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**WASHINGTON COUNTY
EDUCATION AND CULTURE COMMITTEE**

Fair Park
West Bend, WI

June 4, 2013
2:00 p.m.

Present: Marilyn Merten, Raymond Heidtke, Donald Kriefall, Timothy Michalak, and Michael Parsons (arrived at 2:02 p.m.).

Also Present: County Board Chairperson Herb Tennes, County Clerk Brenda Jaszewski, Community Development Educator Paul Roback, Nutrition Education Coordinator Renee Vertin, Assistant Facilities Manager Deb Martz, and County Clerk Assistant Gina Duck.

Chairperson Merten called the meeting to order at 2:00 p.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Michalak, seconded by Mr. Kriefall to approve the minutes of May 7, 2013, as presented. Motion carried.

Mr. Parsons arrived at 2:02 p.m.

**AGRICULTURAL & INDUSTRIAL SOCIETY MONTHLY OPERATIONS AND
ACTIVITY REPORT**

Appearance: Executive Director Sandy Lang

Ms. Lang distributed and discussed the Washington County Fair Park & Conference Center June 2013 Monthly Usage Report, providing an overview of facility bookings in May 2013. In future reports, Ms. Lang plans to list more specific descriptions of public events, hours of facility usage per event, and space rented per event.

Ms. Lang also reported that an unused gate was recently relocated to the tractor pull area near the northwest corner of the grounds, for use during the Fair to make vehicle traffic for the event more orderly and controlled. AIS covered the cost of approximately \$1,200 to relocate this gate.

Moved by Mr. Michalak, seconded by Mr. Heidtke to accept the Agricultural & Industrial Society operations and activity report, with the agreement that the names of public events listed on the Fair Park website be included in future monthly usage reports, pending approval from County Attorney Kim Nass to share event details. Motion carried.

AGRICULTURAL & INDUSTRIAL SOCIETY MONTHLY FINANCIAL REPORT

Appearance: Accounting Manager Paul Zwack

Mr. Zwack reviewed the Agricultural & Industrial Society financial reports through April 30, 2013.

Moved by Mr. Kriefall, seconded by Mr. Heidtke to accept the Agricultural & Industrial Society financial reports dated April 30, 2013. Motion carried.

1 **AGRICULTURAL & INDUSTRIAL SOCIETY PROJECT – TILING PROJECT WEST**
2 **OF AMERICAN LEGION BUILDING**

3 *Appearance: Executive Director Sandy Lang*

4 Ms. Lang shared that Paladin, an attachment tool company holding a training event at Fair Park
5 at the end of June, has requested to use a portion of Fair Park grounds to demonstrate trenching
6 at their event. Per County Engineer/County Surveyor Scott Schmidt, an area west of the
7 American Legion building is often wet and would benefit from trenching and tiling. Tiles for the
8 project would cost approximately \$150 to \$200, if Paladin does the project. Paladin hopes to
9 demonstrate equipment in additional projects as well, such as brush cutting.

10
11 Moved by Mr. Michalak, seconded by Mr. Parsons to authorize the trenching and tiling project
12 west of the American Legion building at Fair Park, with work done by Paladin under the
13 supervision of County Engineer/County Surveyor Scott Schmidt, with the request that Mr.
14 Schmidt ask Paladin to supply the tile. Motion carried.

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16 **AGRICULTURAL & INDUSTRIAL SOCIETY PROJECT – REPLACEMENT OF**
17 **BULK MILK TANK IN MILKING PARLOR**

18 *Appearance: Executive Director Sandy Lang*

19 Ms. Lang reported that a long-failing milk tank in the milking parlor will be replaced by a newer
20 and larger tank, compressor, and washer, for a cost of \$800 to be paid for by the Agricultural &
21 Industrial Society and the Washington County Holstein Association. Installation of the tank will
22 be done on June 10, 2013 by Dean Karrels Dairy Equipment at no charge with the agreement that
23 Mr. Karrels will be given Fair Park's old tank, compressor, and washer.

24
25 Moved by Mr. Michalak, seconded by Mr. Kriefall to approve the replacement of the bulk milk
26 tank in the milking parlor at a cost of \$800 paid by the Agricultural & Industrial Society and the
27 Washington County Holstein Association, to be installed on June 10, 2013 by Dean Karrells
28 Dairy Equipment. Motion carried.

29
30 **WISCONSIN NUTRITION EDUCATION PROGRAM**

31 Ms. Vertin provided a program overview, history, and statistics relating to the Wisconsin
32 Nutrition Education Program, and discussed and gathered Committee feedback on possible
33 nutrition education opportunities in the community.

34
35 **WISCONSIN NUTRITION EDUCATION PROGRAM ANNUAL AGREEMENT**

36 Ms. Vertin distributed literature on the Wisconsin Nutrition Education Program, and discussed
37 community partnerships and goals of the program. Federal funds in the amount of \$129,686
38 allow this program to operate in Washington County for the year. Requested support from the
39 County includes office space, resources such as internet, IT support, telephones, and other shared
40 supplies and equipment in the Extension office.

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42 Moved by Mr. Michalak, seconded by Mr. Heidtke to approve the Wisconsin Nutrition
43 Education Program Fiscal Year 2014 Washington County Agreement Letter – Extension Office,
44 for the period from October 1, 2013 to September 30, 2014. Motion carried.

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1 **UW EXTENSION EDUCATORS' REPORTS**

2 Mr. Roback distributed and discussed 'Program Highlights' of June 2013, reviewing recent
3 programs and events in the areas of Community Development, Agriculture/Agribusiness, Family
4 Living, 4-H Youth Development, and Nutrition Education.

5
6 **NEXT MEETING DATES AND TIMES**

7 There will be no July meeting unless time-sensitive agenda items arise, in which case the
8 Committee would be notified and would meet on Monday, July 8, 2013 at 2:00 p.m. in Suite
9 3224 of the Public Agency Center. The Education and Culture Committee is tentatively
10 scheduled to meet next on Tuesday, August 6, 2013, at 2:00 p.m. at the Old Courthouse Museum
11 and Tuesday, August 27, 2013 at 2:00 p.m. in Suite 3224 of the Public Agency Center.

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13 **ADJOURNMENT**

14 Ms. Merten adjourned the meeting at 3:13 p.m.

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Brenda J. Jaszewski, County Clerk