

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) November 21, 2011 in Room 1023 PAC Building

Members Present: Supervisor Joan Russell, Supervisor Melvin Ewert, Supervisor Daniel Goetz, Supervisor William Meyers, Patricia Hrobsky, Doreen Buntrock, and Health Officer Linda Walter

Excused: Christian Klemmer, Dr. Laura Radke

Visitors: Herbert Tennes, County Board Chairman, Joni Whitehouse, Deputy Health Officer, Margaret Anderson, Environmental Health Supervisor, Janice Hahn, Public Health Nurse, Lori Loof, Public Health Nurse, and Michelle Large, Public Health Technician

Supervisor Joan Russell called the meeting of the Washington County Board of Health to order at 8:01 a.m. Notice of Posting was given.

Minutes from Previous Meetings:

Motion by Melvin Ewert, **Seconded** by Doreen Buntrock to approve the minutes of the September 19, 2011 meeting. **Motion Carried.**

Update on minor grant approved for application at September 19th Board meeting for \$1000 Safe Routes to Schools funds:

This grant was not awarded to Health Department - there were over 250 applications for the grant.

Approval to apply for minor grant from DPH for \$5,000 to continue work on the Wisconsin Public Health Improvement Initiatives:

Motion by Doreen Buntrock, **Seconded** by Mel Ewert to approve application for a minor grant of \$5,000 from DPH for work on Wisconsin Public Health Improvement Initiatives. **Motion Carried.**

Approval to apply for continuation of minor grant from DOT for \$4,000 to purchase car seats and safety equipment:

Lori Loof and Janice Hahn, both Public Health Nurses, reported on this past year's permanent fitting station activities and provided a written summary that will be forwarded to the Finance Committee as a year-end report. Joni Whitehouse, Deputy Health Officer added that this grant has been a big success in past. An article titled, "Grant helps families buy kids' car seats" was distributed along with the press release of car seat grant received. **Motion** by Patricia Hrobsky, **Seconded** by Doreen Buntrock to approve a minor grant application for another year's funding (\$4,000) to purchase car seats and safety equipment. **Motion Carried.**

Update on October 5th Walk Your Child to School Day:

Lori Loof, Public Health Nurse reported on October's Walk Your Child to School Day where 797 students, parents, and grandparents from five West Bend Elementary schools and Jackson Elementary school participated. Many local police and fire department staff were present also.

The Injury Prevention Coalition participated in the delivery of pizzas for "Deliver Fire Prevention" that took place on October 20th.

Update on October 13 & 14 Safety Task Force Training for Safe Routes to Schools:

The safety task force completed training with Rudy Umb, Traffic and Safety Engineer held on October 13th and 14th. He was present for two day training facilitating the Safe Kid's \$25,000 grant for environmental safety improvements at Decorah Elementary School. The focus is on pedestrian safety, promoting walking in a safe environment. The Healthy People Project is adding \$20,000 from a grant they received to promote physical activity.

Update on state Food Safety Recreational Licensing (FSRL) memo concerning home baked goods by non-profit organizations and exceptions allowed:

Margaret Anderson, Environmental Health Supervisor updated the Board concerning a memo dated 2001 concerning this topic written jointly by the Division of Public Health and the Department of Agriculture discussing the state food code to allow home baked goods by churches and other non-profit groups. This memo is not part of the state/federal food code, but is the state's guidance on the topic.

Update on staff changes:

Linda announced there will be two Public Health Nurse position vacancies to one retirement and one individual moving out of state unexpectedly. Discussion followed.

Distribution of Monthly Reports:

The October 2011 Health Department Reportable Disease Cases report and Activity Report were distributed. Discussion followed.

Director's Announcements:

- a. 2012 state deliverables have been completed by Health Department and Linda said we are waiting for the state DPH to respond
- b. Summary numbers from the October 15th Medication Collection turnout were distributed. Linda said they will participate in the collection next year, as well.
- c. Ground breaking Ceremony held October 29th at Dheinville Historical Society for 2012 community garden – Joni Whitehouse, Deputy Health Officer attended
- d. Other media articles distributed
- e. Linda distributed her handout for the December 6th Executive Committee meeting where possible outsourcing opportunities will be reviewed - Joan Russell invited Board members to attend

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for December 19, 2011 at 8:00 a.m. in room 1023 of the PAC. **Motion** by Doreen Buntrock, **Seconded** by Patricia Hrobsky to adjourn meeting at 9:50 a.m. **Motion Carried.**