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**WASHINGTON COUNTY  
EDUCATION AND CULTURE COMMITTEE**

Public Agency Center  
West Bend, WI

July 3, 2012  
2:00 p.m.

Present: Marilyn H. Merten, Raymond W. Heidtke, Donald A. Kriefall, and Michael J. Parsons.  
Absent: Timothy C. Michalak.

Also Present: County Attorney Kim Nass, Finance Director Susan M. Haag, UWEX Community Development Educator Paul Roback, 4-H Youth Development Educator Brianna Stapleton Welch, Fair Park Accounting Manager Paul Zwack, and County Clerk Assistant Gina Duck.

Chairperson Merten called the meeting to order and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Heidtke, seconded by Mr. Parsons to approve the minutes of June 12, 2012, as presented. Motion carried.

**COUNTY CODE FOR EDUCATION AND CULTURE**

Moved by Mr. Kriefall, seconded by Mr. Parsons to remove '2012 Ordinance 4' from the table. Motion carried.

Ms. Nass distributed and discussed '2012 Ordinance 4' to amend section 2.20 of the Washington County Code, relating to Education and Culture Committee. Ms. Nass reviewed the reasons for the code update, and explained the language outlining the responsibilities and capabilities of the Education and Culture Committee at Fair Park. Also distributed and reviewed was 'Report on Responsibilities for County Lands and Properties'.

Moved by Mr. Kriefall, seconded by Mr. Heidtke to approve '2012 Ordinance 4' as presented and forward to the County Board. Motion carried.

**AIS FINANCIAL REPORT**

Mr. Zwack distributed and discussed the AIS Balance Sheet as of May 31, 2012, Profit & Loss: Budget vs. Actual, and Profit & Loss: Previous Year Comparison. Mr. Zwack encouraged the committee to attend and/or volunteer at the Washington County Fair which will be held Tuesday, July 24 through Sunday, July 29, 2012.

Moved by Mr. Heidtke, seconded by Mr. Kriefall to accept the AIS financial reports through May 31, 2012 as presented. Motion carried.

**STATE WACEC REPORT**

Ms. Merten shared her experiences from the recent 2012 State WACEC Conference, which was held on June 25 and 26, 2012 in Green Bay, including educational components, tours of local agriculture-related operations, and a panel discussion with 4-H students.

**FAMILY LIVING EDUCATOR UPDATE**

Mr. Roback explained that interviews for the five preliminary candidates for the Family Living Educator position will be held on July 16, 2012 in Green Bay. Final interviews with the Education and Culture Committee will be held on Tuesday, July 31, 2012 at 1:00 p.m. in room 1023 of the Public Agency Center. Mr. Roback also shared that UW-Extension does not currently utilize personality assessments during the hiring process, but is considering implementing them in the future.

**EDUCATIONAL APPEARANCE**

Ms. Stapleton Welch, who started her position as 4-H Youth Development Educator on June 1, 2012, introduced herself and shared details on recent and upcoming programs and events in the 4-H program.

Moved by Mr. Parsons, seconded by Mr. Kriefall to accept the report. Motion carried.

**UWEX EDUCATORS' MONTHLY REPORTS**

Mr. Roback distributed and discussed 'Program Highlights' of July 2012, reviewing recent programs and events in the areas of Community Development, Agriculture/Agribusiness, Family Living, 4-H Youth Development, and Nutrition Education. He highlighted his recent work assisting the City of West Bend's Economic & Community Development department in the development of their mission and vision statements.

**NEXT MEETING DATES AND TIMES**

The Education and Culture Committee is tentatively scheduled to meet on July 31, 2012, at 1:00 p.m. in room 1023 of the Public Agency Center, August 7, 2012 at 2:00 p.m. at the Old Courthouse Museum, and August 21, 2012 at 2:00 p.m. in room 3224 of the Public Agency Center.

**ADJOURNMENT**

Ms. Merten adjourned the meeting at 3:12 p.m.

Brenda J. Jaszewski, County Clerk