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**WASHINGTON COUNTY  
BOARD OF SUPERVISORS PROCEEDINGS  
MARCH 11, 2014  
COURTHOUSE - ROOM 1019  
WEST BEND, WI**

Present: Weston, Tennies, Hensel, Miller, Bassill, Milich, Ustruck, Geib, Brandt, Stoffel, Krebs, Schulz, Gonnering, White, Merten, Heidtke, Laubenheimer, Niebler, Michalak, Bulawa, McCune, Kriefall, Goetz, Ewert, Myers, Sorce, Eyre, Borman. Excused: Gundrum, Parsons.

Chairperson Tennies called the meeting of the Washington County Board of Supervisors to order at 9:00 a.m. A moment of silent prayer and Pledge of Allegiance were observed followed by a reading of the Affidavit of Posting of the meeting.

**MINUTES**

Moved by Mr. Kriefall, seconded by Mr. Milich to approve the minutes of February 11, 2014, as presented. Motion carried.

**2013 RESOLUTION 56 - COMMENDATION OF KAREN J. ALT**

*Summary: Retirement Commendation for Karen J. Alt.*

Moved by Mr. Borman, seconded by Mr. Ustruck to adopt 2013 Resolution 56 - Commendation of Karen J. Alt. County Clerk Brenda Jaszewski read the commendation. Motion carried with a rising vote of thanks by the Board.

Supervisor Stoffel arrived at 9:05 a.m.

**2013 RESOLUTION 57 - COMMENDATION OF ELLEN F. MACMILLAN**

*Summary: Retirement Commendation for Ellen F. Macmillan.*

Moved by Mr. White, seconded by Mr. Sorce to adopt 2013 Resolution 57 - Commendation of Ellen F. Macmillan. County Clerk Brenda Jaszewski read the commendation. Motion carried with a rising vote of thanks by the Board.

**2013 RESOLUTION 58- COMMENDATION OF MARY C. THIEMER**

*Summary: Retirement Commendation for Mary C. Thiemer.*

Moved by Mr. Stoffel, seconded by Mr. Bassill to adopt 2013 Resolution 58 - Commendation of Mary C. Thiemer. County Clerk Brenda Jaszewski read the commendation. Motion carried with a rising vote of thanks by the Board.

**APPOINTMENTS AND CONFIRMATIONS**

Moved by Mr. Miller, seconded by Mr. Ustruck to approve the appointment of Lee Sauer (Town of Barton), replacing Beverly Schroeder, Paul Rice, and Darlene Vosen, to the County Library Services Board for three-year terms effective May 1, 2014, through April 30, 2017. Motion carried.

Moved by Mr. Myers, seconded by Mr. Ewert to approve the appointment of Alan Peters and Sandy Zopf to the ADRC Board for three-year terms effective April 15, 2014, through April 18, 2017. Motion carried.

1 Moved by Mr. Kriefall, seconded by Mr. Gonnering to approve the appointment of Cynthia Sieloff  
2 to the Board of Health for a three-year term effective April 15, 2014, through April 18, 2017.  
3 Motion carried.

4  
5 Moved by Mr. McCune, seconded by Mr. Stoffel to confirm Robert A. Schafer, Sr. as Washington  
6 County Medical Examiner. Motion carried.

7  
8 **WOW WORKFORCE DEVELOPMENT BOARD INC. ANNUAL UPDATE**

9 Waukesha-Ozaukee-Washington (WOW) Workforce Development Job Center Coordinator and  
10 WOW Board Liaison Beth Norris presented the annual update. Moved by Mr. Krebs, seconded by  
11 Mr. Bulawa to accept the annual update. Motion carried.

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13 **BOSTON MUTUAL LIFE VOLUNTARY LIFE INSURANCE PROGRAM**  
14 **PRESENTATION**

15 Independent Benefit Counselor Helen Andrews presented information on the Boston Mutual Life  
16 Voluntary Life Insurance program.

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18 Chairperson Tennes recessed the meeting at 10:09 a.m. and reconvened at 10:15 a.m.

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20 **REPORT NO. 35 - FINANCIAL APPROVAL REPORT**

21 Moved by Mr. White, seconded by Mr. Krebs to approve Report No. 35 - Financial Approval  
22 Report, in the amount of \$2,759,295.31. Motion carried by roll call vote. Voting Aye: Weston,  
23 Tennes, Hensel, Miller, Bassill, Milich, Ustruck, Geib, Brandt, Stoffel, Krebs, Schulz, Gonnering,  
24 White, Merten, Heidtke, Laubenheimer, Niebler, Michalak, Bulawa, McCune, Kriefall, Goetz,  
25 Ewert, Myers, Sorce, Eyre, Borman. Voting No: None. Absent: Gundrum, Parsons. Ayes-28;  
26 Noes-0; Absent-2. Vote requirement for passage is a majority of the members in attendance.

