB for 2014 was \$40,000, which is the same amount as 2013.

Moved by Mr. Michalak, seconded by Mr. Kriefall, to approve County support for the Convention & Visitors Bureau for 2014 in the amount of \$45,000, and forward to Administration. Motion carried with Ms. Merten and Mr. Parsons voting no.

**2014 BUDGET PRESENTATION - UW-EXTENSION**

Mr. Roback presented the 2014 UW-Extension budget.

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2 The 2014 base level budget is \$535,196, and the requested level budget is \$551,530. There are  
3 no outlay items or user fee changes for 2014.  
4

5 **Decision Items**

6 Reduce one full-time Program Assistant to part-time.  
7

8 **Out-of-State Travel**

9 **4-H Youth Development** – Two people to attend the 2014 National Association of Extension 4-H  
10 Agents conference October 26 – 30, 2014, in Minneapolis, MN, at a cost of \$2,000.  
11

12 **Family Living** - One person to attend the National Extension Association of Family & Consumer  
13 Sciences conference September 15 – 18, 2014, in Lexington, KY, at a cost of \$1,000.  
14

15 **PILD Conference** - One County Board Supervisor on the Education & Culture Committee to  
16 attend the Public Issues Leadership Development (PILD) conference in the Arlington,  
17 VA/Washington D.C. area from April 5 – 10, 2014, at a cost of \$360.  
18

19 Moved by Mr. Michalak, seconded by Mr. Heidtke, to approve the 2014 UW-Extension budget,  
20 including out-of-state travel, with a net levy in the amount of \$551,530, and forward to  
21 Administration.  
22

23 Moved by Ms. Merten, seconded by Mr. Heidtke to amend the motion and reduce the UW-  
24 Extension 2014 budget in the amount of \$4,100 by eliminating two new laptop computers and a  
25 new printer/copier from Information Services, resulting in a net levy of \$547,430.  
26

27 Moved by Mr. Michalak, seconded by Mr. Kriefall to amend the amendment and reduce the  
28 UW-Extension 2014 budget in the amount of \$2,100 by eliminating a new printer/copier from  
29 Information Services, resulting in a net levy of \$549,430. Motion to amend carried with Ms.  
30 Merten and Mr. Parsons voting no.  
31

32 Motion to approve the amended 2014 UW-Extension budget, including out-of-state travel, with a  
33 net levy in the amount of \$549,430, and forward to Administration carried.  
34

35 **NEXT MEETING DATE AND TIME**

36 The Education and Culture Committee is tentatively scheduled to meet on Tuesday, October 1,  
37 2013, at 2:00 p.m. at Fair Park.  
38

39 **ADJOURNMENT**

40 Ms. Merten adjourned the meeting at 3:35 p.m.  
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44

Brenda J. Jaszewski, County Clerk