

# Washington County Board of Supervisors

*Herbert J. Tennies, Chair*

*Mark T. McCune, First Vice-Chair*

*Paul E. Ustruck, Second Vice-Chair*

## AMENDED - AGENDA

DATE: December 5, 2012

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator Human Resources Analysts(s)  
County Board Chairperson Facilities Manager  
County Attorney Charlie Carlson, Consultant  
County Clerk County Engineer Scott Schmidt  
Human Resources Director **Deputy County Attorney Chris Ohlis**  
Employee Benefits Manager News Media

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
**MONDAY, DECEMBER 10, 2012, @ 8:30 A.M.**  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: November 15, 2012
4. Approval of We Energies Easement for Sheriff's Storage Facility - *Scott Schmidt*
5. Reconsider Reinsurance Renewal Pricing- *Rae Anne Beaudry, Horton Group*
6. Action on Eligibility to Earn Overtime Pay for Non-exempt Employees
7. Consider the First Batch of Appeals under the Pay Plan Appeal Process - *Charlie Carlson*
8. Consider Education Requirements and Pay Classification for Highway Commissioner
9. Information on Proposed 2012 Ordinance 8 - Director of Human Resources Appointment and Review
10. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
11. Next Tentative Meeting Dates: January 10, 2013, at 8:30 a.m. and January 24, 2013, at 8:30 a.m.
12. **Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved; specifically, "to discuss Worker's Compensation Case." Appearance: Chris Ohlis**
13. **Return to Open Session**
14. **Possible Action on Item Discussed in Closed Session**
15. Adjournment

PIS:ld

Enclosures

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 5th day of December 2012. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.