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**WASHINGTON COUNTY
ADMINISTRATIVE SERVICES COMMITTEE**

Courthouse - Government Center
West Bend, WI

April 10, 2014
9:00 a.m.

Present: Marilyn Merten, Michael Miller, Dennis Myers, Peter Sorce, and Michael Weston.

Also Present: County Board Chairperson Herbert Tennes, County Manager Joshua Schoemann, County Attorney Kim Nass, Interim Human Resources Director Sandy Weiland, Chief Deputy County Clerk Linda Doro, and Supervisor Ralph Hensel.

Chairperson Sorce called the meeting to order at 9:00 a.m. and read the Affidavit of Posting.

CLOSED SESSION

Moved by Mr. Weston, seconded by Ms. Merten to convene in Closed Session at 9:01 a.m., pursuant to §19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to consider step placement in the County pay plan for the Planning and Parks Department Administrator candidate. Motion carried unanimously by roll call vote.

OPEN SESSION

Moved by Mr. Weston, seconded by Mr. Miller to return to Open Session at 9:23 a.m. Motion carried unanimously by roll call vote.

ACTION ON ITEM DISCUSSED IN CLOSED SESSION

Moved by Mr. Miller, seconded by Mr. Weston to authorize the County Manager to formally offer Mr. Jay Shambeau Step 4 of Pay Grade 18 for the position of Planning, Conservation and Parks Department Administrator, subject to the designation by the County Board on April 15, 2014. Motion carried with Ms. Merten voting no.

ADJOURNMENT

Moved by Mr. Weston, seconded by Mr. Miller to adjourn the meeting at 9:24 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk