

# WASHINGTON COUNTY HEALTH DEPARTMENT

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**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) October 21, 2013 in Room 1023 PAC Building**

Members Present: Supervisor Richard Gundrum, Supervisor Daniel Goetz, Supervisor Donald Kriefall, Supervisor Robert Milich, Doreen Buntrock, Dr. Chad Tamez, Patricia Hrobsky, and Health Officer Linda Walter

Excused: Cynthia Sieloff

Visitors: Megan Matuszewski, Public Health Specialist, Joni Whitehouse, Deputy Health Officer

Chairperson Rick Gundrum called the meeting of the Washington County Board of Health to order at 8:02 a.m. Notice of Posting was given.

### **Minutes from Previous Meeting:**

**Motion** by Robert Milich, **Seconded** by Doreen Buntrock to approve the minutes of the September 17, 2013 meeting. **Motion Carried.**

### **Action on minor grant from Bureau of Transportation - \$2500:**

**Motion** by Doreen Buntrock, **Seconded** by Robert Milich to approve applying for a grant from the state Bureau of Transportation (BOT) for funding up to \$2,500 to purchase infant car safety seats and equipment to support the permanent fit station. **Motion Carried.**

### **Action on minor grant from Department of Health Services (DHS) Division of Public Health (DPH) - \$5000:**

**Motion** by Robert Milich, **Seconded** by Donald Kriefall to approve applying for a planning grant up to \$5,000 from DPH for work towards Public Health Accreditation readiness. **Motion Carried.**

Introduction and a welcome to the new Public Health Specialist, Megan Matuszewski was made.

### **Update staff vacancies:**

Linda announced there will be a vacancy in the Environmental Health program due to a retirement at the end of the month and recruitment for one part time Public Health Nurse position is ongoing.

### **Update federal government shutdown impacts:**

Linda indicated that the WIC program had regular statewide telephone conferences during the time the federal government was closed and that the health department had discussed contingency plans if the shut down had gone beyond the end of the month. She distributed a

news release from the National Association of Counties (NACo) dated October 16, 2013 urging a long-term solution that also indicated that counties can not afford to shut down because they are responsible for so many critical programs and services that citizens rely on – including public health and public safety.

**Distribution of monthly reports:**

The monthly reports on Public Health Activities and Reportable Diseases were distributed and discussion followed. Linda stated the nationwide shortage of the product used for routine TB skin tests is easing. The Health Department is able to order a small amount of product each month, but has not received a shipment yet.

**Director's Announcements and discussion:**

- a) On October 9th seven elementary schools in Hartford, Kewaskum and West Bend participated in the annual "Walk Your Child to School Day" with 543 students participating
- b) October 12th medication collection – 279 vehicles dropped off medications from 356 households with all municipalities from the county represented
- c) Consolidated grant negotiations are ongoing and the deadline for submission is October 25<sup>th</sup>
- d) Director's annual review is scheduled for next month's meeting on November 18th
- e) October 22<sup>nd</sup> retired Barbara Markiewicz, Public Health Nurse will be recognized for her years of service at the County Board meeting.

**Next Meeting & Adjournment:**

The next meeting for the Board of Health is scheduled for November 18, 2013 at 08:00 a.m. in room 1023 of the PAC. **Moved** by Doreen Buntrock, **Seconded** by Chad Tamez to adjourn at 8:52 a.m. **Motion Carried.**