

Rob Schmid, Coordinator
P.O. Box 1986
500 Schmidt Road

West Bend, WI 53095-7986

Washington County

Administration Department
Office of Emergency Management

Phone: (262) 335-4399

FAX: (262) 335-4796

Email: rob.schmid@co.washington.wi.us

February 11, 2014

WASHINGTON COUNTY L.E.P.C. NOTICE OF MEETING AND AGENDA

The regularly scheduled meeting of the Local Emergency Planning Committee will be held on **Tuesday, February 18, 2014, at 10:00 AM** at the **Washington County Sheriff's Department – 500 N. Schmidt Rd., West Bend - 3rd floor EOC/Training Room.**

Please use the main entrance of the Sheriff's Dept.

Take lobby elevator to the 3rd floor.

(If elevator call button does not work, please ask for assistance at the front counter)

1. Call meeting to order/attendance
2. Affidavit of posting
3. Minutes of the previous meeting
4. LEPC Membership
 - a. Election – Vice Chairperson (2 year term)
 - b. Election – Secretary (2 year term)
 - c. Plan Committee
5. LEPC Planning Committee Reports
 - a. Alliance Group, Inc. – Germantown Updated Off Site Plan
 - b. Broan Nutone LLC – Hartford Updated Off Site Plan
 - c. Gehl Foods, Inc. – Germantown Updated Off Site Plan
 - d. Discuss planning considerations related to any proposed new Off-Site planning facilities in Washington County
6. WEM/SERC Approval report for the following facilities
 - a. Allenton Sanitary Dist. – Allenton Dec. 10, 2013
 - b. Engelhardt, John & Sons – Kewaskum Dec. 17, 2013
7. Other Off Site Plans Potentially Affecting Washington County
8. Spills/Releases
9. Hazmat Equipment/Computer Grant
 - a. 2014 Application Status

10. Review and Possible Action--Rules of Operation/By Laws - **please bring your By Laws with you**

(Annual LEPC Administrative Requirement)

- a. Posting of Legal Notice
- b. Publish Annual EPCRA Notice
- c. Update LEPC By Laws
- d. Establish/Update Procedures for Review of Hazmat Response Expenditures
- e. Designation of LEPC Inspector
- f. Procedures for Establishing 311 & 312 Files
- g. Procedures for Establishing 304 Files
- h. Procedures for Receiving and Processing Public Request for Information

11. Conferences/Training

- | | |
|--|-----------------------|
| a. WAHMR, WI Dells | Feb. 6-7, 2014 |
| b. Governor's Conference – Appleton | March 19-20, 2014 |
| c. Tornado/Severe Weather Awareness Week | April 21-25, 2014 |
| d. Severe Weather Spotter Training - Richfield | Date TBD (2 sessions) |

12. Hazmat Team Update

13. Clean Sweep Program Update

14. Unfinished Business

15. Next meeting - Date and Location

16. Adjourn

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on this 11th day of February 2014. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.