27  
28 **COMMITTEE CHAIRPERSON REPORTS**

29 Committee Chairperson reports were presented for the Human Services Board, Planning,  
30 Conservation and Parks Committee, Land Conservation Committee, Samaritan Committee, Mid-  
31 Wisconsin Federated Library Systems Board, Southeast Wisconsin Regional Planning Commission  
32 Board, Transportation Committee, Education and Culture Committee, Administrative Services  
33 Committee, Southeast Wisconsin Professional Baseball District Board, Finance Committee, and  
34 Chairperson Report.

35  
36 **2013 ORDINANCE 29 – WASHINGTON COUNTY STAFFING PLAN – SHERIFF’S**  
37 **DEPARTMENT; AND WASHINGTON COUNTY CLASSIFICATION AND**  
38 **COMPENSATION PLAN - (7.02 AND 7.03) – ADDING THREE CORRECTIONS**  
39 **OFFICER POSITIONS TO STAFFING PLAN**

40 *Summary: Ordinance amending staffing plan for Sheriff’s Department.*

41 Moved by Mr. Kriefall, seconded by Mr. Heidtke to enact 2013 Ordinance 29 - Washington County  
42 Staffing Plan – Sheriff’s Department; and Washington County Classification and Compensation  
43 Plan (7.02 and 7.03) – Adding Three Corrections Officer Positions to Staffing Plan. Motion carried  
44 by roll call vote. Voting Aye: Weston, Tennes, Hensel, Miller, Bassill, Milich, Ustruck, Geib,  
45 Brandt, Stoffel, Krebs, Schulz, Gonnering, White, Merten, Heidtke, Laubenheimer, Niebler,  
46 Michalak, Bulawa, McCune, Kriefall, Goetz, Ewert, Myers, Sorce, Eyre, Borman. Voting No:  
47 None. Absent: Gundrum, Parsons. Ayes-28; Noes-0; Absent-2. Vote requirement for passage is  
48 2/3 of members elect.

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**2013 ORDINANCE 30 – ADMINISTRATION OF THE CLASSIFICATION AND COMPENSATION PLAN – (7.04) – INTRODUCTORY PERIOD**

*Summary: Ordinance amendment granting the Human Resources Department and Department Head authority to extend an employee’s introductory period.*

Moved by Mr. Miller, seconded by Mr. Gonnering to enact 2013 Ordinance 30 – Administration of the Classification and Compensation Plan (7.04) – Introductory Period. Motion carried by roll call vote. Voting Aye: Weston, Tennies, Hensel, Miller, Bassill, Milich, Ustruck, Geib, Brandt, Stoffel, Krebs, Schulz, Gonnering, White, Merten, Heidtke, Laubenheimer, Niebler, Michalak, Bulawa, McCune, Kriefall, Goetz, Ewert, Myers, Sorce, Eyre, Borman. Voting No: None. Absent: Gundrum, Parsons. Ayes-28; Noes-0; Absent-2. Vote requirement for passage is a majority of the members in attendance.

**2013 ORDINANCE 31 – CHAPTER 7 AMENDMENTS FOR ADOPTED PAID TIME OFF PLAN AND RELATED PROGRAMS**

*Summary: Ordinance amendments relating to implementation of the adopted PTO Policy and related programs.*

Moved by Mr. Sorce, seconded by Mr. Michalak to enact 2013 Ordinance 31 – Chapter 7 Amendments for Adopted Paid Time Off Plan and Related Programs. Motion carried by roll call vote. Voting Aye: Weston, Tennies, Hensel, Miller, Bassill, Milich, Ustruck, Geib, Brandt, Stoffel, Krebs, Schulz, Gonnering, White, Merten, Heidtke, Laubenheimer, Niebler, Michalak, Bulawa, McCune, Goetz, Ewert, Myers, Sorce, Eyre, Borman. Voting No: Kriefall. Absent: Gundrum, Parsons. Ayes-27; Noes-1; Absent-2. Vote requirement for passage is a majority of the members in attendance.

**ADJOURNMENT**

Moved by Mr. Geib, seconded by Mr. Borman to adjourn the meeting at 11:07 a.m., subject to the call of the Chair. Motion carried.

Brenda J. Jaszewski, County Clerk

**CERTIFICATE OF CLERK**

STATE OF WISCONSIN )  
 )  
COUNTY OF WASHINGTON )

I, Brenda J. Jaszewski, County Clerk for the County of Washington, do hereby certify that the foregoing is a true, correct and complete record of the transactions of the Washington County Board of Supervisors’ meeting held on March 11, 2014. Reports are filed in the County Clerk’s Office. Dated at the Courthouse-Government Center, City of West Bend, Washington County, Wisconsin, this 11<sup>th</sup> day of March, 2014.

Brenda J. Jaszewski, County Clerk