

# WASHINGTON COUNTY HEALTH DEPARTMENT

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**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) February 17, 2014 in Room 1023 PAC Building**

Members Present: Supervisor Richard Gundrum, Supervisor Daniel Goetz, Supervisor Donald Kriefall, Doreen Buntrock, Patricia Hrobsky, and Health Officer Linda Walter

Excused: Supervisor Robert Milich, Dr. Chad Tamez, and Cynthia Sieloff

Visitors: County Manager Joshua Schoemann, Deputy Health Officer Joni Whitehouse, and WIC Supervisor Carol Birkeland

Chairperson Rick Gundrum called the meeting of the Washington County Board of Health to order at 8:04 a.m. Notice of Posting was given. Due to lack of a quorum at the time it was decided to start on informational topics until Supervisor Goetz arrived.

### **Update on WIC services – Carol Birkeland, WIC Supervisor:**

Carol gave an overview of Y2013 WIC activities. WIC will be moving to the Hartford United Way location in March which should be more convenient for clients. Linda stated that the WIC program recently had its annual 2-day monitoring by the state and the final report is due back to the Health Department this week. Linda anticipates no problems and reports that the reviewer was positive in her remarks. Discussion followed.

Dan Goetz arrived at 8:25 a.m. and a quorum was established.

### **Minutes from Previous Meeting:**

**Motion** by Doreen Buntrock, **Seconded** by Donald Kriefall to approve the minutes of the January 20, 2014 meeting. **Motion Carried.**

### **Proposal to increase previous vehicle outlay:**

The proposal to increase outlay was withdrawn. The original amount budgeted will cover the purchase. Linda reported that this 3<sup>rd</sup> vehicle would be used by the new Environmental Health Specialist that will be starting in March.

### **Distribution of monthly reports:**

The January monthly reports on Public Health Activities and Reportable Diseases was distributed and reviewed.

### **Update on 2013 annual report:**

Linda reviewed the draft 2013 annual report with the Board and will make changes as discussed.

**Update on staffing levels:**

The vacancy for a Certified Environmental Health Specialist will be filled effectively March 10th. One part time Public Health Nurse position is vacant at this time. Linda is evaluating options.

**Director's Announcements:**

- a) A meeting was held on January 29, 2014 of several service providers for conversation and networking concerning mental health and ATODA issues in Washington County.
- b) Two employees attended the Heroin Summit held in Ozaukee County January 30<sup>th</sup>
- c) Four employees were recognized at County employee appreciation event on January 31<sup>st</sup>
- d) All 2013 year end grant reports completed and submitted as requested before the January 31<sup>st</sup> deadline to SERO and DPH
- e) February 7 was national wear red day for Heart Health – the Health Department employees wore red and celebrated with a “Heart Healthy Lunch”
- f) February 9 the Health Department participated at the annual Celebrate Families event with a booth on radon and home safety for children and breastfeeding
- g) Jennifer Arvidson, PHN will be presenting a training on Tuesday, February 18<sup>th</sup> for Breastfeeding Friendly Child Care of Washington County located at the PAC
- h) Technical Assistance Review (TAR) by CDC and DPH was completed on February 12<sup>th</sup> by teleconference for the City Readiness Initiative (CRI)
- i) Fact sheet on state public health preparedness response and state DPH preparedness newsletter were distributed

**Next Meeting & Adjournment:**

There will be no March meeting. The next meeting for the Board of Health is scheduled for April 21, 2014 at 08:00 a.m. in room 1023 of the PAC. **Moved** by Doreen Buntrock, **Seconded** by Patricia Hrobsky to adjourn at 9:35 a.m. **Motion Carried.**