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**WASHINGTON COUNTY
AGING AND DISABILITY RESOURCE CENTER BOARD**

Public Agency Center
West Bend, WI

March 21, 2013
1:00 p.m.

PRESENT: Daniel Goetz, Rick Gundrum, Donald Kriefall, Bette Koch, Lori Luetschwager, Robert Milich, Alan Peters, and Sandy Zopf.

ALSO PRESENT: Administrative Coordinator Doug Johnson, ADRC Director Linda Olson, and County Clerk Assistant Timmerly Tamborino.

Chairperson Gundrum called the meeting to order at 1:00 p.m. and read the Affidavit of Posting.

APPROVAL OF MINUTES

Moved by Mr. Goetz, seconded by Ms. Luetschwager to approve the minutes of February 21, 2013, as presented. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

Approval of 2012 Year End Transfers

Moved by Mr. Kriefall, seconded by Mr. Milich to approve the transfer of \$10,290 from the 2012 Congregate Nutrition Program account to the 2012 Home Delivered Meal Program account. Motion carried.

Hartford Office Lease Agreement with United Way

Ms. Olson reported she discussed the Hartford Office Lease Agreement with United Way. The Germantown satellite office will close April 4, 2013, and the new Hartford satellite office will open April 15, 2013, at 1121 Sumner Street. Moved by Ms. Zopf, seconded by Mr. Goetz to approve the Hartford Office Lease Agreement with United Way, at a cost of \$13,000, effective April 1, 2013, through December 31, 2013. Motion carried.

CLOSED SESSION

Moved by Mr. Kriefall, seconded by Mr. Peters to convene into closed session pursuant to Sec. 19.85(1) (c), Wis. Stats. for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, "to conduct annual performance evaluation of the Aging & Disability Resource Center Director." Motion carried unanimously by roll call vote.

OPEN SESSION

Moved by Mr. Goetz, seconded by Mr. Milich to return to open session. Motion carried unanimously by roll call vote.

DESIGNATION OF FUTURE MEETING DATES

The ADRC Board will tentatively meet on Thursday, April 18, 2013, at 1:00 p.m.

1 **ADJOURNMENT**

2 Moved by Mr. Milich, seconded by Mr. Kriefall to adjourn the meeting at 2:01 p.m. Motion
3 carried.

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Brenda J. Jaszewski, County Clerk