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**WASHINGTON COUNTY
AGING AND DISABILITY RESOURCE CENTER BOARD**

Public Agency Center
West Bend, WI

November 29, 2012
1:00 p.m.

PRESENT: Rick Gundrum, Donald Kriefall, Daniel Goetz, Bette Koch, Alan Peters, Sandy Zopf, and Lori Luetschwager. **ABSENT:** Robert Milich.

ALSO PRESENT: ADRC Director Linda Olson, Disability Benefit Specialist Jamie Bartzen, and County Clerk Assistant Timmerly Tamborino.

Chairperson Gundrum called the meeting to order at 1:02 p.m. and read the Affidavit of Posting.

APPROVAL OF MINUTES

Moved by Mr. Goetz, seconded by Ms. Zopf to approve the minutes of October 18, 2012, as presented. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- **Disability Benefit Specialist Program**

Ms. Bartzen gave an overview of the Disability Benefit Specialist Program in Washington County.

- **Approval of 2013 Purchase of Service Contracts**

Ms. Olson distributed and discussed the 2013 Service Contracts. Moved by Mr. Kriefall, seconded by Mr. Goetz to approve the 2013 Purchase of Service Contracts as presented. Motion carried.

DESIGNATION OF FUTURE MEETING DATES

The ADRC Board will tentatively meet on Thursday, January 17, 2013, at 1:00 p.m., Thursday, February 21, 2013, at 1:00 p.m., and Thursday, March 21, 2013, at 1:00 p.m.

ADJOURNMENT

Moved by Ms. Zopf, seconded by Mr. Goetz to adjourn the meeting at 1:40 p.m. Motion carried.

Brenda J. Jaszewski, County Clerk