

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) January 20, 2014 in Room 1023 PAC Building

Members Present: Supervisor Richard Gundrum, Supervisor Daniel Goetz, Supervisor Donald Kriefall, Supervisor Robert Milich, Doreen Buntrock, Patricia Hrobsky, Dr. Chad Tamez, Cynthia Sieloff and Health Officer Linda Walter

Visitors: County Manager Joshua Schoemann, Deputy Health Officer Joni Whitehouse, Public Health Nurse Lori Loof, Public Health Nurse Beth Bellin, Environmental Health Supervisor Paula Mugan, and Public Health Data Specialist Bruce Jordan

Chairperson Rick Gundrum called the meeting of the Washington County Board of Health to order at 8:01 a.m. Notice of Posting was given.

Introduction of Josh Schoemann, County Manager:

A welcome was given and introductions were made to the new County Manager.

Minutes from Previous Meeting:

Motion by Doreen Buntrock, **Seconded** by Robert Milich to approve the minutes of the November 18, 2013 meeting. **Motion Carried.**

Approval of 2013 non-lapsing accounts:

Motion by Robert Milich, **Seconded** by Donald Kriefall to approve non-lapsing 2013 balance from the Donations and Kraemer Trust Funds accounts in the Health Department budget to 2014. **Motion Carried.**

Update on Communicable Disease programs:

Beth Bellin, PHN gave a background on surveillance and communicable disease to the Board. She discussed the 3 categories of diseases, the importance of follow-through when notified of a communicable disease, and the significance of prevention and safety. Lori Loof, PHN discussed communicable disease outbreaks. The health department works closely with state DPH, nursing homes and daycares when dealing with communicable disease outbreaks.

Update on Environmental Health programs:

Paula Mugan, Environmental Health Supervisor discussed how the communicable disease team and environmental team works closely together, especially in food or water borne outbreak scenarios. She also explained restaurant violations and the use of the state Health Space data for inspection reports. She talked about DNR water testing done by the health department.

Distribution of monthly reports:

The summary YTD monthly reports on Public Health Activities and Reportable Diseases for Y2013 were distributed and discussed.

Update on staffing:

Linda noted the department still has a vacancy for a Certified Environmental Health Specialist with a Registered Sanitarian license. The WIC department also had recent turnover in the Health Screener position which is now filled.

Director's Announcements:

- a) Medication refrigerator repairs in progress – the compressor needs replacement
- b) Restructure of WWWP announced by DPH at the end of 2014
- c) Received 2 minor grants that were approved in the last quarter of 2013 from DPH and BOT
- d) Data preparation for 2014 Washington County Civil Rights Plan in progress
- e) Technical Assistance Review (TAR) for City Readiness Initiative (CRI) on February 12th not February 20th
- f) Planning for 2014 regional healthcare coalition preparedness exercises in May ongoing
- g) January is national Radon awareness month – press release sent to media
- h) Ongoing meetings with health care providers and community partners concerning community health assessment and implementation planning
- i) Received 2014 DHS/DPH 140 Review Level I draft tool at WALHDAB meeting on 1/8/2014 with tentative target date for completion August 2014
- j) Request for letter of Support from Planning and Parks Department for Brownfield assessment grant application previously approved as 2013 Resolution 12 – letters from Health Department and Healthy People Project distributed

Dr. Chad Tamez departed at 9:08 a.m.

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for February 17, 2014 at 08:00 a.m. in room 1023 of the PAC. **Moved** by Doreen Buntrock, **Seconded** by Patricia Hrobsky to adjourn at 9:17 a.m. **Motion Carried.**