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**WASHINGTON COUNTY
EDUCATION AND CULTURE COMMITTEE**

10 Washington County Fair Park
11 West Bend, WI

12 February 20, 2012
13 1:30 p.m.

14 Present: Marilyn H. Merten, Michael C. Bassill, Kenneth W. Brandt, Raymond W. Heidtke, and
15 Lee Krueger.

16 Also Present: Finance Director Susan M. Haag, Administrative Coordinator Doug Johnson, County
17 Attorney Kim Nass, County Clerk Brenda Jaszewski, County Board Chairperson Herbert J.
18 Tennes, County Board Supervisors Brian W. Bausch, Richard L. Bertram, Ralph R. Hensel,
19 William S. Meyers, and Dennis Myers, Fair Park Executive Director Tera Greenland, Associate Fair
20 Park Manager Sandy Lang, Fair Park Accounting Manager Paul Zwack, Historical Society
21 Executive Director Patricia Lutz, Kenneth Miller, and County Clerk Assistant Gina Duck.

22 Chairperson Merten called the meeting to order and read the Affidavit of Posting.

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AIS FINANCIAL STATEMENTS

28 Ms. Greenland distributed and discussed the financial reports through January 31, 2012. Recent
29 personnel changes and 2012 facility rental expectations were also addressed.

30 Moved by Mr. Krueger, seconded by Mr. Heidtke to accept the Agriculture and Industrial Society
31 monthly financial reports as of January 31, 2012, as presented. Motion carried.

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NEXT MEETING DATE

41 The Education and Culture Committee is tentatively scheduled to meet on Tuesday, March 6, 2012
42 at 2:00 p.m. at Fair Park in room 114 of the pavilion.

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EDUCATION ROOM AT HISTORICAL SOCIETY

48 Ms. Lutz distributed information summarizing the need for, estimated costs of, and proposed floor
49 plan for a multi-use classroom the Society would like to construct in a room of the Old Courthouse
50 Museum currently used as exhibit space. The classroom would be available for educational
51 presentations, school groups, parties renting the venue, community groups, etc. The estimated cost
52 of the proposed classroom would be between \$7,000 and \$10,000. Permanent changes to the room
53 requiring Committee approval would include painting of walls and installation of a ceiling-mounted
54 projector, a mechanical screen, marker board and cork board. Ms. Lutz is seeking approval from
55 the Committee on the project proposal in order to pursue a donation from the West Bend
56 Community Foundation by their application deadline in March.

57 Moved by Mr. Brandt, seconded by Mr. Krueger to allow the Historical Society to proceed with the
58 plan for the multi-use classroom as proposed, contingent upon there being no cost to Washington
59 County. Motion carried.

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HISTORICAL SOCIETY FINANCIAL STATEMENTS

68 Ms. Lutz shared that the Society recently received a \$25,000 memorial donation, part of which will
69 allow the Society to offer a paid student internship for a local student entering a related field. The

1 committee requested that Ms. Lutz present a quarterly financial summary as well as a 2011 year-end
2 financial summary at the next meeting. The Committee should also continue to be made aware of
3 large donations received.

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5 **HISTORICAL SOCIETY ACTIVITY REPORT**

6 Ms. Lutz distributed flyers promoting two upcoming events and provided an overview of several
7 recent and upcoming events. The 50th anniversary of the courthouse will be celebrated in May. A
8 meeting of the newly-established Moraine Heritage Network, consisting of several local historical
9 societies, was held to provide networking and support to one another.

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11 **CONVENTION AND VISITORS BUREAU FINANCIAL REPORT**

12 No discussion or action on this item.

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14 **CONVENTION AND VISITORS BUREAU ACTIVITY REPORT**

15 No discussion or action on this item.

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17 **AIS OPERATING AGREEMENT AND LEASE**

18 Ms. Nass reviewed items to be updated on the Lease and Operating Agreement between AIS and
19 Washington County. The Committee and several County Board Supervisors in attendance
20 discussed their concerns and suggestions to the document. Following discussion, it was decided
21 that Ms. Nass will draft language to add to the Lease and Operating Agreement, outlining the
22 County's intended financial support of the Washington County Fair, as well as overall Fair Park
23 operations. It was agreed that Ms. Nass will make several minor changes to the Lease and
24 Operating Agreement, as well as several of its exhibits, as discussed.

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26 Moved by Mr. Bassill, seconded by Mr. Brandt to approve the amendments to the Lease and
27 Operating Agreement as discussed. Motion carried.

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29 **ADJOURNMENT**

30 Ms. Merten adjourned the meeting at 3:49 p.m.

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Brenda J. Jaszewski, County Clerk