

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) June 18, 2012 in Room 1023 PAC Building

Members Present: Supervisor Richard Gundrum, Supervisor Donald Kriefall, Supervisor Daniel Goetz, Supervisor Robert Milich, Patricia Hrobsky, Doreen Buntrock, and Health Officer Linda Walter

Excused: Cynthia Sieloff

Visitors: Joni Whitehouse, Deputy Health Officer and Michelle Large, Public Health Technician

Chairperson Rick Gundrum called the meeting of the Washington County Board of Health to order at 8:01 a.m. Notice of Posting was given.

Minutes from Previous Meeting:

Motion by Doreen Buntrock, **Seconded** by Daniel Goetz to approve the minutes of the May 21, 2012 meeting. **Motion Carried.**

Update on ongoing salary study:

Linda updated the Board on the salary study impact for the Health Department and indicated she attended the last Administrative Services meeting where Mr. Carlson presented. The insurance premium reduction for next year was reported. Discussion followed.

Preliminary Budget Discussion:

The 2 level budget process was reviewed, out of state travel was discussed, service changes and fee schedule were reviewed and it was noted that no additional employee position requests are anticipated for 2013. Linda discussed possible changes in billing 3rd party payers. She also noted there is an increase in the number of employees who will be taking health insurance in 2013. She anticipates this may make it more difficult to meet the target base budget received from the Finance Committee. Linda noted that decision items may be included in the budget proposal to account for the additional insurance costs.

Distribution and discussion of monthly reports:

The Board received the May YTD monthly reports on Public Health Activities and Reportable Diseases. Discussion followed.

Director's Announcements:

- a) Washington County Breastfeeding Coalition will have a booth at the County Fair this year to provide an area for young families to feed infants and rest. The West Bend Mutual Insurance Company provided the funding for the space for this resource.
- b) The City Readiness Initiative (CRI) technical advisory review (TAR) score from the recent CDC evaluation of the Health Department's readiness plans was received and was satisfactory (89 out of 100 points).

- c) The Health Department and safety task force currently working with Decorah Elementary School Project was asked by SEWI Safe Kids to collaborate again on another \$25,000 grant from FedEx they are applying for in 2013 to promote pedestrian safety. In 2013 the grant will be used at a different location. Michelle Large, Public Health Technician updated the Board on community events that the Health Department promotes throughout the year in collaboration with the Washington County Injury Prevention Coalition, Healthy People Project and the SEWI Safe Kids Coalition.
- d) A visit is scheduled on Thursday, June 21st by SERO Director, Robert Harris and his Deputy Director, Georgia Cameron to introduce Karen McKeown, Administrator of the WI Division of Public Health to local health departments in the SE Public Health region and solicit local health department input.
- e) Distribution of guidance sent to summer daycares, recreation programs, camps, etc. concerning pertussis guidelines available for review.
- f) Media articles since the last meeting were available for review.

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for July 16, 2012 at 08:00 a.m. in room 1023 of the PAC. Subsequent meetings will be August 20th, September 17th, and October 15th. **Motion** by Donald Kriefall, **Seconded** by Pat Hrobsky to adjourn at 9:30 a.m. **Motion Carried.**